

**President's Council
Wednesday, November 20, 2013
Rosser Boardroom (C539)
8:00 a.m. – 3:00 p.m.**

PRESENT: K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, T. McDougall (Recorder)

REGRETS: D. Wotherspoon

GUESTS: J. Aubut, J. DelDuca, C. Dempsey, D. Donaldson, B. Foulds, M. Gawargy, J. Kyte, J. Macnab, D. Ouderkirk, P. Rouble, M. Savard, J. Tattersall, D. Topp

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was amended and approved as presented.</p> <p><u>Upcoming Agenda Items (Add to Agenda Planner)</u> The agenda planner was amended as discussed.</p>	
2.	<p><u>Approval of Previous Minutes</u> Minutes for the November 06 PC meeting were approved as amended.</p>	
3.	<p><u>Business Arising</u> PC members requested Vacation Liability Reports in an electronic format.</p>	G. Barker
4.	<p><u>Staffing Requests</u> The following positions were approved for posting:</p> <ol style="list-style-type: none"> 1. Student Services: Library Technician (Term assignment) 2. Student Services: Client Service Officer (Full-Time replacement) 3. Student Services: Client Service Officer (Term assignment) 	
5.	<p><u>President's Star Award Nominations</u> No nominations were brought forward.</p>	
6.	<p><u>Information Items</u></p> <p><u>6.1 Multi-year compulsory ancillary fee strategy (L. Stanbra)</u> The item was received as presented with minor edits from C. Brulé.</p> <p><u>6.2 Memo to CLC re Ministry of Labour (D. McNair)</u> The item was received as presented.</p> <p><u>6.3 International Travel Policy (D. McNair).</u> Information from a College Employer Council meeting the President attended was shared. Clarification on terms followed. C Brulé will forward feedback. This item will be recalled to PC December 04.</p> <p><u>6.4 President Notification Protocol (D. McNair)</u> The item was received as presented.</p> <p><u>6.5 March 2014 President's Council Town Hall (G. Barker)</u> The item was received as presented.</p>	PC Dec 04

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7.	<p><u>CSIC Update</u> D. Ouderkirk, J. Tattersall, P. Rouble, B. Foulds and M. Savard updated President's Council on CSIC initiatives related to requests for space and/or renovation funding for 2014/2015, as well as unallocated/vacant space at the Woodroffe campus. Recommendations and benefits for the Healthy Living Education-Phase 1 initiative were also provided. Clarification and discussion on the dental clinic modernization and Confederation repatriation followed. It was agreed this item will be presented to the Board for approval on December 09.</p>	BOG Dec 09
8.	<p><u>Scenario Planning Update</u> D. Topp, M. Gawargy, J. Tattersall and P. Rouble updated President's Council on progress related to scenario planning, including a first draft of the conceptual model for the proposed scenario planning tool. Clarification and questions followed. PC members provided feedback and suggested amendments for an update that will be given to the Board of Governors on December 09.</p>	BOG Dec 09
9.	<p><u>President's Star Award Presentations</u> Members of President's Council presented President's Star Awards to R. Milito and R. Sabotic.</p>	
10.	<p><u>Budget</u> <u>10.1 2013/2014 Q2 Financial report for Dec. 09 Board of Governors</u> D. McNair and C. Dempsey provided PC members a draft 2nd Quarter financial projections report for the 2013/14 fiscal year for review before presentation to the Board Of Governors in December. Information within the report was discussed and clarified. Amendments were suggested. A revised report will come forward as an info item for the November 27th PC meeting. <u>10.2 2014/2015 Budget Pressures</u> C. Dempsey provided PC members with a summary of CBC discussions regarding 2014-15 budget pressures that are not yet included in the 2014-15 Pro-Forma Budget Report. Discussion and feedback followed. Amendments will be made. PC accepted the report as amended. <u>10.3 New Position Requests</u> D. McNair identified the priority of discussion for the current list of 2014/2015 new position requests. Amendments were suggested for the summary report outlining the analysis of College Growth. The deliberation of this item was deferred to an additional meeting scheduled for November 21, 2013.</p>	PC Nov 27 Nov 21
11.	<p><u>Enrolment Discussion</u> D. Ouderkirk presented President's Council with an overview of the Comprehensive</p>	

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	Enrolment Report as of the November 1 st Audit Date. Results indicate we are above target. An update on the Winter 2014 Enrolment was also provided. Based on trend, the planned Level 1 enrolment will be met for Winter 2014. A discussion regarding student retention followed. C. Brulé will brief M. Savard on retention statistics so that this item can be further explored by the Student Success Committee in a future meeting.	C. Brulé
12.	<u>Entrepreneurship Acceleration, OCGC</u> D. Donaldson, J. Kyte J. Aubut, D. Ouderkirk and P. Fortura presented the Entrepreneurship Acceleration Ontario College Graduate Certificate program to PC members for approval. Discussion regarding work placement followed. Feedback and suggestions on the presentation were offered. Amendments will be made. This item will be brought to the December 09 Board Of Governors meeting for approval.	BOG Dec 09
13.	<u>CLC Agenda Review (November 28)</u> S. DiMarco provided PC members with a draft CLC meeting agenda for review. Comments and feedback were provided. S. DiMarco will make amendments and revise the agenda accordingly.	
14.	<u>December 09 Board of Governors Agenda Review</u> PC members were provided with a draft Board of Governors meeting agenda for review. Comments and feedback were provided. S. DiMarco will make amendments and revise the agenda accordingly. In addition, S. DiMarco will circulate the Q2 Business Plan for updates. PC members were advised that meeting materials should be submitted to S. DiMarco by November 29.	PC members
15.	<u>Higher Education Summit Debrief</u> PC members shared comments and observations from the 2013 Higher Education Summit Conference they recently attended in Toronto.	
16.	<u>Strategic Mandate Agreement Update</u> The President informed PC members that a Strategic Mandate Agreement update was expected at any time. S. Herbert (Special Advisor – Strategic Mandate Agreements) will be visiting Algonquin on November 28 and may be able to provide more information at that time.	
17.	<u>Vacation Liability</u> PC members discussed the use of Memorandums of Agreement (MOAs) to assist in managing vacation liability. Managers will be encouraged to use this formal system on a regular basis, as per past practice.	PC members

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The meeting adjourned at 3:10 p.m.