

**President’s Council  
Wednesday, January 29, 2014  
Rosser Boardroom (C539)  
8:00 a.m. – 4:00 p.m.**

**PRESENT:** K. MacDonald (Chair), C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)

**REGRETS:** G. Barker

**GUESTS:** E. Costello, J. DelDuca, C. Dempsey, S. DiMarco, B. Foulds, J. Macnab, D. Ouderkirk, B. Plamondon, L. Rees, M. Savard, J. Tattersall

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b></p> <p>1.1 <u>Enterprise Resource Planning</u> Discussion occurred regarding information being presented to the Board of Governors and the corresponding supporting material. D. McNair will cross-reference to ensure consistency in information. This item was approved as presented.</p> <p>1.2 <u>Halogen Schedule</u> This item was approved as amended. T. McDougall will provide recommended changes to Human Resources. Update: G. Barker circulated an email to PC members confirming revised dates.</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	<p><b>D. McNair</b></p> <p><b>T. McDougall</b></p>
<b>2.</b>	<p><b><u>Approval of Previous Minutes</u></b> Minutes for the January 22, 2014 PC meeting were approved as amended.</p>	
<b>3.</b>	<p><b><u>Business Arising</u></b> No items were discussed.</p>	
<b>4.</b>	<p><b><u>Staffing Requests</u></b> The following positions were approved for posting:</p> <p>1. Academic: Clerk, Academic (Appendix “D”, full-time, maternity replacement)</p>	
<b>5.</b>	<p><b><u>President’s Star Award Nominations</u></b> No President’s Star Award nominations were brought forward at this time.</p>	
<b>6.</b>	<p><b><u>BOG Retreat Presentation: Strategic Priorities Activities</u></b> D. Wotherspoon reviewed the slide deck that will be presented at the Board Of Governors Retreat for the “Strategic Priorities Activities” portion of the meeting. Discussion highlights included the Integrated College Development Planning (ICDP) and Scenario Planning sections as well as Digital and the International Education Strategy. Comments and feedback followed; D. Wotherspoon will make amendments to the slide deck and follow up with D. McNair. This item</p>	<b>D. Wotherspoon</b>

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	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
	will be brought back to the February 05 <sup>th</sup> PC meeting for review.	<b>PC Feb 05</b>
<b>7.</b>	<b><u>BOG Presentation: Final Fees</u></b> J. Macnab reviewed the 2014-15 tuition and fees material that will be presented for the "Tuition Fees Schedule" portion of the Board of Governors meeting. PC members provided feedback, comments, and suggestions.	
<b>8.</b>	<b><u>BOG Presentation: 2014-2015 Business Plan</u></b> PC members reviewed the draft 2014-2015 Business Plan; amendments to the document were discussed and integrated. PC members were asked to review and forward any outstanding changes to S. DiMarco by January 31 <sup>st</sup> at noon. D. Wotherspoon will present an overview of the draft Business Plan to the College Leadership Council (CLC) on January 31 <sup>st</sup> ; L. Stanbra will present the draft 2014-2015 Business Plan to the Board of Governors at the February 10 Board of Governors meeting.	<b>PC members</b>  <b>D. Wotherspoon</b> <b>L. Stanbra</b>
<b>9.</b>	<b><u>President's Star Award Presentation</u></b> The President's Star Award was presented to A. Colterman and Y. Goebel.	
<b>10.</b>	<b><u>BOG Retreat Material Review: International Education Strategic Plan</u></b> D. Wotherspoon provided PC members with a revised International Education Strategic Plan. Discussion followed regarding the use of a draft matrix for off-shore student recruitment. As the matrix is yet to be finalized and requires further testing, it will be noted that a matrix is used, however, it will not be included in the document at this time. Other small edits have been received from the International Education Centre (IEC), therefore the document will be forwarded electronically after D. Wotherspoon reviews the plan a final time.	<b>D. Wotherspoon</b>
<b>11.</b>	<b><u>BOG Material Review: 3<sup>rd</sup> Quarter 2013-2014 Business Plan Update</u></b> Due to time constraints, this item was not discussed.	
<b>12.</b>	<b><u>Domtar Update</u></b> D. Wotherspoon, introduced E. Costello and B. Plamondon as part of a project planning team that Algonquin has formed in response to a series of opportunities that the College is considering with The Windmill Development Group. Background information was provided in terms of identifying a series of early ideas for possible collaboration. A basic project plan will be drafted in the coming days. Recommendations (including an announcement to the College Leadership Council (CLC) and a site visit with CLC) were discussed and approved as presented.	<b>Advancement</b>
<b>13.</b>	<b><u>Competency-Based Education</u></b>	

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	<p>D. Wotherspoon spoke to the concept of competency-based learning and sought PC members' support for the establishment of a small project team that will be tasked with exploring the business case surrounding competency-based education as well as outlining proposed options for consideration by President's Council. PC members were asked to support a bid submission to the Breakthrough Model Incubator 2014 program with Educause. All recommendations, apart from the budget request, were approved as presented. This item will be recalled to the February 19<sup>th</sup> PC meeting.</p>	<b>PC Feb 19</b>
<b>14.</b>	<p><b><u>COP Update</u></b> K. MacDonald provided PC members with a summary of the January 27, 2014 Committee of Presidents (COP) meeting held in Toronto; meeting notes were distributed.</p>	
<b>15.</b>	<p><b><u>Information Items</u></b> 15.1 <u>Enrolment Projection: Comparison of 2013 Actuals to 2014 Approved and Projected</u> – D. Ouder Kirk This item was received as presented.</p>	
<b>16.</b>	<p><b><u>SMA Release</u></b> D. Wotherspoon sought input from PC members regarding the release of the December 20<sup>th</sup> Strategic Mandate Agreement (SMA) to the College Leadership Council (CLC) as they have not seen or received a final version. PC discussed the consultation process and offered suggestions for consideration. D. Wotherspoon will review calendars and hold a date in mid-March for a town hall.</p>	<b>D. Wotherspoon</b>

The meeting adjourned at 5:32 p.m.