

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Date of Meeting | <p>June 03, 2015</p> | Agenda Item Number (For office use only) | <p>1</p> |
| Topic | <p>Consent Agenda</p> | | |
| Requested By (PC member) | <p>Standing Item</p> | Time Allotted | <p>5 min</p> |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | <p>C. Brulé, VP Academic D. McNair, VP Finance & Administration S. DiMarco, EA to the Board of Governors</p> | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | <p>1.1 2014-15 Strategic Investment Priorities (SIP) Carry Forward Summary (D. McNair) 1.2 President’s Star Award Nomination (C. Brulé) 1.3 June 25 CLC Meeting Agenda (S. DiMarco)</p> | |
| Recommendation (please provide PC your recommendation requiring approval) | <p>THAT President’s Council approve the information as submitted.</p> | | |
| PC Decision | <input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | <ul style="list-style-type: none"> Item 1.1 was removed from the Consent Agenda for further discussion and clarification regarding the bursary automation project. PC approved an additional \$30K for cost centre 366Q. Item 1.3 was no longer required as the June 25 meeting has been cancelled. Note, the June 22 deadline for submission to S. DiMarco remains unchanged. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------|
| Date of Meeting | June 03, 2015 | Agenda Item Number (For office use only) | 2 |
| Topic | Information Items | | |
| Requested By (PC member) | Standing Item | Time Allotted | 5 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | D. McNair, VP Finance & Administration | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 2.1 Endowment Fund Investment Results (D. McNair) 2.2 ESCO2 Phase 4 (recall from May 20) (D. McNair) | |
| Recommendation <i>(please provide PC your recommendation requiring approval)</i> | THAT President’s Council receive the information as submitted. | | |
| PC Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>BoG TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during PC meeting)</i> | Information items were received as submitted. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-------|
| Date of Meeting | June 03, 2015 | Agenda Item Number (For office use only) | 3 |
| Topic | May 13, and May 20, 2015 Minutes | | |
| Requested By (PC member) | Standing item | Time Allotted | 5 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | T. McDougall, EA to the President | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 3.0 May 13, 2015 Minutes 3.1 May 20, 2015 Minutes | |
| Recommendation <i>(please provide PC your recommendation requiring approval)</i> | THAT PC review and approve the May 13 and May 20, 2015 President’s Council Minutes. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during PC meeting)</i> | Due to time constraints, these items were not reviewed. PC was asked to forward comments/feedback to T. McDougall by June 08 for consideration. If no revisions are required, these documents will be approved as submitted. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------|
| Date of Meeting | June 03, 2015 | Agenda Item Number (For office use only) | 4 |
| Topic | Business Arising | | |
| Requested By (PC member) | Standing Item | Time Allotted | 5 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | NA | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | NA | |
| Recommendation <i>(please provide PC your recommendation requiring approval)</i> | <p>THAT President’s Council members provide follow up information and updates to items from previous PC meetings.</p> | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during PC meeting)</i> | <p>No items were brought forward at this time.</p> | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 5 |
| Topic | College Technologies Committee (CTC) Report to President’s Council | | |
| Requested By (PC member) | C. Brulé | Time Allotted | 30 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | E. Hollebhone, Chair, College Technologies Committee/Director, Marketing & Recruitment M. Gawargy, Director, Information Technology Services | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 05.0 PC Transmittal Summary and CTC Report- June 3 2015 Final Version | |
| Recommendation <i>(please provide PC your recommendation requiring approval)</i> | THAT President’s Council receive the College Technology Committee (CTC) Report to PC. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Sept 10</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>C. Brulé</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during PC meeting)</i> | PC received the CTC report as discussed. The College Technology Committee (CTC) will be reviewing the CTC’s mandate (i.e. the main committee, as well as the Academic and Corporate branches) and will return to PC in the Fall with an update (PC Sept 10). | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 6 |
| Topic | Ottawa Convocation Speakers / Citation Readers / Award Presenters | | |
| Requested By (PC member) | Laura Stanbra / Doug Wotherspoon | Time Allotted | 30 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | C. Brennan, Events Manager, Public Relations and Communications | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 06.0 PC Transmittal - Convocation Update - June 3 2015 V4 | |
| Recommendation (please provide PC your recommendation requiring approval) | THAT President’s Council approve the key speakers for the June Convocation ceremonies. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | PC approved the list of proposed speakers as discussed. Clarification and minor amendments were made. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 7 |
