

**President's Council
Wednesday, October 01, 2014
Rosser Boardroom
9:15 a.m. – 4:30 p.m.**

PRESENT: D. McNair (Chair), G. Barker, L. Stanbra, D. Wotherspoon, T. McDougall (recorder)

DELAYED ARRIVAL: C. Jensen (Chair), C. Brulé, E. Hollebhone

GUESTS: L. Campbell, P. Church, S. DiMarco, C. Janzen, M. Koscec, R. Rochefort, J. Tattersall, A. Yang

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Approval of Agenda</u> The agenda was approved as amended.</p> <p><u>Approval of Consent Agenda</u> 1.1 <u>Fraud Prevention Policy</u> (J. Tattersall) This item was approved as submitted.</p> <p>The agenda planner was amended as discussed.</p>	
2.	<p><u>Approval of Previous Minutes</u> Approval of the September 10th, 17th and 24th, 2014 PC meeting minutes were deferred to the October 08 PC meeting.</p>	PC Oct 08
3.	<p><u>Business Arising</u> <u>Christmas Closure:</u> PC members discussed feedback received from the September 26th College Leadership Council meeting regarding the proposed 2014 Christmas Holiday schedule. After discussion and consideration, President's Council approved a January 02, 2015 closure. An announcement will be made that the College will close at noon on December 24 and reopen on Monday, January 05, 2015.</p> <p><u>Education Program Efficiency:</u> PC discussed feedback received from the College Leadership Council regarding the proposed KPMG Education Program Efficiency initiative. D. McNair will brief the President on the previously piloted initiative (School of Business and College Ancillary Services), after which a meeting will be scheduled with KPMG. This item will be brought back to PC for further discussion.</p>	G. Barker PC TBD
4.	<p><u>Staffing Requests</u> No new staffing requests were brought forward at this time.</p>	
5.	<p><u>President's Star Award Nominations</u> No President's Star Award nominations were brought forward at this time.</p>	
6.	<p><u>Salesforce Training</u> P. Church and L. Campbell oriented PC members to the new employee portal environment and demonstrated how to set up and customize their view of myAC.</p>	

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7.	<p><u>ESCO 2 – Scope of Phase 4</u> J. Tattersall, R. Rochefort, C. Janzen, and A. Yang presented PC with an update on current developments for the ESCO2 Phase 4 project. Requests were brought forward for support of the technical opportunities to be considered in phase 4, as well as a possible Phase 4 Letter of Intent to Siemens Canada. The team also requested PC support the exploration of both academic, and Applied Research and Innovation opportunities. J. Tattersall, D. McNair, E. Hollebhone will meet with the President to discuss.</p>	
8.	<p><u>Final Presentations for October 14, 2014 Board of Governors Meeting</u></p> <p>8.1 <u>Jazan and Qatif Business Plans</u> (D. Wotherspoon) D. Wotherspoon provided PC members with a slide deck outlining both the Qatif and Jazan Business Plans for review and discussion. Questions and clarification followed. Discussion followed regarding fiscal projections for Qatif and the fiscal status for Jazan. Due to time constraints, PC will commit to reviewing the information as provided and meet again for further discussion. D. McNair will follow up with M. Doyle.</p> <p>8.2 <u>Q1 Financial Projections</u> (D. McNair) This item was not discussed. PC members are asked to review and submit any comments to D. McNair. This item will be submitted to the Board as an info item.</p> <p>8.3 <u>Q1 Update from 20114/2015 Business Plan</u> (S. DiMarco) S. DiMarco reviewed the 2015/2016 Business Plan; revisions will be made as discussed. PC members are to forward their comments and revisions / updates to S. DiMarco by October 03 (4:00 pm).</p>	<p align="center">PC Members</p> <p align="center">PC Members</p> <p align="center">PC Members</p>
9.	<p><u>Employee Survey</u> M. Koscec (Entec Corporation) met with PC to review the 2012 Employee Engagement Survey (EES) and discuss objectives for the November 2014 EES launch. Discussion followed, including implementation, next steps, phrasing of questions, the release of survey comments, and the communication plan. This item will be recalled to the October 08 PC meeting.</p>	<p align="center">PC Oct 08</p>
10.	<p><u>Second St. Francis Xavier (FX) Cohort</u> PC members discussed the collaborative Master of Education program with St. FX and if there would be enough interest to offer a second cohort. Discussion included credentialing requirements, participation of part-time staff and funding</p>	

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	allocation through SIP. PC members endorsed a second cohort be submitted as a SIP proposal for 2015-16.	
11.	<u>PC Feedback Regarding Algonquin's New Website</u> This item was deferred to the October 8 th PC meeting.	PC Oct 08
12.	<u>October 23, 2014 College Leadership Council (CLC) Retreat Agenda Review</u> This item was deferred to the October 08 th PC meeting. R. Heaton will be asked to organize a luncheon activity.	PC Oct 08 C. Brulé / R. Heaton
13.	<u>Information Items</u> <i>(info items that do not require approval or discussion)</i> 13.1 <u>Freedom of Information (FOI) – 2014/2015 - Q2 Update to PC</u> (D. McNair) The information item was received as submitted. 13.2 <u>September 26 CLC Meeting Feedback Summary</u> (T. McDougall) The information item was received as submitted. 13.3 <u>Algonquin Times Article</u> (C. Jensen) The information item was received as discussed.	
14.	<u>UPass Update</u> Due to time constraints, an information update will be distributed via email to PC members.	L. Stanbra

The meeting adjourned at 4:35 p.m.