

**President’s Council
Wednesday, September 10, 2014
Rosser Boardroom
9:00 a.m. – 4:30 p.m.**

PRESENT: C. Jensen (Chair). C. Brulé, G. Barker, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

GUESTS: S. DiMarco, P. Fortura, M. Gawargy, G. MacDougall, J. Macnab, S. Preiss

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u> 1.1 <u>No items were brought forward at this time.</u></p> <p>The agenda planner was amended as discussed.</p>	
2.	<p><u>Approval of Previous Minutes</u> Approval of the August 27th and September 03rd, 2014 PC meeting minutes were approved as amended.</p>	
3.	<p><u>Business Arising</u> L. Stanbra and C. Brulé provided President’s Council with a status update on the Aircraft Maintenance Technician, OCD proposal (PC August 27); amended documents have been forwarded to the Academic and Student Affairs Committee (ASAC) for approval. C. Brulé will advise if another institution will accept our students for another year.</p>	C. Brulé
4.	<p><u>Staffing Requests</u> No new staffing requests were brought forward at this time.</p>	
5.	<p><u>President’s Star Award Nominations</u> No President’s Star Award nominations were brought forward at this time. Advancement will add a nomination reminder to myAlgonquin.</p>	Advancement
6.	<p><u>eText/Kivuto Update</u> G. MacDougall provided PC members with an update on the current status of the eText rollout and the collaborative Algonquin/Pearson/Nelson/Kivuto eReader project including a demonstration from a student’s perspective. Questions and clarification followed. A reminder was put forward that any discussions taking place with the Students’ Association should include L. Stanbra. President’s Council received this report as discussed.</p>	
7.	<p><u>CTC Monthly Update</u> G. MacDougall, S. Preiss and J. Macnab provided PC with an update on the activities of the College Technology Committee (CTC). Discussion followed</p>	

**President's Council
Wednesday, September 10, 2014
Rosser Boardroom
9:00 a.m. – 4:30 p.m.**

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
	regarding the methods used for the prioritization of ITS automation projects as well as clarification of process (who to contact) and next steps. President's Council received this report as discussed and requested CTC's next PC report provide more clarity regarding; ITS automation descriptions, capacity to resource items, and criteria used for selecting and prioritizing items within the list.	G. MacDougall PC Oct 29
8.	<p><u>Day 1 Enrolment Report</u> P. Fortura and J. Macnab provided an "End of Week One" Enrolment Report for 2014 Fall, full-time, post-secondary enrolment registrants, including enrolment projections at audit date (November 02, 2014). PC discussed the need for staff to continue making applications and confirmations a priority. T. McDougall will schedule a meeting with C, Brulé, L. Stanbra, J. Macnab and P. Fortura to discuss contingency enrolment plans to meet target. J. Macnab discussed withdrawal information and the intent to develop a survey and/or establish a method for collecting withdrawal information. Questions, suggestions and clarification followed. The report will be amended as discussed.</p>	T. McDougall
9.	<p><u>Finalization of Board Retreat Agenda</u> PC members reviewed a final version of the Retreat slide deck to be presented at the September Board Retreat and discussed the format and anticipated outcome of the Table Exercise (and PC's role during the exercise). The slide deck graphics and text will be amended as discussed. PC will send their edits to S. DiMarco by September 12 and then forward to Advancement for finalization.</p>	PC members E. Hollebhone
10.	<p><u>REB (Research Ethics Board) Annual Report to PC</u> M. Hoddenbagh and L. Boudreault provided President's Council with the Research Ethic's Board 2013/2014 Annual Report as well as a proposed roster of Board members for Fiscal Year 2014/15. President's Council approved the recommendations as submitted.</p>	
11.	<p><u>Agenda Review for September 26, 2014 College Leadership Council Meeting</u> PC members reviewed a draft agenda for the September 26th CLC meeting. Suggestions and feedback were offered for consideration. Amendments will be made and a revised agenda will be circulated.</p>	T. McDougall
12.	<p><u>Next PC Retreat</u> PC members discussed dates, location and purpose for the next PC Retreat (November 02-03, 2014).</p>	

**President’s Council
Wednesday, September 10, 2014
Rosser Boardroom
9:00 a.m. – 4:30 p.m.**

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
13.	<p><u>Information Items</u> <i>(info items that do not require approval or discussion)</i></p> <p>13.1 <u>College Ancillary Services 2013/2014 Annual Report</u> (D. McNair) The information item was received as submitted.</p> <p>13.2 <u>Concert Tickets</u> - (D. Wotherspoon) The information item was received as submitted.</p> <p>13.3 <u>Cyber Security Day</u> (D. McNair. C. Delmage) The information item was received as submitted.</p> <p>13.4 <u>Young Professionals Debrief</u> (P. Gaudreau, R. Chabassol) The information item was received as discussed.</p> <p>13.5 <u>United Way Committee Update</u> (J. McQuigge, S. Tait) The information item was received as submitted.</p>	
14.	<p><u>Letter from Hillel Ottawa</u> PC members discussed how to address a meeting request from Hillel Ottawa. B. Farber will be consulted prior to scheduling a meeting that will include C. Jensen and L. Stanbra.</p>	
15.	<p><u>Collective Bargaining Update</u> G. Barker provided PC members with an update on Support Staff and Faculty Union Bargaining. Comments and feedback were shared.</p>	
16.	<p><u>President’s Comments</u> The President introduced a proposed new rotational system for determining “Acting President” roles for the 2014/2015 academic year. The schedule included PC members as responsible for chairing College Leadership Council (CLC) meetings during this rotation schedule. PC accepted this new schedule as submitted.</p>	

The meeting adjourned at 4:30 p.m.