

**President's Council
Wednesday, February 12, 2014
Rosser Boardroom (C539)
8:00 a.m. – 4:00 p.m.**

PRESENT: K. MacDonald (Chair), G. Barker, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)

REGRETS: C. Brulé, D. McNair

GUESTS: K. Bedard, B. Foulds, D. Ouderkirk, M. Savard, J. Tattersall

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u> 1.1 <u>Health Services Fee Staff Communication</u> This item was deferred to the March 26th PC meeting.</p> <p><u>Upcoming Agenda Items (Add to Agenda Planner)</u> The agenda planner was amended as discussed.</p>	PC Mar 26
2.	<p><u>Approval of Previous Minutes</u> Approval of the February 05, 2014 minutes was deferred to the February 26th PC meeting.</p>	PC Feb 26
3.	<p><u>Business Arising</u> No items were discussed.</p>	
4.	<p><u>Staffing Requests</u> No staffing requests were brought forward at this time.</p>	
5.	<p><u>President's Star Award Nominations</u> No President's Star Award nominations were brought forward at this time.</p>	
6.	<p><u>CSIC Update</u> This item was deferred to the February 26th meeting.</p>	PC Feb 26
7.	<p><u>HR Report</u> K. Bedard spoke with members of the PC team as well as M. Savard, D. Ouderkirk, and B. Foulds to obtain their candid vision and recommendations regarding the efficacy and future expectation from the Human Resources Department. This information will contribute to an HR Diagnostic Study in terms of HR disciplines, functions and how the department links operationally with other departments across the college (i.e. areas of strength and areas to improve). Feedback was provided.</p>	

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8.	<p><u>Employee Engagement</u> PC members provided an update on the progress made within each area of the Employee Engagement Tiger Team List of Priorities. This item will be recalled to the February 26th PC meeting for further updates.</p>	PC Feb 26
9.	<p><u>Policy HR22 - Respectful Workplace Policy</u> G. Barker presented an updated Policy HR22 (Respectful Workplace Policy) for approval. Minor edits were suggested; amendments will be made and the policy will be posted on the HR website.</p>	
10.	<p><u>Temporary Administrative Assignments Longer Than 4 Months</u> G. Barker reminded PC members of Policy HR09 (Temporary Assignments) and advised that best practice is to have terms no longer than four months. Additionally, PC members were reminded that no posting is required for assignments under four months in length.</p>	
11.	<p><u>February 10 Board of Governors (BoG) meeting review</u> PC members reviewed the discussions and outcomes from the February 10 Board of Governors meeting. It was noted that future BoG meetings will be scheduled in the ACCE building whenever possible.</p>	S. DiMarco
12.	<p><u>Domtar Lands Update</u> D. Wotherspoon reviewed a critical path outline and actions taken to date for the potential collaboration between Algonquin College and the Windmill Development Group. A tentative site tour date has been identified for CLC; a video will be made available for those who are unable to attend the tour.</p>	
13.	<p><u>Information Items</u> <i>(info items that do not require approval or discussion)</i> 13.1 <u>AODA Training Communique</u> This information was received as amended. 13.2 <u>B Building HVAC Comparison</u> This information was received as presented. 13.3 <u>Admission Stats as at Equal Consideration date (Feb 01)</u> This information was received as presented.</p>	
14.	<p><u>Association of Canadian Community Colleges (ACCC) /World Federation of College and Polytechnics (WFCP) Leadership Opportunity</u> PC members discussed a temporary leadership opportunity between ACCC and WFCP. Suggestions were offered and considered.</p>	
15.	<p><u>Annual Report</u> D. Wotherspoon discussed the timelines that are required to have the Annual report presented and approved at the June 09th Board of Governors Meeting</p>	

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	This item will be brought to the May 14 th PC meeting for review and discussion.	PC May 14
16.	<p><u>Evacuation Incident</u> PC members discussed Enbridge Gas’ recent “controlled venting” incident, the impact it had on the College and the internal review that is taking place. The President expressed his concern to Enbridge Gas on behalf of the College community. This item will be recalled to the February 26th PC meeting for debrief and further discussion.</p>	PC Feb 26
17.	<p><u>“We” Day</u> D. Wotherspoon advised PC members that the College has become a sponsor for the National “We Day” event on April 09th. More information will be distributed as it becomes available.</p>	D. Wotherspoon

The meeting adjourned at 12:51 p.m.