

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04 th , 2015	Agenda Item Number (For office use only)	1
Topic	Consent Agenda		
Requested By (PC member)	Standing Item	Time Allotted	NA
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	L. Stanbra, Vice President Student Services		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	1.1 2015 Fall Convocation Ceremonies (L. Stanbra)	
Recommendation (please provide PC your recommendation requiring approval)	THAT President's Council approve the consent agenda items as submitted.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members approved the 2015 Fall Convocation Ceremonies Consent Agenda Item as submitted.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04 th , 2015	Agenda Item Number (For office use only)	2
Topic	Information Items		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	E. Hollebhone, Director Marketing and Recruitment D. McNair, Vice President Finance & Administration		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 <u>Final Changes to the Honorary Degree Policy-recall from January 21</u> (E. Hollebhone) 2.2 <u>CAAT Briefing-January 29, 2015</u> (D. McNair) 2.3 <u>Enterprise Risk Management (ERM) Value Proposition Update</u> (D. McNair)	
Recommendation (please provide PC your recommendation requiring approval)	THAT President's Council receive the information items as submitted.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 11</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	Item #2.1 was withdrawn from the "information Items" list and will be forwarded to E. Hollebhone for further revision and updates. This item will be recalled to PC February 11. Items 2.2 and 2.3 were received as submitted.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04 th , 2015	Agenda Item Number (For office use only)	3
Topic	January 28, 2015 Minutes		
Requested By (PC member)	Standing item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	T. McDougall, EA to the President		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.0 January 28, 2015 Minutes	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	THAT PC review and approve the January 28 th , 2015 President's Council Minutes.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	The January 28, 2015 minutes were approved as submitted.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04 th , 2015	Agenda Item Number (For office use only)	4
Topic	Business Arising		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	NA		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	NA	
Recommendation (please provide PC your recommendation requiring approval)	THAT President's Council members provide follow up information and updates to items from previous PC meetings.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	No Business Arising Items were raised.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	Agenda Item Number (For office use only)	5
Topic	Healthy Living Education (HLE) Update		
Requested By (PC member)	D. Wotherspoon	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	B. Foulds, Dean Faculty of Health and Community Studies J. Kyte, Dean School of Business P. Rouble, Associated Director – Facilities Planning and Sustainability, Physical Resources		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	5.0 HLE Transmittal 5.1 HLE Activity Profile Map v2015-01-28	
Recommendation (please provide PC your recommendation requiring approval)	To update PF on progress made towards developing a “shovel ready” project for the Healthy Living Education hub in Building A for the end of April 2015.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>BoG Apr 14 and BoG September Retreat (Date TBD)</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>C. Brulé</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	B. Foulds and P. Rouble clarified communication, governance and guidelines for the implementation of the Healthy Living Education initiative. Differentiations and emerging funding development models were questions and discussed. This item will be brought forward to the April 14 Board of Governors meeting and discussed in more depth at the September Board of Governors Retreat (date TBD).		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	Agenda Item Number (For office use only)	6
Topic	Star Award Presentation		
Requested By (PC member)	J. DelDuca	Time Allotted	15 minutes
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Cheryl Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	6.0 President's Star Award Nomination	
Recommendation (please provide PC your recommendation requiring approval)	No recommendation required.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input checked="" type="checkbox"/> Other (Specify) <u>Presentation</u>		
Amended Recommendation (completed during PC meeting)	PC members delivered a President's Star Award to M. Potvin.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	Agenda Item Number (For office use only)	7
Topic	Board of Governors Retreat and Meeting Debrief		
Requested By (PC member)	PC members	Time Allotted	15 minutes
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	S. DiMarco, Exec Admin., Board of Governors		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	7.0 BoG Meeting Follow up Transmittal 7.1 2014-15 Board Agenda Planner	
Recommendation (please provide PC your recommendation requiring approval)	THAT President's Council debrief the February 02 Board of Governors Retreat and Meeting.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra & D. McNair</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	Items to consider as a result of this meeting include: <ul style="list-style-type: none"> A focus to raise certain items at Board Retreats versus Board meetings in order to inspire generative discussion. Moving the Approval of the Fees Schedule from the February Board meeting to the December Board meeting; L. Stanbra will advise if this change is possible. A review of Student Governor by-laws by S. DiMarco and the Board Chair to discuss potential amendments. A review of the Board calendar; S. DiMarco will suggest new dates for the Board's social functions. D. McNair developing and bringing forward investment criterial guidelines for entrepreneurial opportunities. 		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	Agenda Item Number (For office use only)	8
Topic	Listening Tour Update		
Requested By (PC member)	PC members	Time Allotted	20 minutes
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	D. Wotherspoon, VP International and Strategic Priorities		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	NA	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC members receive information provided for a Listening Tour update.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 11</u> (Date) <input type="checkbox"/> Report Back By <u>D. Wotherspoon</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	This item was deferred to the February 11 PC meeting.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	For office use only	9
Topic	Task Force Report (Sexual Assault Policy)		
Requested By (PC member)	PC Members	Time Allotted	15 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion only	
Recommendation (please provide PC your recommendation requiring approval)	To update PC members on expectations surrounding the creation of an Algonquin College Sexual Assault Policy.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>CLC Mar 26 and PC Mar 18</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra / C. Bonang</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	C. Bonang will provide an update to the College Leadership Council (CLC) at the February 26 th meeting. This item will return to PC on March 18 for the presentation of a (tentative) final draft to the policy.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04, 2015	For office use only	10
Topic	Draft February 26 CLC Meeting Agenda Review		
Requested By (PC member)	PC Members	Time Allotted	15 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	T. McDougall, Executive Assistant to the President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	10.0 Feb 26 CLC Meeting Transmittal 10.1 Agenda 15-CLC-02 February 26. 2015	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC members review, discuss and strategize the draft February 26 CLC meeting agenda.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 11</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>T. McDougall</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	The February 26, 2015 Draft College Leadership Council (CLC) Agenda will be amended as discussed. This item will be recalled to the February 11 PC meeting for further review.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 04 th , 2015	Agenda Item Number (For office use only)	11
Topic	PC Retreat / CLC Retreat Discussion		
Requested By (PC member)	PC members	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	T. McDougall, Executive Assistant to the President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	11.1 2013-2014 Retreat Overview	
Recommendation (please provide PC your recommendation requiring approval)	That PC members review and discuss timelines and discussion items for upcoming PC and CLC Retreats.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Feb 11</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	Due to time constraints, this item was not discussed and therefore, deferred to the February 11 PC meeting.		