

**President's Council  
Wednesday, March 05, 2014  
Rosser Boardroom (C539)  
9:00 a.m. – 4:30 p.m.**

**PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)

**REGRETS:**

**GUESTS:** J. Aubut, M. Cusson, J. DelDuca, B. Foulds, J. Millar, B. Rothwell, G. Thompson, J. Trakalo, J. Wilson

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b></p> <p>1.1 <u>2014 Spring Convocation Ceremony Schedule</u> This item was approved as received.</p> <p>1.2 <u>2015-2016 Academic Calendar</u> Discussion followed regarding the inclusion of "Orientation Week" dates on the Academic Calendar. This suggestion will be reviewed and taken under consideration for implementation.</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	
<b>2.</b>	<p><b><u>Approval of Previous Minutes</u></b> The February 26, 2014 minutes were approved as amended.</p>	
<b>3.</b>	<p><b><u>Business Arising</u></b> Discussion occurred regarding the December 04, 2013 President's Council Town Hall survey results. In keeping with College values, comments will be released, but references to specific individuals will be removed.</p>	<b>Advancement</b>
<b>4.</b>	<p><b><u>Staffing Requests</u></b> The following staffing requests were brought forward for approval:</p> <ol style="list-style-type: none"> <li>1. Academic: Registered Early Childhood Educator</li> <li>2. Academic: Professor, Bachelor of Applied Business (E-supply Chain Management)</li> <li>3. Academic: Financial Analyst (Academic Operations &amp; Planning)</li> <li>4. Academic: Clerk, Financial (Architecture, Civil and building Science)</li> </ol>	
<b>5.</b>	<p><b><u>President's Star Award Nominations</u></b> The President's Star Award nominations were reviewed and discussed. Three submissions were approved and one name was disallowed (as it was submitted anonymously).</p>	
<b>6.</b>	<p><b><u>Digital Health, Ontario College Graduate Certificate (OCGC)</u></b> J. Aubut, B. Foulds and J. Millar presented the Digital Health Ontario College</p>	

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	Graduate Certificate (OCGC) program to PC members for approval. Presentation highlights included a rationale for program creation, implementation, background information, student demographics, program delivery mode, program costs, and suggested implementation date. Questions and clarification followed. Amendments to the presentation will be made based on comments and feedback from PC and then prepared for the April 14 <sup>th</sup> Board of Governors for final approval.	<b>BoG Apr 14</b>
<b>7.</b>	<p><b><u>Occupational Therapist Assistant / Physiotherapist Assistant, Ontario College Diploma (OCD)</u></b></p> <p>J. Aubut and B. Foulds, presented the Occupational Therapist Assistant / Physiotherapist Assistant Ontario College Diploma (OCD) program to PC members for approval. Presentation highlights included partnering opportunities, an apartment simulation venue discussion, and program costs. Feedback and suggestions were offered. Amendments to the presentation will be made based on comments and feedback from PC. Approval for the program has been withheld pending cash flow revisions and confirmation of apartment space needs. This item will be recalled to PC March 12<sup>th</sup> and then forwarded to the April 14<sup>th</sup> Board of Governors for final approval.</p>	<b>PC Mar 12 BoG Apr 14</b>
<b>8.</b>	<p><b><u>Bachelor of Early Learning Community Development (BELCD) Briefing for Quality Assessment Panel</u></b></p> <p>J. Aubut, M. Cusson, B. Foulds and J. Trakalo briefed PC members on the anticipated expectations for the March 11<sup>th</sup> quality assessment panel site visit in review of the proposed Bachelor of Early Learning and Community Development (BELCD) degree program.</p>	
<b>9.</b>	<p><b><u>Title Change for "1303X Marketing Business Intelligence Research"</u></b></p> <p>PC members approved the School of Business' request to change the title of the "Marketing and Business Intelligence Research" program to "Marketing Research and Business Intelligence".</p>	
<b>10.</b>	<p><b><u>Star Award Presentations</u></b></p> <p>The President's Star Award was presented to S. Edwards and C. Paz.</p>	
<b>11.</b>	<p><b><u>5-Year Fundraising Plan Framework and Environmental Scan</u></b></p> <p>This item was recalled from the February 26<sup>th</sup> PC meeting for further discussion and review. Steps taken to date were summarized; recommendations were reviewed and amended. Discussion and clarification followed. Presentation highlights included the completion and presentation of the draft five-year</p>	

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	fundraising plan to the Foundation Board. This item will be recalled to the March 26 <sup>th</sup> PC meeting.	<b>PC Mar 26</b>
<b>12.</b>	<b><u>2015-2016 Budget and Business Plan map (&amp; Communication to CLC)</u></b> This item was deferred to the March 12 <sup>th</sup> PC meeting.	<b>PC Mar 12</b>
<b>13.</b>	<b><u>Canadian Anti-Spam Legislation (CASL)</u></b> G. Barker led a discussion regarding the new Canadian Anti-Spam Legislation (CASL) and how it will impact the College. Presentations will be given to CLC members by E. Hollebhone and C. Dulmage to raise awareness on areas the College may need to address, followed by Porter Heffernan (Emond Harnden) who will present legal findings on the new legislation.	<b>CLC Mar 27</b>
<b>14.</b>	<b><u>Employee Engagement Update</u></b> G. Barker provided PC members with a recommendation for implementing a “Years of Service” recognition program for part-time employees, effective Fall 2014. Discussion to include full-time employees at the five year threshold followed. The recommendation was approved as amended.	
<b>15.</b>	<b><u>Information Items</u></b> <i>(info items that do not require approval or discussion)</i> 15.1 <u>Domtar Lands Update</u> (D. Wotherspoon) This information was received as submitted. 15.2 <u>Convocation Review</u> (D. Wotherspoon) This information was received as submitted. 15.3 <u>Employee Awards</u> (D. Wotherspoon) This information was received as discussed. 15.4 <u>President's Newsletter</u> (D. Wotherspoon) D. Wotherspoon requested feedback from PC members. Suggestions will be incorporated prior to the newsletter being released. 15.5 <u>SMA Dates</u> (C. Brulé, D. Wotherspoon) This item was removed from “Information Items” for discussion.	
<b>16.</b>	<b><u>Strategic Mandate Agreement Update (SMA) Update</u></b> PC members were updated on progress made to date regarding revisions to the Strategic Mandate Agreement report as well as required next steps. Discussion followed regarding metrics and enrolment. C. Brulé will advise T. McDougall of available dates for Algonquin to connect with the Strategic Mandate Special Advisor (Colleges) contact.	<b>C. Brulé</b>
<b>17.</b>	<b><u>Ottawa Senators</u></b> PC members discussed an opportunity for Algonquin to provide a Salesforce presentation to the Ottawa Senators. Discussion regarding the potential development of Applied Research projects as well as possible funding avenues	

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	followed. K. MacDonald will contact the Senators Foundation to discuss next steps.	<b>K. MacDonald</b>

The meeting adjourned at 3:52 p.m.