

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |    |
|--|---|---|----|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015   | <b>Agenda Item Number<br/>(For office use only)</b>   | 1  |
| <b>Topic</b>   | Consent Agenda  |   |    |
| <b>Requested By (PC member)</b>  | Standing Item   | <b>Time Allotted</b>  | NA |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input checked="" type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |    |
| <b>Staff Presenting<br/>(name and title)</b>   | L. Stanbra, VP Student Services   |   |    |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  | 1.1 <u>2016 Spring Convocation Ceremony Schedule</u> (L. Stanbra)<br>1.2 <u>President’s Star Award Nomination C. Morrison</u> (J. DelDuca)<br>1.3 <u>Sexual Assault/Sexual Violence Policy</u> (L. Stanbra) |    |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | THAT President’s Council approve the information as submitted.  |   |    |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input checked="" type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input checked="" type="checkbox"/> Referred to <u>item #1.3 referred to P. Gaudreau</u> (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |    |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | All consent agenda items were approved as submitted. C. Jensen will forward a Sexual Assault Policy communication protocol once it has been released from the Committee of Presidents (COP).  |   |    |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |  |  |       |
|--|--|--|-------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015  | <b>Agenda Item Number<br/>(For office use only)</b>                  | 2     |
| <b>Topic</b>   | Information Items  |  |       |
| <b>Requested By (PC member)</b>  | Standing Item  | <b>Time Allotted</b>   | 5 min |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input checked="" type="checkbox"/> Information   |  |       |
| <b>Staff Presenting<br/>(name and title)</b>   | C. Jensen, President<br>D. Wotherspoon, VP International Communications and Strategic Priorities<br>D. McNair, VP Finance and Administration<br>L. Stanbra, VP Student Services  |  |       |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | 2.1 <u>PSE Students’ Labour Market Outcomes Project</u> (L. Stanbra) |       |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | THAT President’s Council receive the information as submitted.   |  |       |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input checked="" type="checkbox"/> Report Back By <u>L. Stanbra</u> (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |  |       |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | D. McNair requested clarification on information regarding earnings versus occupations. L. Stanbra will research and report back.  |  |       |

**PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |  |   |       |
|--|--|---|-------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015  | Agenda Item Number<br>(For office use only) | 3     |
| <b>Topic</b>   | March 18, 2015 Minutes   |   |       |
| <b>Requested By (PC member)</b>  | Standing item  | <b>Time Allotted</b>                        | 5 min |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input checked="" type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information   |   |       |
| <b>Staff Presenting</b><br><b>(name and title)</b>   | T. McDougall, EA to the President  |   |       |
| <b>Attachments</b><br><b>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | 3.1 March 18, 2015 Minutes                  |       |
| <b>Recommendation</b><br><b>(please provide PC your recommendation requiring approval)</b> | THAT PC review and approve the March 18, 2015 President's Council Minutes.   |   |       |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |       |
| <b>Amended Recommendation</b><br><b>(completed during PC meeting)</b>                      | PC approved the March 18 minutes as submitted.   |   |       |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |  |   |       |
|--|--|---|-------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015  | Agenda Item Number<br>(For office use only) | 4     |
| <b>Topic</b>   | Business Arising   |   |       |
| <b>Requested By (PC member)</b>  | Standing Item  | <b>Time Allotted</b>                        | 5 min |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input checked="" type="checkbox"/> Information   |   |       |
| <b>Staff Presenting</b><br><b>(name and title)</b>   | NA   |   |       |
| <b>Attachments</b><br><b>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input type="checkbox"/> Other: Information to be posted  | NA  |       |
| <b>Recommendation</b><br><b>(please provide PC your recommendation requiring approval)</b> | THAT President’s Council members provide follow up information and updates to items from previous PC meetings.   |   |       |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |       |
| <b>Amended Recommendation</b><br><b>(completed during PC meeting)</b>                      | C. Brulé provided PC members with a status update on the School of Hospitality and Tourism work experience in Florida. Going forward, field trip policies and procedures will be reviewed and revised as needed.   |   |       |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |  |               |
|--|---|--|---------------|
| <b>Date of Meeting</b>   | <p>March 25<sup>th</sup>, 2015</p>  | <b>Agenda Item Number<br/>(For office use only)</b>  | <p>5</p>      |
| <b>Topic</b>   | <p>College Technology Committee (CTC) Information update</p>  |  |               |
| <b>Requested By (PC member)</b>  | <p>C. Brulé</p>   | <b>Time Allotted</b>   | <p>30 min</p> |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input checked="" type="checkbox"/> Information  |  |               |
| <b>Staff Presenting<br/>(name and title)</b>   | <p>E. Hollebhone, Director Marketing and Recruitment</p>  |  |               |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  | <p>05.0 PC Transmittal Summary from CTC - March 2015 Final Version<br/>         05.1 CTC Report to PC March 25, 2015 Final Version</p> |               |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | <p>That PC accepts this report for information.</p>   |  |               |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input checked="" type="checkbox"/> Deferred to <u>To be determined</u> (Date)<br><input type="checkbox"/> Report Back By <u>D. McNair</u> (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |  |               |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | <p>PC received the information as submitted. This item will return to PC where substantive issues will be presented for the purpose of gathering feedback. C. Brulé will discuss the grade entry roll-out communication with N. Makila. D. McNair will follow up with M. Gawargy re: funding for staff email upgrade. PC requested that the email upgrade come back to PC for further discussion (D. McNair to advise PC date).</p>                         |  |               |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |        |
|--|---|---|--------|
| Date of Meeting  | March 25 <sup>th</sup> , 2015   | Agenda Item Number<br>(For office use only) | 6      |
| Topic  | Project Fusion Update   |   |        |
| Requested By (PC member)   | Cathy Dempsey,<br>Diane McCutcheon,<br>Michael Gawargy  | Time Allotted                               | 30 min |
| PC Action Requested  | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |        |
| Staff Presenting<br>(name and title)   | Cathy Dempsey, Director, Finance and Administrative Services<br>Diane McCutcheon, Director, Labour Relations  |   |        |
| Attachments<br>(as read-ahead material)                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  | ERP Project Fusion PC Update                |        |
| Recommendation<br>(please provide PC your recommendation requiring approval) | That PC receive the attached update report for information purposes.  |   |        |
| PC Decision  | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input checked="" type="checkbox"/> Deferred to <u>PC Apr 15</u> (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |        |
| Amended Recommendation<br>(completed during PC meeting)                      | PC accepted the report for information. Minor recommendations were suggested for consideration. A listing of Transformation Network names will be forwarded to PC for their information. Any requested area reps will be forwarded to D. McNair. Clarity for conceptual current state/future state will be provided by D. McCutcheon. In terms of resource requirements, this item will return to PC April 15.  |   |        |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |               |
|--|---|---|---------------|
| <b>Date of Meeting</b>   | <p>March 25<sup>th</sup>, 2015</p>  | <b>Agenda Item Number<br/>(For office use only)</b>   | <p>7</p>      |
| <b>Topic</b>   | <p>HLE Funding Models</p>   |   |               |
| <b>Requested By (PC member)</b>  | <p>D. McNair<br/>C. Brulé</p>   | <b>Time Allotted</b>  | <p>45 min</p> |
| <b>PC Action Requested</b>   | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |               |
| <b>Staff Presenting<br/>(name and title)</b>   | <p>J. Tattersall, Director Physical Resources<br/>         B. Foulds, Dean Faculty of Health, Public Safety and Community Studies<br/>         D. Howe, Partner Windmill Group<br/>         S. Dulmage, Windmill Group</p>  |   |               |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input checked="" type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | <p>07.0 PC Transmittal for HLE funding models March 25 2015<br/>         07.1 HLE Funding Model March 25 2015</p> |               |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | <p>THAT PC endorses the recommended funding models for HLE.</p>   |   |               |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input checked="" type="checkbox"/> Deferred to <u>PC May 06</u> (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |               |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | <p>J. Tattersall, D. Howe, S. Dulmage and B. Foulds provided an overview of Financial options that have been researched to date for the Healthy Living Education initiative. This item is scheduled to return to PC May 06, 2015.</p>   |   |               |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|   |   |   |               |
|---|---|---|---------------|
| <b>Date of Meeting</b>  | <p>March 25<sup>th</sup>, 2015</p>  | <b>Agenda Item Number</b><br>(For office use only)  | <p>8.1</p>    |
| <b>Topic</b>  | <p>Healthy Living Education Update</p>  |   |               |
| <b>Requested By (PC member)</b>   | <p>Claude Brulé</p>   | <b>Time Allotted</b>  | <p>30 min</p> |
| <b>PC Action Requested</b>  | <input type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input checked="" type="checkbox"/> Information  |   |               |
| <b>Staff Presenting</b><br>(name and title)   | <p>Barbara Foulds, Jim Kyte<br/>         Steve Dulmage and Justin Ferrabee, Build Green Solutions</p>   |   |               |
| <b>Attachments</b><br>(as read-ahead material)                                      | <input checked="" type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input type="checkbox"/> Other: Information to be posted  | <p>08.1 0 PC Transmittal and Exec Summary for HLE Update<br/>         08.1.1 HLE Update to PC-Revised<br/>         08.1.2 HLE Draft Perspective views</p> |               |
| <b>Recommendation</b><br>(please provide PC your recommendation requiring approval) | <p>THAT PC accepts the report as presented and offer feedback and suggestions to improve the presentation and documents which will be used for the upcoming update presentation to the Board on 13 April 2015.</p>  |   |               |
| <b>PC Decision</b>  | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input checked="" type="checkbox"/> Deferred to <u>BOG Jun 08</u> (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |               |
| <b>Amended Recommendation</b><br>(completed during PC meeting)                      | <p>PC members received the report as presented. This information will be provided to the Board of Governors for information at the April 13 meeting. This item will come back to the Board in June in order to endorse a shovel-ready project.</p>  |   |               |