| Topic | Enrolment update | | |
| Requested By (PC member) | C. Brulé L. Stanbra | Time Allotted | 30 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | L. Schumann, Acting Registrar P. Fortura, Acting Executive Director, Academic Operations and Planning | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | <ul style="list-style-type: none"> • PC Transmittal 15S Enrolment and 15F (June 2015 (3) • Enrolment Update to PC June 3, 2015 - Appendix 1 • Enrolment Update to PC June 3, 2015 - Appendix 1 • Enrolment Update to PC - June 3, 2015 - Appendix 3 | |
| Recommendation (please provide PC your recommendation requiring approval) | THAT President’s Council accepts this report as presented. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | P. Fortura and L. Schumann presented PC members with Spring and Fall 2015 enrolment information. Discussion followed regarding the new \$500 deposit requirement and its impact. L. Stanbra will raise this issue with W. Poirier, Chair of the Coordinating Committee of Vice Presidents of Student Services to gauge appropriate system discussions and further follow-up. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 8 |
| Topic | Sexual Violence Policy | | |
| Requested By (PC member) | C. Jensen | Time Allotted | 15 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | S. Styles, Director, Student Support Services | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | <ul style="list-style-type: none"> • Linda Franklin Letter • BITB Overview and Outcomes 5_6_15 (3) | |
| Recommendation (please provide PC your recommendation requiring approval) | THAT PC members discuss the status of the Sexual Violence Policy | | |
| PC Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | S. Styles provided PC members with an outline of strategies to support the Sexual Violence Policy including web resources, training and orientation. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 9 |
| Topic | 2015-16 Business Plan Risk Assessment Exercise | | |
| Requested By (PC member) | D. McNair | Time Allotted | 3 Hours |
| PC Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | C. Bonang, Assoc. Dir. Safety, Security & Emergency Mgmt. (Physical Resources) M. Gawargy, Director of Information Technology Services (ITS) Facilitator: Cliff Trollope – MNP Consulting | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | Handout provided. | |
| Recommendation (please provide PC your recommendation requiring approval) | THAT PC members participate in an exercise to complete a risk assessment related to the 2015-16 Business Plan. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>D. McNair</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | PC members participated in a facilitated session with Cliff Trollope (MNP Consulting) to conduct a risk assessment of the 2015/2016 Business Plan. C. Bonang will forward a copy of the 15/16 Business Plan indicating risk assessment and proposed mitigation strategies. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 10 |
| Topic | Employee Engagement Survey Results for Town Hall | | |
| Requested By (PC member) | PC | Time Allotted | 15 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | PC | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal Discussion only. | |
| Recommendation (please provide PC your recommendation requiring approval) | THAT PC discuss the framework for the June 04 Employee Engagement Town Hall. | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | PC discussed the Employee Engagement Town Hall framework and expectations of PC members. | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 11 |
| Topic | 2015/2016 Retreat Schedule | | |
| Requested By (PC member) | C. Jensen | Time Allotted | 10 min |
| PC Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | T. McDougall EA to the President | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | Proposed Retreat Schedule | |
| Recommendation <i>(please provide PC your recommendation requiring approval)</i> | <p>THAT PC review and discuss the proposed 2015/2016 Retreat Schedule for President’s Council, College Leadership Council and Board of Governors.</p> | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC June 17</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during PC meeting)</i> | <p>Due to time constraints, this item was deferred to the June 17 PC meeting. PC members were asked to come to the meeting of June 17 with suggested topics with the goal of finalizing the retreat agenda topics.</p> | | |

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------|
| Date of Meeting | June 3, 2015 | Agenda Item Number (For office use only) | 12 |
| Topic | Ottawa Business Growth Magazine | | |
| Requested By (PC member) | C. Jensen | Time Allotted | 5 min |
| PC Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | C. Jensen, President | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 2015 Ottawa Business Growth Magazine | |
| Recommendation (please provide PC your recommendation requiring approval) | <p>THAT PC discuss the upcoming Ottawa Business Growth Magazine event and provide feedback and suggestions to the President.</p> | | |
| PC Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during PC meeting) | <p>PC members were informed of an upcoming event in which the President will be participating. Suggested questions are to be forwarded to the President’s Office by June 04 (end of day).</p> | | |