

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	1
Topic	Consent Agenda		
Requested By (PC member)	Standing Item	Time Allotted	NA
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	L. Stanbra, VP Student Services D. Wotherspoon, VP International, Communications, Strategic Priorities		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<ul style="list-style-type: none"> • Honorary Degree/Diploma Policy • President’s Star Award Nomination 	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President’s Council approve the information as submitted.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u> L. Stanbra </u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	<p>Item #1.1 was removed for discussion and feedback. PC approved this item as discussed and amended, in reference to current municipal/federal officials (“current” vs “elected”), the communication process once nominations are approved, template updates, and committee chair reference.</p> <p>Item #1.2 was approved as discussed. L. Stanbra will liaise with the Registrar to determine if a personal visit is possible or if a video clip would be more appropriate.</p>		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 04 th , 2015	<small>Agenda Item Number (For office use only)</small>	2
Topic	Information Items		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	No items brought forward at this time		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted		
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	THAT President's Council receive the information as submitted.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	No items were brought forward at this time.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 04 th , 2015	Agenda Item Number (For office use only)	3
Topic	February 04 and February 25, 2015 Minutes		
Requested By (PC member)	Standing item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	T. McDougall, EA to the President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	February 04, 2015 Minutes	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC review and approve the February 04, 2015 President’s Council Minutes.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Mar 11</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	The February 04 and February 25, 2015 meeting minutes were deferred to March 11.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 04 th , 2015	<small>Agenda Item Number (For office use only)</small>	4
Topic	Business Arising		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	NA		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	NA	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	<p style="color: blue;">THAT President’s Council members provide follow up information and updates to items from previous PC meetings.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	<p style="color: blue;">No “Business Arising” items were brought forward.</p>		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	5
Topic	Draft March 26 CLC Agenda		
Requested By (PC member)	PC	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	T. McDougall, Executive Assistant to the President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Draft CLC Agenda	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President's Council review and discuss the March 26 CLC meeting agenda.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>T. McDougall</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	Amendments to the agenda will be made based on PC discussions.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	6
Topic	Sexual Assault Policy Update		
Requested By (PC member)	L. Stanbra	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	L. Stanbra, VP Student Services		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion only.	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	That PC members receive a verbal update on the status of the creation and development of Algonquin College’s Sexual Assault Policy.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Mar 18</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra, D. Wotherspoon</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	L. Stanbra provided a Policy status update to PC members. D. Wotherspoon will advise how information will be communicated to the general Algonquin community. This item will return to the March 18 PC meeting.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	7
Topic	PC Retreat (April 08-09)		
Requested By (PC member)	T. McDougall	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	T. McDougall, Executive Assistant to the President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	PC Retreat Transmittal 2013 & 2014 Strategic Planning Retreats	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC members review past Retreat schedules and determine future requirements.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>C. Jensen, T. McDougall</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	PC members reviewed topics of interest, as well as business items that need to be addressed during the April 08-09 PC Retreat. C. Jensen will meet with T. McDougall and S. DiMarco to finalize the agenda as well as determine if B. Pipitone is available to participate. Topics of interest include International, Retention (SEM, new programming), process improvement & automation (& Digital strategy, KPMG study), RCM, our people, Competency-based learning, program development and “commercializing”.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	08
Topic	Everest College		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	C. Brulé, Senior Vice President, Academic		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Academica Article	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	<p>THAT President’s Council review the Academica article (“<i>ON To Limit Debt, Extend Repayment Timelines Of Everest Students</i>”) and discuss next steps for Algonquin College in terms of assisting those students affected by the closing of Everest College.</p>		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	<p>C. Brulé provided PC members with a status update on Algonquin College’s involvement with students affected by the recent closure of Everest College.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	9
Topic	Article: CEGEPs react after students reportedly join ISIS		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	C. Jensen, President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Academica Article	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President’s Council review the Academica article (“ <i>CEGEPs react after students reportedly join ISIS</i> ”) and discuss if/how the College should proceed with space rentals to external guests.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>L. Stanbra</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	Clarification was provided that the Student’s Association does not rent space (other than the theatre and the soccer dome) to anyone from the external community. Alternatively, space is provided to student groups (clubs and associations), which is monitored. L. Stanbra will coordinate a follow-up meeting with the Student’s Association on the governance of student clubs & groups.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	10
Topic	Executive Director Foundation Departure		
Requested By (PC member)	Cheryl Jensen	Time Allotted	20 minutes
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	L. Stanbra, VP Student Services		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal report at the meeting	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC receive the information update as presented.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	L. Stanbra provided a verbal update to PC members and advised that a posting will be advertised in the imminent future (March 05, 2015).		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	<small>Agenda Item Number (For office use only)</small>	11
Topic	Potential Staffing Changes		
Requested By (PC member)	Cheryl Jensen	Time Allotted	20 minutes
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	Various PC members		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal report at the meeting	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	THAT PC be informed of potential upcoming staffing changes across the College.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	Information was received as discussed.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	12
Topic	Reorganization Restructuring		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	PC members		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Verbal discussion	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	<p style="text-align: center;">THAT PC members review/discuss the CLC "Reorganization exercise", and resulting notes/recommendations.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	<p style="text-align: center;">Due to time constraints, this discussion was deferred.</p>		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	13
Topic	HR03 Policy - Tuition Assistance		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	D. Wotherspoon		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	HR 03 Tuition Assistance	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	<p style="text-align: center;">THAT President's Council review the Policy and discuss consideration for International campuses.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u> R. Volk </u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u> PC TBD </u> (Date) <input checked="" type="checkbox"/> Report Back By <u> D. Wotherspoon </u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	<p>PC members discussed eligibility for spouses of Jazan employees to register and participate in Algonquin's on-line programs (space permitting). D. Wotherspoon will discuss with R. Volk and report back to PC at a later date.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 4 th , 2015	Agenda Item Number (For office use only)	14
Topic	President’s Listening Tour Update		
Requested By (PC member)	Doug Wotherspoon	Time Allotted	
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	Doug Wotherspoon, Vice President International, Communications and Strategic Priorities		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	PC Transmittal	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC receives the report for information.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By __D. Wotherspoon__ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	D. Wotherspoon reminded PC members that the deadline for interim reports is March 15. D. Wotherspoon to provide PC members a template for this report.		