

**President's Council  
Wednesday, March 26, 2014  
Rosser Boardroom (C539)  
8:30 a.m. – 4:30 p.m.**

**PRESENT:** K. MacDonald (Chair), C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (Recorder)  
**REGRETS:** G. Barker  
**GUESTS:** C. Dempsey, S. DiMarco, M. Gawargy, R. Martin, P. Rouble, B. Rothwell, J. Tattersall, G. Thompson, J. Wilson

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b></p> <p>1.1 <u>Guiding Principles of Convocation Review (L. Stanbra)</u> This item was approved as discussed and amended.</p> <p>1.2 <u>Health Services Fee Staff Communication (L. Stanbra)</u> PC members discussed the Voluntary Health Services Fee draft communiqué to staff. Questions and feedback followed. Approval of this item is pending further review and feedback from the HR department. This item will be recalled to PC at a later date.</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	<p><b>G. Barker, L. Stanbra PC Apr 23</b></p>
<b>2.</b>	<p><b><u>Approval of Previous Minutes</u></b> The March 12<sup>th</sup>, 2014 and March 19<sup>th</sup>, 2014 PC minutes were approved as amended.</p>	
<b>3.</b>	<p><b><u>Business Arising</u></b> The closure of University of Guelph's Kemptville campus was brought forward as item #15.</p>	
<b>4.</b>	<p><b><u>Staffing Requests</u></b> No new staffing requests were brought forward at this time.</p>	
<b>5.</b>	<p><b><u>President's Star Award Nominations</u></b> The President's Star Award nominations were approved as received.</p>	
<b>6.</b>	<p><b><u>College Budget Committee (CBC) Update</u></b> L. Rees and C. Dempsey provided President's Council with an update from the College Budget Committee (CBC). Discussion highlights included process automation, resources, and recommendations to further enhance and improve the budget and reporting process. Questions and clarification followed including the roles of CBC and PC, consultation, communication of information, as well as year-end process/performance reviews. President's Council accepted the report and recommendations as amended. This item will be brought forward to the College Leadership Council (CLC) Retreat for feedback and discussion and then recalled to the June 18<sup>th</sup> PC meeting.</p>	<p><b>CLC May 01 PC Jun 18</b></p>
<b>7.</b>	<p><b><u>ESCO2 Phase III Discussion</u></b></p>	

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	<p>J. Tattersall briefed PC members on progress made to date for the ESCO2 Phase III project. A review of the project scope was provided as well as considerations for a future Phase IV. Technical considerations were highlighted and discussed. PC agreed with the recommendation that the proposal is not ready for presentation at the April 14<sup>th</sup> Board of Governors meeting, therefore the Phase III project will be brought forward to the June 09<sup>th</sup> Board of Governors meeting as a Consent Agenda item.</p>	<b>BoG Jun 09</b>
<b>8.</b>	<p><b><u>Board of Governors (BoG) Presentation: Integrated College Development Planning (ICDP) and 5-Year Strategic Capital Investment Development Plan</u></b>            J. Tattersall, M. Gawargy, P. Rouble, R. Martin, and C. Dempsey reviewed the slide deck that will be presented at the April 14<sup>th</sup> Board of Governors meeting. Information highlights included framework refinements and clarifications, as well as short, mid and long-term demonstration development plans. Discussion and feedback followed. It was suggested that a beta model with defined parameters be included in the Board of Governors presentation. Guidance regarding the package of read ahead material will be provided after meeting with the Board Chair. Amendments to the material will be made for the BoG presentation. This item will be recalled to PC on April 23 for the purpose of communicating updates to the Executive team.</p>	<b>D. McNair  PC April 23</b>
<b>9.</b>	<p><b><u>Board of Governors Discussion Topic: Strategic Enrolment Management</u></b>            D. Wotherspoon engaged PC members in a discussion related to the April 14<sup>th</sup> “Strategic Enrolment Management Discussion Topic” presentation to the Board of Governors. Comments and suggestions followed. D. Wotherspoon will incorporate feedback and provide an updated slide deck as a consent agenda item at the April 2<sup>nd</sup> PC meeting.</p>	<b>PC Apr 02</b>
<b>10.</b>	<p><b><u>First draft of the 5-Year Fundraising Plan</u></b>            B. Rothwell, G. Thompson and J. Wilson provided an update on the Foundation’s five-year fundraising plan. Discussion highlights included progress made to date, traditional and non-traditional “Pyramid of Giving” models, an overall “College Case” campaign framework, the roles and responsibilities of Deans and Directors in terms of fundraising, and critical timelines. Comments and feedback followed. Updates will be provided to CLC on March 27<sup>th</sup> followed by an Open Forum on April 10<sup>th</sup>. This item will be recalled to PC on April 16<sup>th</sup> to review Draft 2 of the 5-year Fundraising Plan.</p>	<b>CLC Mar 27  PC Apr 16</b>
<b>11.</b>	<p><b><u>April 14<sup>th</sup> Board of Governors Agenda Review</u></b></p>	

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	S. DiMarco provided PC members with a draft Board of Governors meeting agenda for review. Comments and feedback were provided. Amendments and revisions to the agenda will be made.	<b>S. DiMarco</b>
<b>12.</b>	<p><b><u>Aboriginal Cultural Recognition on Campus &amp; Convocation Ceremonies</u></b> L. Stanbra briefed PC members on a request from the Kitigan Zibi Anishinabeg community to have an on-stage Aboriginal presence during Algonquin College's Convocation Ceremonies. PC members felt this was a reasonable request and agreed to explore options on how to honor this suggestion for future convocation events. Further discussion on how to incorporate a cultural presence on campus followed including the possibility of forming a committee to review and discuss ideas. The President will discuss this at the Aboriginal Education Council meeting in April.</p>	
<b>13.</b>	<p><b><u>Information Items</u></b> <i>(info items that do not require approval or discussion)</i> 13.1 <u>Summer Renovation Communication Plan</u> (D. McNair) This item was received as discussed. Minor amendments will be made.</p>	
<b>14.</b>	<p><b><u>Kemptville Campus Update</u></b> PC members reviewed and revised a collaborative Algonquin-St. Lawrence letter advising MTCU that a joint financial and program review will be completed regarding the Kemptville campus closure. The review should not be interpreted as Algonquin expanding into Kemptville, but rather reflects due diligence and Algonquin's commitment to higher education in Eastern Ontario.</p>	
<b>15.</b>	<p><b><u>Employee Awards Nominations</u></b> D. Wotherspoon reminded PC members of the nomination deadline for the upcoming Employee Awards. A note will be forwarded to College Leadership Council (CLC) members reminding them of submission deadlines.</p>	<b>S. DiMarco</b>

The meeting adjourned at 4:11 p.m.