

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	1
<b>Topic</b>	Consent Agenda		
<b>Requested By (PC member)</b>	Standing Item	<b>Time Allotted</b>	5 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Eric Hollebhone, Acting Executive Director Advancement L. Stanbra, Vice President Student Services		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	1.1 <a href="#">President’s Star Award Nominations</a> (E. Hollebhone) 1.2 <a href="#">Alumnus/a of the Year Award</a> (L. Stanbra)	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT President’s Council approve the information as submitted.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	PC members approved the Consent Agenda items as submitted.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	2
<b>Topic</b>	Information Items		
<b>Requested By (PC member)</b>	Standing Item	<b>Time Allotted</b>	5 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	L. Stanbra, Vice President, Student Services C. Brulé, Vice President, Academic D. McCutcheon, Director, Labour Relations D. McNair, Vice President Finance & Administration		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<a href="#">2.1 Fall Study Week Working Group (L. Stanbra)</a> <a href="#">2.2 “Celebrating Success” for February 02 BoG meeting (C. Brulé)</a> <a href="#">2.3 Grade Entry Automation Report Update (C. Brulé)</a> <a href="#">2.4 Employee Engagement Survey Update (D. McCutcheon)</a> <a href="#">2.5 2015/16 Annual Budget Slide Deck for BOG Retreat (D. McNair)</a>	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT President’s Council receive the information as submitted		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	C. Brulé and L. Stanbra will discuss Item #2.1 off-line. Item #2.5 was removed for discussion; clarification and suggestions were offered for consideration. Amendments will be incorporated for the February 02, 2015 Board of Governors meeting. All other items were accepted as submitted.		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

Date of Meeting	January 28 <sup>th</sup> , 2015	Agenda Item Number (For office use only)	3
Topic	Minutes		
Requested By (PC member)	Standing item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	T. McDougall, EA to the President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.0 January 21, 2015 Minutes	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC review and approve the January 28, 2015 President’s Council Minutes.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	This item was approved as amended.		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	4
<b>Topic</b>	Business Arising		
<b>Requested By (PC member)</b>	Standing Item	<b>Time Allotted</b>	5 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various PC members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion Only	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT President’s Council members provide follow up information and updates to items from previous PC meetings.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	This item was not discussed.		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	<p>January 28<sup>th</sup>, 2015</p>	<b>Agenda Item Number (For office use only)</b>	<p>5</p>
<b>Topic</b>	<p>Enterprise Risk Management (ERM) – Risk Profile Workshop Discussion</p>		
<b>Requested By (PC member)</b>	<p>D. McNair</p>	<b>Time Allotted</b>	<p>30 min</p>
<b>PC Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	<p>C. Bonang, Associate Director Safety, Security &amp; Emergency Management, Safety &amp; Security Services - Physical Resources  M. Gawargy, Director Information Technology Services</p>		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<p>5.0 01-11-2015 Draft PC Transmittal – Risk Profile Workshop  5.1 01-06-2015 Risk Profile Workshop Results PC Rev</p>	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	<p>THAT President’s Council (PC):</p> <ol style="list-style-type: none"> <li>1. Review the summary of the Risk Profile Workshop</li> <li>2. Discuss and propose the selection of 6 risks for monitoring and reporting purposes for the Audit &amp; Risk Management (ARM) Committee of the Board of Governors</li> </ol>		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>February 04</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	<p>PC members received the November Enterprise Risk Management workshop results as presented. The top six risks were identified and discussed (Automated Services, IT, HR, International, Financial Sustainability, Physical Resources). Suggestions (emerging risks, grouping of risks/area) and challenges (staffing) were presented; separate items will be revisited at a later date. This item will be recalled to PC Feb 04, before reporting to the Audit and Risk Management (ARM) Committee. C. Bonang and M. Gawargy will be invited to the International presentation scheduled for PC February 11 in order to incorporate new information into the risk profile.</p>		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	6
<b>Topic</b>	CRM Strategy		
<b>Requested By (PC member)</b>	D. Wotherspoon	<b>Time Allotted</b>	15 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	L. Campbell, Manager, Customer Relationship Management, Advancement D. Wotherspoon, Vice President International and Strategic Priorities		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: <del>Information to be posted</del>	No documents were provided (D. Wotherspoon to forward the slide deck presented during the meeting)	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	That PC members accept the update and recommendations as presented.		
<b>PC Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	Discussion occurred followed by questions and clarification. PC members accepted the information as presented.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	7
<b>Topic</b>	President’s Star Award Presentation		
<b>Requested By (PC member)</b>	J. DelDuca	<b>Time Allotted</b>	15 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Jensen, President		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Due to employee absence, a last minute substitute was provided.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	No recommendation required.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	PC members delivered a President’s Star Award to J. Atherton and D. Pihlainen.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	8
<b>Topic</b>	Listening Tour Update		
<b>Requested By (PC member)</b>	D. Wotherspoon	<b>Time Allotted</b>	30 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	D. Wotherspoon, Vice President International and Strategic Priorities		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation was provided. D. Wotherspoon to forward the PowerPoint slide deck for reference.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC members provide feedback on the narrative of the Listening Tour Report.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	PC members reviewed and revised the Listening Tour Report narrative as discussed. D. Wotherspoon will forward the Terms of Reference so that PC may review and provide comment. The report will be finalized after a final review of spelling and grammar has been completed.		



