

**President’s Council
Wednesday, November 05, 2014
Rosser Boardroom
9:00 am – 1:00 p.m.**

PRESENT: G. Barker (Chair), C. Brulé, E. Hollebhone, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

REGRETS: C. Jensen

GUESTS: C. Dempsey, D. Donaldson, C. Doyle, J. Doyle, S. Finnigan

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u></p> <p>1.1 <u>2015/2016 Budget Assumptions & Pro Forma Update</u> (D. McNair) PC members sought minor clarification on this item. Suggestions and feedback were provided. This item was approved as discussed</p> <p>1.2 <u>2015 Spring Convocation Ceremonies</u> (L. Stanbra) This item was approved as submitted.</p> <p>The agenda planner was amended as discussed.</p>	
2.	<p><u>Information Items</u> (<i>info items that do not require approval or discussion</i>)</p> <p>2.1 <u>2014 Christmas Dance</u> (E. Hollebhone) PC members provided comments and feedback; this item was received as submitted.</p>	
3.	<p><u>Approval of Previous Minutes</u> The October 29th, 2014 PC meeting minutes were deferred to the November 12 PC meeting.</p>	PC Nov 12
4.	<p><u>Business Arising</u> No items were discussed at this time.</p>	
5.	<p><u>Staffing Requests</u> No new staffing requests were brought forward at this time. PC members discussed the conversion of two positions; G. Barker will advise the Union.</p>	G. Barker
6.	<p><u>President’s Star Award Nominations</u> President’s Council approved the Star Award nominations as submitted.</p>	
7.	<p><u>LEAN Initiatives</u> C. Doyle provided PC members with an update on the LEAN initiatives program to emphasize the need to re-invigorate this capacity within the College, as well as to seek feedback on the presentation. Discussion highlights included strategic framework (balanced scorecard), governance and reporting, savings in terms of capacity, a suggestion to include a module in the Management Academy and/or the Employee Orientation, dashboards, reporting, savings, and guiding principles.</p>	

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	Suggestions and feedback followed.	
8.	<p><u>Responsibility Centre Management (RCM) Update</u> S. Finnigan presented Responsibility Center Management (RCM) project fundamental and operating principles, as well as the draft budget model recommended by the Steering Committee. Questions, clarification and suggestions followed, including current and future states, stretch targets, next steps, and communication. This item will return to PC at a later date for an update and will be presented at the February 02 Board of Governors meeting.</p>	PC TBD BoG Feb 02
9.	<p><u>Strategic Enrolment Management Committee (SEMC) Update</u> D. Donaldson and J. Doyle presented PC with an update on progress made to date in terms of the Strategic Enrolment Management Committee (SEMC). Discussion highlights included, working groups and sub-committees, “summer melt”, a study to review “Acceptance Decline” (and recommendations on initiatives to reduce summer melt), the SEMC conference, funnel integration, mandate and budget. Feedback and suggestions followed.</p>	
10.	<p><u>Draft November 18 CLC Agenda Review</u> PC members reviewed the draft agenda for the November 18 CLC meeting. Suggestions and feedback were provided. Amendments will be made and a revised agenda will be made available to CLC members.</p>	T. McDougall
11.	<p><u>M. Ed. Program for Algonquin Staff</u> G. Barker advised PC members of an informal meeting on December 17 to review and discuss the M.Ed. program with the first group of participants. S. Tait will forward a calendar invite to PC members.</p>	S. Tait

The meeting adjourned at 11:43 p.m.