

**President's Council  
Wednesday, November 06, 2013  
Rosser Boardroom (C539)  
8:30 a.m. – 1:45 p.m.**

**PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)

**GUESTS:** A. Clermont, J. DelDuca, C. Dempsey, G. MacDougall, H. Murphy, S. Preiss

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was amended and approved as presented.</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	
<b>2.</b>	<p><b><u>Approval of Previous Minutes</u></b> Minutes for the October 23 and October 30 PC meetings were approved as amended.</p>	
<b>3.</b>	<p><b><u>Business Arising</u></b> No items were discussed.</p>	
<b>4.</b>	<p><b><u>Staffing Requests</u></b> The following positions were approved for posting:</p> <ol style="list-style-type: none"> <li>1. Academic: Dean School of Hospitality and Tourism</li> <li>2. Academic: Faculty Marketing Officer, School of Business</li> <li>3. Student Services: Student Services Representative, Welcome Centre</li> </ol>	
<b>5.</b>	<p><b><u>President's Star Award Nominations</u></b> No nominations were brought forward.</p>	
<b>6.</b>	<p><b><u>Information Items</u></b></p> <p><b><u>6.1 Briefing re Ministry of Labor (D. McNair)</u></b> This item was received as presented. D. McNair will send a communiqué to the College Leadership Council (CLC).</p> <p><b><u>6.2 Algonquin College Christmas Dinner Dance (D. Wotherspoon)</u></b> PC members had a conversation regarding the proposed Algonquin College Christmas Dinner Dance; alternate dates were discussed. This item will be followed up by K. MacDonald, D. Wotherspoon and T. McDougall.</p> <p><b><u>6.3 Tiger Team Recommendations &amp; Timelines (J. Agate).</u></b> PC members shared feedback that has been received regarding a perceived gap in communication. An update communiqué will be created and distributed to the general college community followed by a progress report via the President's Newsletter. G. Barker will share a Tiger Team "Report Card" with PC members on November 20. This item will also be added to the November 28<sup>th</sup> CLC agenda.</p> <p><b><u>6.4 VFA Status Update (D. McNair)</u></b> The item was received as presented.</p>	<p align="center"><b>D. McNair</b></p> <p align="center"><b>Advancement</b></p> <p align="center"><b>G. Barker</b></p> <p align="center"><b>PC Nov 20 CLC Nov 28</b></p>

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7.	<p><b><u>November 22 Ministerial Visit Discussion</u></b> G. MacDougall met with PC members to discuss the November 22 Ministerial Meeting regarding Algonquin's e-text initiative. Discussion regarding meeting format, messaging and who should be in attendance followed (J. Lewington, SA representatives, a publisher spokesperson, etc.). This item will be brought back to PC November 13<sup>th</sup> for a brief, formal discussion and update. Phase II and the proposed distribution of e-readers were also discussed.</p>	<p><b>K. MacDonald PC Nov 13</b></p>
8.	<p><b><u>President's Star Award Presentations</u></b> The President's Star Award was presented to C. Nixon and P. Langille.</p>	
9.	<p><b><u>Northern College Introductions/Welcome</u></b> PC members welcomed key staff from Northern College who are visiting the campus to explore Algonquin's ability to host key ERP (Finance, HR, and SIS) systems on Northern's behalf. Roundtable introductions including a brief description of portfolios and responsibilities followed.</p>	
10.	<p><b><u>2014/2015 Budget</u></b> President's Council members reviewed and discussed a 2014/2015 Pro-forma Budget package presented by C. Dempsey and D. McNair. Follow-up discussions will be scheduled for the November 20<sup>th</sup> PC meeting.</p>	<p><b>PC Nov 20</b></p>
11.	<p><b><u>Key Performance Indicators (KPI) Coordination and Administration</u></b> C. Brulé confirmed that S. Fraser will lead the 2014 KPI Survey initiative. A suggestion followed that D. Topp should use this year as an opportunity to observe the team in preparation of leading the project in 2014/2015.</p>	
12.	<p><b><u>Part-time Salary Grid</u></b> This item will be recalled to PC December 04.</p>	<p><b>PC Dec 04</b></p>
13.	<p><b><u>China Debrief</u></b> K. MacDonald briefed PC members on the China Annual Conference for International Education (CACIE) he recently attended in Beijing as well as his visit to Algonquin's Nanjing campus (JMI). A blog will be posted shortly, reflecting notes from the slide deck that were used for the Beijing presentation.</p>	
14.	<p><b><u>Vacation Liability</u></b> G. Barker distributed printouts of vacation liability summaries to respective PC members and asked that they be reviewed and considered. This item was received as presented.</p>	
15.	<p><b><u>Sponsorship</u></b> K. MacDonald asked PC members about sponsorship for the Spirit of the Capital Awards with Youth Ottawa. D. Wotherspoon will follow up and take appropriate action.</p>	<p><b>D. Wotherspoon</b></p>

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The meeting adjourned at 2:10 p.m.