

**President's Council
Wednesday, August 27, 2014
Rosser Boardroom
9:00 a.m. – 2:45 p.m.**

PRESENT: C. Jensen (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

GUESTS: C. Dempsey, S. DiMarco, M. Doyle, B. Dwyer, S. Finnigan, P. Fortura, C. Janzen, E. Mulvey, A. Qadi, C. Richards, D. Thibodeau

| | KEY POINTS/ACTION REQUIRED | Follow-Up Responsibility/ Due Date |
|-----------|--|---|
| 1. | <p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u> 1.1 <u>Annual Occupational Health and Safety (OHS) Review</u> (J. Tattersall/D. McNair) This item was approved as submitted. The agenda planner was amended as discussed.</p> | |
| 2. | <p><u>Approval of Previous Minutes</u> Minutes for the August 20th, 2014 PC meeting were approved as presented.</p> | |
| 3. | <p><u>Business Arising</u> PC members were updated on recent discussions held with the Students Association regarding the UPass initiative including timelines of associated fee policy for presentation to the Board of Governors. L. Stanbra will follow up on survey results.</p> | L. Stanbra |
| 4. | <p><u>Staffing Requests</u> No staffing requests were brought forward at this time.</p> | |
| 5. | <p><u>President's Star Award Nominations</u> The President's Star Award nominations were approved as submitted.</p> | |
| 6. | <p><u>Aircraft Maintenance Technician, Ontario College Diploma (OCD)</u> C. Janzen, D. Thibodeau, B. Dwyer, P. Fortura and C. Richards, presented the Aircraft Maintenance Technician program to PC members for approval. Approval of this program is pending further information on the acquisition of equipment, a risk assessment, and the ability to address the viability of the case for support.</p> | C. Brulé, C. Janzen |
| 7. | <p><u>Bachelor of Automation and Robotics</u> C. Janzen, A. Qadi, D. Thibodeau and C. Richards presented the Bachelor of Automation and Robotics program to PC members for approval. Amendments to the presentation will be made based on comments and feedback. PC members approved this program for presentation to the Academic and Student Affairs Committee as discussed and amended.</p> | ASAC Sep 18 |

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| 8. | <p><u>International Update</u> D. Wotherspoon and E. Mulvey provided PC members with information on Algonquin’s International offshore operations. E. Mulvey provided an update on Kuwait, highlighting start up timelines and associated outcomes. Contract terms were reviewed and clarified, as was a 2013/2014 financial overview. A status report on Jazan and Qatif followed. Discussion, clarification and guidance were provided. President’s Council accepted the report as discussed and, in principle contingent upon no financial risk, supported the decision to move forward with the Qatif Wave 2 bid.</p> | |
| 9. | <p><u>Responsibility Centre Management (RCM) Update</u> C. Dempsey and S. Finnigan provided PC members with an update of the RCM model, specifically research conducted on Service Level Agreement (SLA) plans and why they are being considered; a draft Algonquin SLA template for review and comment; and an overview to support the SLA work plan recommended by the Steering Committee of the RCM project. Discussion, clarification and feedback followed. This item will be brought to the next College Leadership Council meeting for discussion.</p> | CLC Sep 26 |
| 10. | <p><u>PC Prep for the September 21 Board Retreat</u> S. DiMarco reviewed a draft agenda for the September Board of Governors Retreat. Clarification and feedback followed; amendments will be made as suggested. PC members were asked to review and update the “2015/2016 Business Plan Key Initiatives” slide deck and return to S. DiMarco.</p> | PC members |
| 11. | <p><u>Academica</u> President’s Council discussed a recent article posted by Academica (Notices of Intent for Major Capacity Expansion Projects). It was suggested that the College be prepared to have a proposal ready for submission should a request for infrastructure funding become available.</p> | |
| 12. | <p><u>Employee Engagement Priorities Update</u> G. Barker provided PC members with a list of participant recommendations that resulted from the Live Laugh Learn (LLL) Conference. Discussion highlights included: the possibility of engaging the College Leadership Council (CLC) in a follow-up LLL priorities discussion/session; a reminder about the upcoming Fall Employee Survey; a Management Academy update; a request for mentoring volunteers; and a status update on electronic grade reporting. PC members will</p> | PC members |

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| | advise G. Barker of area updates for the purpose of distributing an Algonquin-wide communiqué. | |
| 13. | <u>Finalize Agenda for September 03 Retreat</u> President's Council reviewed a draft agenda for the September 03 rd PC Retreat. Clarification and feedback followed. Amendments will be made and a revised document will be circulated. | T. McDougall |
| 14. | <u>Feedback from President's Breakfast</u> PC members discussed College community reactions to, and feedback from the 2014 President's Breakfast. Suggestions were offered for consideration. Advancement will provide survey results to PC members. | Advancement |
| 15. | <u>50th Anniversary Discussion</u> This item was recalled from the August 20 th PC meeting for discussion. Timing and budget were highlighted. E. Hollebhone and C. Brennan will provide a budget update to PC October 01 st . An update will be provided to L. Franklin | PC Oct 01 C. Jensen |
| 16. | <u>Information Items</u> <i>(info items that do not require approval or discussion)</i> 16.1 <u>Women in Leadership Proposal</u> (G. Barker) This information item was removed for discussion. 16.2 <u>Revisions to Strategic Investment Priorities (SIP) Process</u> (D. McNair) This information item was removed for discussion. 16.3 <u>2014/2015 Ontario Budget Highlights</u> (C. Dempsey) This item was received as submitted. | |
| 17. | <u>Women In Leadership Proposal</u> L. Stanbra requested clarification on budget information. PC members noted the link of this initiative to both the Young Professionals Group and the Algonquin in Leadership and Education (ALEI) program. Suggestions were provided for the draft proposal. C. Brulé and D. Wotherspoon will meet to discuss a diversity strategy. | G. Barker C. Brulé, D. Wotherspoon |
| 18. | <u>Revisions to Strategic Investments Priorities (SIP) Process</u> D. McNair clarified his approach to the SIP process, specifically, how the Vice Presidents will take ownership of each pillar in the Strategic Plan. | |

The meeting adjourned at 2:30 p.m.