

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	<p>February 25th, 2015</p>	Agenda Item Number (For office use only)	<p>1</p>
Topic	<p>Consent Agenda</p>		
Requested By (PC member)	<p>Standing Item</p>	Time Allotted	<p>NA</p>
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	<p>D. McNair, VP Finance and Administration D. Wotherspoon, VP International, Communications and Strategic Priorities</p>		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<p>1.1 Honorary Degree/Diploma Policy (L. Stanbra) <i>Deferred to March 04</i> 1.2 Request to Fill – Senior Project Manager Project Fusion (D. McNair) 1.3 President’s Star Award Nomination D. Partridge (D. Wotherspoon) 1.4 President’s Star Award Nomination –BMW (D. Wotherspoon) 1.5 Annual Report Timelines (D. Wotherspoon) 1.6 Town Hall Survey Results (D. Wotherspoon)</p>	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT President’s Council approve the consent agenda items as submitted.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	<p>1.2: PC clarified the position title for consistency between the Job Fact Sheet (JFS) and the transmittal. 1.5: Posting dates for the Annual Report (after Board Approval) were clarified. 1.6: Comments and feedback were offered for consideration in reference to the Town Hall Survey results. It was decided that the March 25 Town Hall will be rescheduled to a date after the Employee Engagement Report has been received and distributed.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	2
Topic	Information Items		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	D. McNair, VP Finance & Administration		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 Listening Tour Update (D. Wotherspoon)-Deferred to March 04 2.2 Audit & Risk Management (ARM) Committee Update on Algonquin College - Saudi Arabia – Risk Register (D. McNair)	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President’s Council receive the information items as submitted.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	PC members received the information as discussed. The ARM package will be forwarded to committee members by end of the day as scheduled; Jazan updates will be included after recommendations have been finalized.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	3
Topic	February 11, 2015 Minutes		
Requested By (PC member)	Standing item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	T. McDougall, EA to the President		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Unavailable	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT PC review and approve the February 11 th , 2015 President’s Council Minutes.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Mar 04</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	This item was deferred to PC March 04.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	4
Topic	Business Arising		
Requested By (PC member)	Standing Item	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	NA		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	NA	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT President’s Council members provide follow up information and updates to items from previous PC meetings.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	<p>L. Stanbra will follow up with D. Wotherspoon regarding a communiqué for the Task Force groups.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	<p>February 25th, 2015</p>	Agenda Item Number (For office use only)	<p>5</p>
Topic	<p>Bachelor of Information Technology - Information Resource Management (BIT-IRM) / Library and Information Technician (LIT) Diploma Program Modification</p>		
Requested By (PC member)	<p>C. Brulé</p>	Time Allotted	<p>30 min</p>
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	<p>Jane Trakalo, A/Dean, Faculty of Health, Public Safety & Community Studies Margaret Cusson, Chair, Academic Development Peter Fortura, A/Executive Director, Academic Operations & Planning</p>		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<p>05.0 PC - BIT-IRM and LIT Program - Transmittal - February 25, 2015.docx 05.1 PC - BIT-IRM_course_diagram_Advanced_Standing_Diploma.a.xlsx 05.2 PC - Cash flow 2016-17 BIT IRM Carleton.xlsx 05.3 PC - Mobile and Social Media Management, OCGC - Title Change - February 18, 2015.docx</p>	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT President’s Council receive this report on the collaborative delivery of the Bachelor of Information Technology – Information Resources Management (BIT-IRM), another delivery option of the Library and Information Technician Ontario College Diploma program within a new collaborative degree to be conferred by Carleton University.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC TBD</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>C. Brulé</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	<p>President’s Council approved the recommendation to bring this collaborative program forward to the Academic Student Affairs Committee (ASAC) for approval. PC will support the name change from Mobile and Social Media Management to Digital Communication Management, however, PC requested more information about similar programs in the system, and their current standings. PC would like to revisit standings of this program after taking it through a regular curriculum cycle.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	<p>February 25th, 2015</p>	Agenda Item Number (For office use only)	<p>6</p>
Topic	<p>College Budget Committee (CBC) Update</p>		
Requested By (PC member)	<p>Duane McNair VP- Finance & Administration</p>	Time Allotted	<p>30 min</p>
PC Action Requested	<p> <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information </p>		
Staff Presenting (name and title)	<p>M. Hoddenbagh, Executive Director, Partnerships and Applied Research C. Dempsey, Director, Finance & Administrative Services</p>		
Attachments (as read-ahead material)	<p> <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted </p>	<p>APPENDIX A – Budget Directions Scorecard APPENDIX B - CBC Feedback on 2015-16 Budget Process</p>	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT President’s Council accepts the report and recommendations for the 2015-2016 Budget Process as presented.</p>		
PC Decision	<p> <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>M. Hoddenbagh</u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>CLC Mar 26, CLC Apr 29 (Retreat), PC Apr 22</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ </p>		
Amended Recommendation (completed during PC meeting)	<p>Clarification of information was provided. Suggestions and amendments were offered for consideration. This item will be added to the CLC Retreat (April 29-30) as well as discussed at the March 26th CLC meeting. PC will schedule a mini retreat with the CBC committee to begin working on budget solutions as well as budget process (April 22). CBC will also host a meeting with Budget Administrators to seek feedback from the 2014-15 budget process and recommendations for the 2015-16 budget.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	7
Topic	Cornerstone Fundraising Projects		
Requested By (PC member)	Laura Stanbra	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Brenda Rothwell, Foundation Executive Director		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.0 PC Transmittal – Cornerstone Projects - February 25 2015.docx 07.1 Appendix 1 - Cornerstone Projects as of February 18 2015 V5	
Recommendation (please provide PC your recommendation requiring approval)	That President’s Council endorse the initial Cornerstone projects identified as fundraising initiatives to launch in 2015-2016.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	C. Jensen will contact W. Hussey to discuss if he would be interested in assisting our Foundation in reviewing Algonquin’s fundraising initiative. PC suggested including “Fundraising” as a standing item on the CLC meeting agenda. PC agreed to have Foundation move forward with a prioritized and modified version of their current list of cornerstone projects. A “matching gift” program for the Equipment Fund will also be explored. It was suggested that a vision for the Library be carried out during 2015-16 in order to raise funds for the Library.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	8
