

**President’s Council  
Wednesday, April 16, 2014  
Rosser Boardroom  
10:30 a.m. – 4:30 p.m.**

**PRESENT:** G. Barker, C. Brulé (Chair), D. McNair, L. Stanbra, D. Wotherspoon T. McDougall (Recorder)

**REGRETS:** K. MacDonald

**GUESTS:** J. Aubut, B. Brownlee, S. Dehler, S. DiMarco, P. Gardner, G. MacDougall, D. McCutcheon, A. McDonell, B. Plamondon, B. Rothwell, P. Rouble, J. Tattersall, G. Thompson, J. Wilson

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
1.	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b> 1.1 No items were brought forward at this time</p> <p><b><u>Upcoming Agenda Items (Add to Agenda Planner)</u></b> The agenda planner was amended as discussed.</p>	
2.	<p><b><u>Approval of Previous Minutes</u></b> The April 09<sup>th</sup>, 2014 PC minutes were approved as amended.</p>	
3.	<p><b><u>Business Arising</u></b> No “Business Arising” items were brought forward at this time.</p>	
4.	<p><b><u>Staffing Requests</u></b> No new staffing requests were brought forward at this time.</p>	
5.	<p><b><u>President’s Star Award Nominations</u></b> No President’s Star Award nominations were brought forward at this time.</p>	
6.	<p><b><u>5-Year Fundraising Plan Update</u></b> B. Rothwell, G. Graham and J. Wilson provided an update to PC members on the Foundation’s Five-Year Fundraising Plan. Discussion included an update on the latest content of the plan including financial targets, estimated costs to resource the plan, future growth, and timelines. Discussion followed regarding the fundraising model framework and RCM. Financing options for requested resources will be reviewed; this item will return to PC April 23<sup>rd</sup>.</p>	<b>L. Stanbra PC Apr 23</b>
7.	<p><b><u>Institute for Digital Education (IDE@) Update</u></b> G. MacDougall and B. Plamondon provided the executive team a summary of input received though one-on-one interviews with PC members regarding the IDE@ concept. Discussion followed with comments and suggestions intended for inclusion in the final report. This item will be brought to the May 1-2, 2014 College Leadership Council (CLC) Retreat as an engagement piece for the purpose of gathering further input and comments from CLC members.</p>	<b>CLC May 01-02</b>

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<b>8.</b>	<p><b><u>Sustainable Algonquin Steering Committee (SASC) Update</u></b>            J. Aubut, J. Tattersall, P. Rouble and S. Dehler updated PC on the activity of the SAS Committee, highlighting key achievements in 2013/14 as well as the goals and next steps planned for 2014-15. Discussion followed regarding a STARS framework (Sustainability, Tracking, Assessment and Reporting System) and the positive impact it could have on the College. PC accepted the report as submitted.</p>	
<b>9.</b>	<p><b><u>Ancillary Services Draft Strategy Plan</u></b>            B. Brownlee, A. McDonell and P. Gardner presented a College Ancillary Services (CAS) plan. Discussion highlights included progress made to date, a balanced scorecard, a CAS strategic plan and how it is aligned to the College's Strategic Plan, measures, reserves, and next steps. Feedback and suggestions followed. Recommendations were discussed; PC accepted the plan with minor amendments.</p>	
<b>10.</b>	<p><b><u>Business Plan and Financial Resource Alignment (with Draft Budget Timelines)</u></b>            D. McNair provided President's Council with a draft 2014-15 Budget schedule for the purpose of aligning the Business Plan process. It was suggested that PC accept this draft through to September when the information will be amended on a go forward basis. C. Dempsey will work with S. DiMarco to incorporate Business Plan deadlines. PC accepted the information as amended.</p>	<b>Finance &amp; Admin.</b>
<b>11.</b>	<p><b><u>CLC Retreat Planning</u></b>            S. DiMarco provided PC members with a revised CLC 2015-16 Strategic and Business Planning Retreat agenda for review and discussion. Feedback and suggestions were offered. Amendments will be made and circulated to PC for final comments.</p>	<b>S. DiMarco</b>
<b>12.</b>	<p><b><u>BOG Meeting Review</u></b>            PC members reviewed the discussions and outcomes from the April 14 Board of Governors meeting. The Integrated College Development Plan (ICDP) will be brought back to PC for guidance on deliverables and scenario planning for the September 2014 Board of Governors Retreat.</p>	<b>PC Apr 23</b>
<b>13.</b>	<p><b><u>Information Items</u></b> <i>(info items that do not require approval or discussion)</i>            13.1 <u>Domtar Lands Update</u> (D. Wotherspoon)            A verbal update was provided for this item. Discussion items included the MOU signing, student projects, Committee personnel changes, the next public event (May 5<sup>th</sup>), and the Solar Decathlon house.            13.2 <u>FOI Request Q4 Update</u></p>	

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	<p>This information was received as submitted. 13.3 <u>College-wide Disability Management Audit</u> This information was received as submitted.</p>	
14.	<p><b><u>Live Laugh Learn Conference (May 28-30, 2014)</u></b> PC members discussed the attendance of PC at the Live Laugh Learn Conference. Those who anticipate participating were advised to inform G. Barker as he will arrange for their accommodation.</p>	PC

The meeting adjourned at 4:45 p.m.