

**President’s Council
Wednesday, November 19, 2014
Rosser Boardroom
9:00 a.m. – 1:00 p.m.**

PRESENT: C. Jensen (Chair), G. Barker, C. Brulé, E. Hollebhone, D. McNair, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

GUESTS: C. Dempsey, S. Dimarco, C. Janzen, P. Rouble, J. Tattersall

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
<p>1.</p>	<p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u></p> <p>1.1 <u>Revised Enterprise Risk Management (ERM) Policy & Guideline</u> (C. Bonang) This item was approved as submitted.</p> <p>1.2 <u>Ebola Virus Disease Briefing Update</u> (C. Bonang) This item was approved as submitted.</p> <p>1.3 <u>Safe and Healthy Relationships Signature Campaign</u> (L. Stanbra) This item was approved as discussed. PC will support this initiative and attend the November 26th event.</p> <p>The agenda planner was amended as discussed.</p>	<p>PC members</p>
<p>2.</p>	<p><u>Information Items</u> <i>(info items that do not require approval or discussion)</i></p> <p>2.1 <u>Algonquin College Representation at Higher Education Summit and College Day</u> (E. Hollebhone) This item was received as submitted.</p>	
<p>3.</p>	<p><u>Approval of Previous Minutes</u> The October 29th, November 5th and November 12th, 2014 PC meeting minutes were approved as amended.</p>	
<p>4.</p>	<p><u>Business Arising</u> No business arising items were brought forward at this time.</p>	
<p>5.</p>	<p><u>Staffing Requests</u> No new staffing requests were brought forward at this time.</p>	
<p>6.</p>	<p><u>President’s Star Award Nominations</u> President’s Star Award nominations were approved as submitted.</p>	
<p>7.</p>	<p><u>College Space and Infrastructure Committee (CSIC) Update</u> C. Janzen, J. Tattersall, and P. Rouble updated PC on CSIC initiatives related to the summary of the “CSIC Budget Cluster”, the “2014/15 Renovation, Renewal and Planning Projects”, the “2015/16 SIP Requests Budget Discussions” and an update on the ACCE Office Optimization Pilot. Discussion highlights included the use of “standard” office space, providing a “shovel-ready” project presentation to the Board of Governors (BoG), deferring the “5-Year Campus Plan” BoG presentation</p>	

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	(June 2015 to December 2015), Healthy Living Education (HLE), and deferred maintenance funding. Questions and clarification followed. Following this presentation to PC, recommendations will be presented to the College Budget Committee by C. Janzen.	CBC Nov 20
8.	<p><u>Board of Governors (BoG) Presentations to President’s Council (PC)</u></p> <p>8.1 <u>Q2 Business Plan 2014/2015 Update</u> PC members reviewed the draft 2015/2016 Business Plan with S. DiMarco; minor amendments and revisions will be made. A final version of this document will be submitted to the December 08th, 2014 Board of Governors meeting as a “Consent Agenda” item.</p>	S. DiMarco
9.	<p><u>Board of Governors (BoG) Presentations to President’s Council</u></p> <p>9.1 <u>Q2 2014/2015 Financial Projections</u> C. Dempsey presented the Q2 2014/2015 Financial Projections to PC for their review and comment. A summary was provided, indicating that the forecast has improved with a positive net contribution. Discussion and clarification followed regarding variances. This item will be submitted to the December 08th, 2014 Board of Governors meeting as a “Consent Agenda” item.</p> <p>9.2 <u>2015/2016 Budget Assumptions and 3 year Pro Forma Summary</u> C. Dempsey provided a high-level summary of the 2015/2016 Budget Assumptions and 3-year Pro Forma. A minor amendment will be made prior to circulating this material to the Board of Governors. This item will be submitted to the December 08th, 2014 Board of Governors meeting as a “Consent Agenda” item.</p>	BoG Dec 08 C. Dempsey BoG Dec 08
10.	<p><u>All Administration Meeting Agenda</u></p> <p>PC discussed the inaugural December 10, 2014 “All Admin” meeting, feedback received from invitees, and proposed agenda items.</p>	
11.	<p><u>December 18 College Leadership Council (CLC)</u></p> <p>PC members discussed items related to the December 18 CLC meeting, including location and agenda items. C. Jensen will follow-up with G. Barker regarding the proposed F. Rambeau training. L. Stanbra and C. Jensen will work on a second draft agenda for discussion at PC on November 26.</p>	C. Jensen L. Stanbra & C. Jensen
12.	<p><u>Listening Tour Update</u></p> <p>C. Jensen provided PC members with an update on her recent Listening Tour, including general emerging themes, as well as feedback received to date from Algonquin employees who participated in the sessions. Further discussion occurred regarding grade automation. An electronic copy of the preliminary Listening Tour report will be forwarded to PC members for review and feedback at the December 10 PC meeting.</p>	C. Jensen PC members PC Dec 10
13.	<p><u>Business Plan SIP funding</u></p> <p>D. McNair emphasized his goal to revise the standard process to receive and assess</p>	

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	funding requests for Strategic Investment Priorities (SIP) in an attempt to ensure that the 21015/2016 Business Plan is both affordable and funded. PC was reminded to complete their validation of alignment with initiative/measures and note required adjustments; comments to be submitted to D. McNair (cc to C. Dempsey) by Friday, November 21. The SIP funding required for the 2015/16 Business Plan will be reported to the College Budget Committee (CBC) so that they may conclude their SIP review and development of recommendations at the December 4, 2014 CBC meeting. This item will be brought back to PC for validation.	PC members PC members PC Dec 03

The meeting adjourned at 1:03 p.m.