

**President's Council  
Wednesday, October 15, 2014  
Rosser Boardroom  
9:00 a.m. – 4:30 p.m.**

**PRESENT:** C. Jensen (Chair), C. Brulé, G. Barker, E. Hollebhone, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

**GUESTS:** R. Briginshaw, E. Costello, J. DelDuca, S. DiMarco, B. Foulds, J. Kyte, P. Rouble

	<b>KEY POINTS/ACTION REQUIRED</b>	<b>Follow-Up Responsibility/ Due Date</b>
<b>1.</b>	<p><b><u>Approval of Agenda</u></b> The agenda was approved as amended.</p> <p><b><u>Approval of Consent Agenda</u></b></p> <p>1.1 <u>Winter Orientation Schedule</u> (L. Stanbra) This item was removed for discussion. S. Styles will bring this information to Deans Council for review and feedback (October 28). PC endorses this recommendation as discussed.</p> <p>The agenda planner was amended as discussed.</p>	<b>DC Oct 28</b>
<b>2.</b>	<p><b><u>Information Items</u></b> <i>(info items that do not require approval or discussion)</i></p> <p>2.1 <u>FOI Update</u> (D. McNair) This item was received as submitted.</p> <p>2.2 <u>GTEC</u> (M. Hoddenbagh) This item was received as discussed.</p>	
<b>3.</b>	<p><b><u>Approval of Previous Minutes</u></b> The October 08<sup>th</sup>, 2014 PC meeting minutes were deferred to the October 15<sup>th</sup> PC meeting.</p>	<b>PC Oct 15</b>
<b>4.</b>	<p><b><u>Business Arising</u></b> No items were brought forward at this time.</p>	
<b>5.</b>	<p><b><u>Staffing Requests</u></b> No new staffing requests were brought forward at this time.</p>	
<b>6.</b>	<p><b><u>President's Star Award Nominations</u></b> President's Council approved the Star Award nomination brought forward for a member of the Jazan campus. The nomination submitted by N. Zgonjanin will be revised and re-submitted for approval at a later date.</p>	<b>PC Oct 22</b>
<b>7.</b>	<p><b><u>Update on the Isles Project</u></b> R. Briginshaw, J. Kyte and E. Costello provided PC members with an update on the College's partnership opportunities with Windmill Developments. Discussion and clarification followed. The President offered to re-sign the Memorandum Of Understanding (MOU) as a demonstration of her commitment to the project. PC accepted the report as discussed.</p>	<b>Isles Steering Committee</b>

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8.	<p><b><u>Healthy Living Education (HLE) Update</u></b> PC members were provided with an update on the Healthy Living Education Initiative and the action plan going forward in the coming year. Questions and clarification followed. PC provided suggestions for progression of this initiative, including that: Governors Robblee and Sutcliffe participate in a steering committee; the committee develop a clear, compelling business case for the Board of Governors; executive sponsorship be clarified/assigned; an urgency is needed to move this initiative to the next step; and PC be informed of progress on a bi-weekly basis. D. McNair and C. Brulé will discuss with J. Tattersall and report back to PC.</p>	<p><b>D. McNair, C. Brulé PC TBD</b></p>
9.	<p><b><u>Purple Couch Campaign</u></b> PC members participated in the unveiling of the Student Support Services, Purple Couch Project at Algonquin College.</p>	
10.	<p><b><u>Board of Governors Retreat Follow-Up</u></b> PC members reviewed outcomes from the September 20-21, 2014 Board of Governors' Retreat "Open Space" exercise. President's Council discussed table topics and provided feedback; S. DiMarco will forward a summary of PCs recommendations to Chair McIntosh to consider for future Board of Governors meeting discussions.</p>	<p><b>S. DiMarco</b></p>
11.	<p><b><u>October 14, 2014 Board of Governors Meeting Debrief</u></b> PC members reviewed the discussions and outcomes from the October 14 Board of Governors (BoG) meeting. Discussion included a request from PC to reinstate showcasing of a student or staff accomplishment at each meeting; follow-up information for Governor J. Brockbank; meeting room logistics; returning to the Board with recommendations of an 18-month approach to the development of Algonquin's next strategic plan; streamlining PC's Management Summary Report; and the structure of BoG transmittals (i.e. motions first).</p>	
12.	<p><b><u>College Leadership Council (CLC) Retreat Agenda</u></b> PC members reviewed the CLC's Strategic Planning Retreat draft agenda to confirm presentation and table exercise format. Discussion also included a review of the latest draft 2015/2016 Business Plan and other pre-retreat reading materials (to be forwarded to CLC members on October 16). S. DiMarco will create a master slide deck for the meeting; edits are due to S. DiMarco by October 22 (9:00 am).</p>	<p><b>S. DiMarco PC Members</b></p>

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13.	<p><b><u>President's Star Award Presentations</u></b> President's Star Award presentations were made to E. Inyang, J. Dugas and D. Jerez.</p>	
14.	<p><b><u>Ottawa Hospital Foundation Gala</u></b> PC members reviewed a recent invitation for the Ottawa Hospital Foundation Gala to determine if any other Algonquin College employees would be attending the event. C. Brulé and L. Stanbra will discuss with B. Foulds, J. Kyte and B. Rothwell, and then report back to the President.</p>	<b>C. Brulé, L. Stanbra</b>
15.	<p><b><u>Christmas cards</u></b> President Jensen informed PC members of her desire to send both electronic traditional holiday greeting cards to key community partners this December. PC discussed the opportunity for student participation in this project; E. Hollebhone will discuss with N. Bell and provide a plan of action for review at the next PC meeting.</p>	<b>PC Oct 22</b>
16.	<p><b><u>Christmas Coverage</u></b> PC members discussed President's Council-level coverage during the College's pre-holiday closure, as well as accessibility and email usage during the Christmas break. PC members were asked to forward vacation plans to T. McDougall as soon as possible.</p>	<b>PC Members</b>

The meeting adjourned at 3:17 p.m.