**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |  |        |
|--|---|--|--------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015   | <b>Agenda Item Number<br/>(For office use only)</b>  | 8.2    |
| <b>Topic</b>   | Final BoG Residence Brief and Read Ahead Package – Call Back Discussion   |  |        |
| <b>Requested By (PC member)</b>  | L. Stanbra, D. McNair   | <b>Time Allotted</b>   | 30 min |
| <b>PC Action Requested</b>   | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |  |        |
| <b>Staff Presenting<br/>(name and title)</b>   | J. Tattersall, Director Physical Resources<br>S. Styles, Director Student Support Services<br>B. Walker-Reid, Campus Living Centres   |  |        |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input checked="" type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | 08.2.0 PC Transmittal call back on residence education brief to BoG<br>08.2.1 BOG Education Session on the Resident April 8<br>08.2.2 Read Ahead Package for BoG Education Session<br>08.2.3 Residence Financial Data 3 Year Comparison<br>08.2.4 Education Brief to BoG on Resident<br>08.2.5 BoG Education session on the Residence April 8 2015 |        |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | THAT PC approve the brief, slide deck, read ahead package and BoG transmittal sheet for the April 8, 2015 Residence Education Brief to the Board of Governors   |  |        |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input checked="" type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |  |        |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | PC approved the presentation as discussed and amended. The President will discuss this item with M. Waters prior to the April 13 Board of Governors meeting.  |  |        |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |               |
|--|---|---|---------------|
| <b>Date of Meeting</b>   | <p>March 25<sup>th</sup>, 2015</p>  | <b>Agenda Item Number<br/>(For office use only)</b> | <p>8.3</p>    |
| <b>Topic</b>   | <p>International Update to the Board of Governors</p>   |   |               |
| <b>Requested By (PC member)</b>  | <p>Doug Wotherspoon</p>   | <b>Time Allotted</b>                                | <p>30 min</p> |
| <b>PC Action Requested</b>   | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |               |
| <b>Staff Presenting<br/>(name and title)</b>   | <p>Doug Wotherspoon<br/>VP, International, Communications and Strategic Priorities</p>  |   |               |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  |   |               |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> |   |   |               |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |               |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | <p>D. Wotherspoon provided a verbal update on the status of the Jazan campus. This item will be presented to the Board of Governors as an information item. A formal presentation including financial information will be presented to the Board in June.</p>   |   |               |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |               |
|--|---|---|---------------|
| <b>Date of Meeting</b>   | <p>March 25<sup>th</sup>, 2015</p>  | <b>Agenda Item Number<br/>(For office use only)</b> | <p>8.4</p>    |
| <b>Topic</b>   | <p>Strategic Plan Update to the Board of Governors</p>  |   |               |
| <b>Requested By (PC member)</b>  | <p>Doug Wotherspoon</p>   | <b>Time Allotted</b>                                | <p>15 min</p> |
| <b>PC Action Requested</b>   | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |               |
| <b>Staff Presenting<br/>(name and title)</b>   | <p>Doug Wotherspoon<br/>VP, International, Communications and Strategic Priorities</p>  |   |               |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input type="checkbox"/> Other: Information to be posted   |   |               |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> |   |   |               |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |               |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | <p>Strategic Planning session timelines were discussed. This item will be presented to the Board of Governors as an information item.</p>   |   |               |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |        |
|--|---|---|--------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015   | <b>Agenda Item Number<br/>(For office use only)</b> | 9      |
| <b>Topic</b>   | Interim Listening Tour  |   |        |
| <b>Requested By (PC member)</b>  | D. Wotherspoon  | <b>Time Allotted</b>                                | 10 min |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input checked="" type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |        |
| <b>Staff Presenting<br/>(name and title)</b>   | Doug Wotherspoon, VP International, Communications & Strategic Priorities   |   |        |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  |   |        |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | THAT PC verbally provide general status updates regarding each of the Task Force groups.  |   |        |
| <b>PC Decision</b>   | <input checked="" type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |        |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | PC received the information as presented.   |   |        |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |   |   |        |
|--|---|---|--------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015   | <b>Agenda Item Number<br/>(For office use only)</b>                                 | 10     |
| <b>Topic</b>   | Algonquin College Annual Report Themes  |   |        |
| <b>Requested By (PC member)</b>  | D. Wotherspoon  | <b>Time Allotted</b>  | 30 min |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input checked="" type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information  |   |        |
| <b>Staff Presenting<br/>(name and title)</b>   | Doug Wotherspoon, VP International, Communications & Strategic Priorities   |   |        |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted  | Annual Report Storytelling Approaches<br>AC AR Summary Table of Contents<br>Options |        |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | THAT PC accepts the report for information and approves; <ul style="list-style-type: none"> <li>• “Access” as the theme for the report</li> <li>• The “Spot Light” Table of Contents format</li> <li>• The use of a standalone infographic to replace the College at a glance section</li> </ul>  |   |        |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input checked="" type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |        |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | PC received the report as submitted and approved the recommendations as discussed.  |   |        |

## PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

|  |  |   |    |
|--|--|---|----|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015  | <b>Agenda Item Number<br/>(For office use only)</b> | 11 |
| <b>Topic</b>   | CICan Survey   |   |    |
| <b>Requested By (PC member)</b>  | L. Stanbra   | <b>Time Allotted</b>                                |    |
| <b>PC Action Requested</b>   | <input type="checkbox"/> Approval (Discussion)<br><input checked="" type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information   |   |    |
| <b>Staff Presenting<br/>(name and title)</b>   | L. Stanbra, VP Student Services  |   |    |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | 11.1 CICan Survey Discussion                        |    |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | That PC discuss the request for Algonquin to complete the 2014/2015 CICan survey.  |   |    |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |    |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | C. Jensen will speak with D. Amyot and confirm the amount of time and effort that is involved to provide the information that CICan requested.   |   |    |

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

|  |  |   |        |
|--|--|---|--------|
| <b>Date of Meeting</b>   | March 25 <sup>th</sup> , 2015  | <b>Agenda Item Number<br/>(For office use only)</b> | 14     |
| <b>Topic</b>   | CLC Agenda Review  |   |        |
| <b>Requested By (PC member)</b>  | L. Stanbra   | <b>Time Allotted</b>                                | 10 min |
| <b>PC Action Requested</b>   | <input checked="" type="checkbox"/> Approval (Discussion)<br><input type="checkbox"/> Approval (Consent Agenda Item)<br><input type="checkbox"/> Information   |   |        |
| <b>Staff Presenting<br/>(name and title)</b>   | L. Stanbra, VP Student Services  |   |        |
| <b>Attachments<br/>(as read-ahead material)</b>                                      | <input type="checkbox"/> PowerPoint<br><input type="checkbox"/> Timeline<br><input type="checkbox"/> Budget<br><input checked="" type="checkbox"/> Other: Information to be posted   | CLC Agenda  |        |
| <b>Recommendation<br/>(please provide PC your recommendation requiring approval)</b> | <p><b>THAT</b> PC review and discuss the March 26 CLC Agenda.</p>  |   |        |
| <b>PC Decision</b>   | <input type="checkbox"/> Received for Information<br><input type="checkbox"/> Approved as above recommendation<br><input type="checkbox"/> Approved <b>as amended</b> (see below)<br><input type="checkbox"/> Referred to _____ (Group or Person)<br><input type="checkbox"/> Deferred to _____ (Date)<br><input type="checkbox"/> Report Back By _____ (PC Responsible)<br><input type="checkbox"/> Other (Specify) _____ |   |        |
| <b>Amended Recommendation<br/>(completed during PC meeting)</b>                      | <p>PC received this information as discussed. It was suggested that PC discuss how to improve the agendas for the PC and CLC meetings at the April 08 PC Retreat.</p>  |   |        |