Topic	President’s Star Presentation		
Requested By (PC member)	D. Wotherspoon	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	President’s Council		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	NA	
Recommendation (please provide PC your recommendation requiring approval)	THAT President’s Council accept the information as submitted.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	President’s Council presented a President’s Star Award to H. Atwa.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	9
Topic	St. Francis Xavier – 2 nd Cohort		
Requested By (PC member)	Gerry Barker	Time Allotted	
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Gerry Barker, V.P., H.R.		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Discussion only	
Recommendation (please provide PC your recommendation requiring approval)	To proceed with a 2 nd co-hort commencing Fall 2015 for employees to obtain their Masters of Education Program delivered by St. FX.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>Human Resources</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members discussed and agreed to offer a second Masters of Education program to Algonquin staff starting in Fall 2015. A list of expected number of participants will be provided by HR.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	10
Topic	Live Laugh Learn Retreat		
Requested By (PC member)	Gerry A. Barker	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Gerry Barker, VP HR		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion only	
Recommendation (please provide PC your recommendation requiring approval)	To offer the Live Laugh Learn Employee Retreat as an annual event.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC April 22</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	The Live Laugh Learn Retreat (June 10-12) agenda will be forthcoming. Note, the Perth convocation is scheduled for June 11. G. Barker will consult with R. Volk and return with recommendations regarding PC involvement. Last year’s retreat report (including action items as follow-up from last year’s retreat) was also requested. This item will be recalled to PC.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	11
Topic	Pan-College Process Transformation Framework		
Requested By (PC member)	D. McNair	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	D. McNair, Vice-President, Finance and Administration		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	PC Transmittal – Process Transformation 11feb2015 Attachment A – Report on Framework for Process Transformation v1.1	
Recommendation (please provide PC your recommendation requiring approval)	That President’s Council consider this approach to transforming major processes at the College.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members received this information as submitted. D. McNair will follow up with D. Wotherspoon and get input from the Automation Task Force.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	<p>February 25th, 2015</p>	<p>For office use only</p>	<p>12</p>
Topic	<p>Review PC Transmittal Template</p>		
Requested By (PC member)	<p>PC</p>	Time Allotted	<p>15 min</p>
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	<p>L. Stanbra, VP Student Services</p>		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<p>Discussion only.</p>	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT PC members review and discuss revisions for the “President’s Council Agenda Item Request and Minutes Sheet” template.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>T. McDougall, D. McNair</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	<p>PC members will continue to use the current PC template; T. McDougall will liaise with IT to discuss technology options.</p>		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	13
Topic	PC / CLC Retreats		
Requested By (PC member)	T. McDougall	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	T. McDougall, Executive Assistant to the President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	PC and CLC Retreat Transmittal 2013 & 2014 Strategic Planning Retreats	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC members review past Retreat schedules and determine future requirements.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>T. McDougall, C. Jensen</u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Apr 08</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>D. Wotherspoon</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC determined CLC Retreat discussion items as follows: <ul style="list-style-type: none"> • Retention (with Brenda Pipatone) • Strategic Planning (D. Wotherspoon to advise if D. Lenihan will participate) • Employee Engagement Results and next steps • 16/17 Budget and Business Plan • Listening Tour Interim Task Force Reports T. McDougall will follow up with C. Jensen.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	14
Topic	Hiring Process		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Appointments vs Postings	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC members discuss and approve a pan-College memo in response to issues raised during the President’s Listening Tour.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>PC members</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members discussed a communiqué that will be released to the Algonquin community in reference to hiring practices (i.e. appointments versus postings). Feedback and suggestions should be forwarded to C. Jensen for consideration before its release to the general community.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	15
Topic	President’s BBQ		
Requested By (PC member)	C. Jensen	Time Allotted	10 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion only.	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC members approve of having live entertainment at the beginning of the President’s Barbecue (May 14).		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>D. Wotherspoon</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	C. Jensen sought feedback on the suggestion of including a live musical component during the President’s Barbecue. C. Brennan will follow up with the suggested band to determine interest and availability.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	16
Topic	Strategic Plan Process Update		
Requested By (PC member)	D. Wotherspoon	Time Allotted	15 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Doug Wotherspoon, Vice President, International, Communications and Strategic Priorities		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input checked="" type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Strategic Plan Update 150225	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT PC accepts the report for information and provides feedback on:</p> <ul style="list-style-type: none"> • Draft Advisory Committee Terms of Reference and Membership Structure • Draft Schedule of events 		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC discussed the advisory committee, the strategic plan process, representation, the schedule of events, the expectations of PC attendance at the meetings and special guests. This information was received as discussed.		

COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 25 th , 2015	Agenda Item Number (For office use only)	17
Topic	Rex Murphy Cross Country Check-up (Pembroke Campus - March 01, 2015)		
Requested By (PC member)	C. Jensen	Time Allotted	5 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Discussion only.	
Recommendation (please provide PC your recommendation requiring approval)	THAT PC provide information for the March 01 Cross Country Check-up with Rex Murphy.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>PC members</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>PC members</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members discussed the upcoming show with Rex Murphy and information that would be useful for the President. Relevant data should be forwarded to the President's Office as soon as possible.		