

**President's Council  
Wednesday, March 19, 2014  
Rosser Boardroom (C539)  
9:30 a.m. – 3:00 p.m.**

**PRESENT:** K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)

**REGRETS:**

**GUESTS:** J. Aubut, J. Hann (Nelson Representative), M. Hoddenbagh, C. Janzen, G. MacDougall, J. Macnab, G. Nordal (Nelson Representative), B. Plamondon, J. Reeve, (Nelson Representative), D. Robinson, R. Volk

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b></p> <p>1.1 <u>IT-01 Directive (IT Acceptable Use Policy)</u> Approval of this item is pending additional reviews by the College Technology and the College Leadership Committees (CTC and CLC). This item will be recalled to PC for final approval at a later date.</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	<b>D. McNair C. Brulé</b>
<b>2.</b>	<p><b><u>Approval of Previous Minutes</u></b> Approval of the March 12, 2014 minutes was deferred to the March 26<sup>th</sup> PC meeting.</p>	<b>PC Mar 26</b>
<b>3.</b>	<p><b><u>Business Arising</u></b> A revised e-Text agenda and overview for the March 24<sup>th</sup> on-campus event with Minister Duguid were provided to PC members.</p>	
<b>4.</b>	<p><b><u>Staffing Requests</u></b> No staffing requests were brought forward at this time.</p>	
<b>5.</b>	<p><b><u>President's Star Award Nominations</u></b> The President's Star Award nomination was approved as received.</p>	
<b>6.</b>	<p><b><u>Management Academy</u></b> R. Volk and D. Robinson provided PC members with an update on program content/delivery and plans for the initiation of the Algonquin Management Academy. Discussion highlights included a review of compulsory versus elective programs, the requirement to make the program mandatory for all existing administrative personnel (with supervisory duties), resources, and the desire to see SMART goals included in the program outline. This item will be recalled to the April 09<sup>th</sup> PC meeting for further discussion and approval.</p>	<b>PC Apr 09</b>

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<b>7.</b>	<p><b><u>Introduction of Nelson Publishing Representatives</u></b> G. MacDougall introduced Nelson Publishing representatives J. Reeve (Senior VP), G. Nordal (President) and J. Hann (VP of Academic Solutions and Special Markets) to members of Algonquin's Executive Team. The President endorsed the eText project and confirmed that Algonquin College was prepared to allocate the necessary time and resources for the successful implementation of this initiative.</p>	
<b>8.</b>	<p><b><u>College Technology Committee (CTC) Update</u></b> G. MacDougall, J. Macnab and C. Janzen provided PC with an update on the activities of the College Technology Committee (CTC) including the two re-instated sub-committees (CTC-A and CTC-C). Discussion included an update on the process for dispersal of the 2014/15 Faculty/Staff Innovation Fund as well as clarification on the roles and responsibilities of CTC members to ensure funded projects are completed as expected. Timelines, a comprehensive 2014-15 automation projects list, year-end reporting, and AODA funding were also discussed. This item will be recalled to PC on April 23<sup>rd</sup> for further discussion.</p>	<b>G. MacDougall</b>  <b>PC Apr 23</b>
<b>9.</b>	<p><b><u>Institute for Digital Education @ Algonquin (IDE@) Update</u></b> G. MacDougall, and B. Plamondon engaged PC in a discussion of the first draft of the IDE@ concept document. Discussion highlights included progress made to date, questions to guide next steps, and the preparation of a business case and operational plan. PC also provided comments and feedback in terms of the need to include measures, goals, and faculty input. Reporting structure was also discussed. This item will be recalled to PC on April 16<sup>th</sup> for review of an initial draft Business Plan.</p>	<b>G. MacDougall</b>  <b>PC Apr 16</b>
<b>10.</b>	<p><b><u>Honorary Degree and Diploma Nomination List (recalled from Feb 05)</u></b> J. Aubut provided the draft Honorary Degree and Diploma nomination list to PC members in order to discuss selection of Honorary Degree and Diploma recipients for the 2014 Algonquin College convocation ceremonies. Recommendations were discussed and approved.</p>	
<b>11.</b>	<p><b><u>Strategic Mandate Agreement (SMA) Update</u></b> M. Hoddenbagh updated President's Council on the progress made on the Strategic Mandate Agreement (SMA) report, provided an overview of the College community SMA Town Hall, and sought direction on a discussion framework for the March 19<sup>th</sup> teleconference with the Special Advisor – Strategic Mandate Agreements (Colleges).</p>	

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<b>12.</b>	<p><b><u>Strategic Enrolment Management (SEM) Update</u></b> D. Wotherspoon provided President's Council with an update on the progress achieved to date in the drafting of the College's inaugural Strategic Enrolment Management (SEM) Plan. Next steps were discussed, including the SEM Business Plan and Planning Model (including current state and departmental input). PC members provided comments and feedback. The SEM Conference will be brought forward on the PC agenda as an item to attend rather than holding a PC meeting.</p>	<b>PC Jun 11</b>
<b>13.</b>	<p><b><u>Implementing Enterprise Risk Management Panel</u></b> PC members were asked to consider an opportunity to participate in a panel discussion for the April 29, 2014 College Centre of Board Excellence (CCBE) session titled "Implementing Enterprise Risk Management". D. McNair expressed an interest to participate; his name will be forwarded to the conference contact.</p>	<b>T. McDougall</b>
<b>14.</b>	<p><b><u>Information Items</u></b> <i>(info items that do not require approval or discussion)</i> 14.1 <u>Domtar Lands Update</u> This item was received as submitted.</p>	
<b>15.</b>	<p><b><u>President's Star Award Presentation</u></b> PC members presented the President's Star Award to S. Tait.</p>	
<b>16.</b>	<p><b><u>Higher Education Article</u></b> P. Gaudreau presented PC members with a draft article written for The New England Journal of Higher Education entitled "Confronting Costs-Controlling Destiny". Feedback and comments followed. Amendments will be made and a revised document will be circulated to PC members for an additional review.</p>	
<b>17.</b>	<p><b><u>Renovations Communication Plan</u></b> Due to time constraints, this item was deferred.</p>	<b>PC Mar 26</b>

The meeting adjourned at 3:11 p.m.