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<b>Date of Meeting</b>	<p>January 28<sup>th</sup>, 2015</p>	<b>Agenda Item Number (For office use only)</b>	<p>9</p>
<b>Topic</b>	<p>Space Request for Entrepreneurship Project</p>		
<b>Requested By (PC member)</b>	<p>L. Stanbra</p>	<b>Time Allotted</b>	<p>15 min</p>
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	<p>L. Stanbra, Vice President Student Services</p>		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<p>Space Request Email</p>	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	<p>THAT PC members provide guidance and assistance to a request for establishing a presence on campus for a small but highly visible Entrepreneurship Office at Algonquin College.</p>		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input checked="" type="checkbox"/> Referred to <u>CSIC</u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC date TBD</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	<p>PC members agreed that the College Space and Infrastructure Committee (CSIC) will be directed to accommodate this centre (i.e. an Entrepreneurship Office). CSIC will be invited to a PC meeting to provide budget information and implications (L. Stanbra to advise).</p>		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	10
<b>Topic</b>	Recommendations for International Campus		
<b>Requested By (PC member)</b>	D. Wotherspoon	<b>Time Allotted</b>	15 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	D. Wotherspoon, Vice President International and Strategic Priorities		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation provided.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC members discuss recommendations to upgrade and improve the Algonquin College Jazan campus.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 11</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>W. Wotherspoon</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	This item was struck from the agenda and deferred to PC February 11.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	11
<b>Topic</b>	Report on BOG Ad Hoc Working Group (eReader) <i>(this item is recalled from PC Jan 21)</i>		
<b>Requested By (PC member)</b>	C. Brulé	<b>Time Allotted</b>	10 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Brulé, Vice President Academic		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation provided.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC be provided with an update on the eReader initiative.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	Due to time constraints, this item was deferred.		

**PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET**

<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	12
<b>Topic</b>	February 03 David Carter Whitney visit (11:00-1:00) <i>(this item is recalled from PC Jan 21)</i>		
<b>Requested By (PC member)</b>	C. Jensen	<b>Time Allotted</b>	5 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Jensen, President		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Transmittal for Feb 04 ADM David Carter-Whitney v2	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	<p>THAT President’s Council review the proposed agenda for the February 03 visit from ADM David Carter-Whitney and strategize desired outcomes.</p>		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	<p>President’s Council reviewed the proposed agenda for the February 03 Assistant Deputy Minister Carter-Whitney visit. Feedback was provided. D. Wotherspoon will provide a slide deck to be presented over the lunch period.</p>		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	13
<b>Topic</b>	PC Retreat		
<b>Requested By (PC member)</b>	T. McDougall	<b>Time Allotted</b>	30 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	PC Members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation provided.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC discuss and confirm the requirement for a March/April PC Retreat.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 04</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	Due to time constraints, this item was deferred to PC February 04.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	14
<b>Topic</b>	CLC Retreat		
<b>Requested By (PC member)</b>	PC members	<b>Time Allotted</b>	30 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	PC Members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation provided.	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC discuss and strategize the April 29-30 CLC Retreat.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 04</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	Due to time constraints, this item was deferred.		

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<b>Date of Meeting</b>	January 28 <sup>th</sup> , 2015	<b>Agenda Item Number (For office use only)</b>	15
<b>Topic</b>	Sexual Assault Policy and Protocol Template		
<b>Requested By (PC member)</b>	C. Jensen	<b>Time Allotted</b>	15 min
<b>PC Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Jensen, President		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Colleges Ontario Sexual Assault Policy and Protocol template	
<b>Recommendation (please provide PC your recommendation requiring approval)</b>	THAT PC discuss and strategize the consultation process for an Algonquin College Sexual Assault Policy and Protocol Template.		
<b>PC Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input checked="" type="checkbox"/> Referred to <u>CLC and ASAC</u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>Feb 26 CLC , Mar 26 ASAC</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during PC meeting)</b>	<p>PC members discussed the Colleges Ontario Sexual Assault Policy and Protocol template. Implementation timelines and outcomes were discussed. L. Stanbra will forward the Colleges Ontario Policy and protocol template to the Students’ Association for feedback and input. This item will be brought forward to the February 26<sup>th</sup> CLC meeting for discussion and feedback, a final proposed draft to PC on March 18<sup>th</sup> for approval. A final policy will be brought to the March 26<sup>th</sup> Academic and Student Affairs Committee for information and awareness.</p>		