

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	1
Topic	Consent Agenda Items		
Requested By (PC member)	Various PC members	Time Allotted	10 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	S. DiMarco, EA to the President and Board of Governors L. Stanbra, VP Student Services D. McNair, VP Finance & Administration		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	1.1 October 13, 2015 BoG Meeting Agenda (S. DiMarco) 1.2 Ombudsman Policy SA02 (L. Stanbra) 1.3 Director, Physical Resources (D. McNair) 1.4 Report on internally restricted net assets (Reserves) (D. McNair) 1.5 August 19 PC Minutes (S. DiMarco)	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President’s Council approve the Consent Agenda items.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	1.1 Minor edits and feedback were provided to S. DiMarco. Approved pending revisions. 1.2 C. Brulé will provide comments and edits on Policy SA02 to L. Stanbra. Approved pending revisions. 1.3 Clarification was provided regarding appointed positions. D. McNair will work with C. Frederick to review the hiring policy. Approved. 1.4 Approved as submitted. 1.5 Approved as submitted.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	2
Topic	Information Only Agenda Items		
Requested By (PC member)	Various PC members	Requested By (PC member)	10 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	C. Frederick, VP HR M. Hoddenbagh, Exec. Dir. Partnerships & Applied Research C. Delmage, Senior Manager, Information Security and Data Privacy (ITS) D. McNair, VP, Finance & Administration S. Anderson, Director Communications		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 Live Laugh Learn 2015 (C. Frederick) 2.2 Research Ethics Board Annual Update (M. Hoddenbagh) 2.3 Cyber Security Incident-Update (C. Delmage) 2.4 Update on ESCO2 Phase 4 (D. McNair) 2.5 50th Anniversary (S. Anderson)	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President's Council receive the information as submitted.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	PC members asked that Items 2.1 and 2.2 be brought forward for discussion. C. Jensen will forward comments re item 2.2 to C. Brulé.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	3
Topic	Business Arising		
Requested By (PC member)		Requested By (PC member)	
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>			
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted		
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President's Council discuss any "Business Arising" items.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	No items were brought forward at this time.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	4
Topic	College Technologies Committee (CTC) Report to President’s Council		
Requested By (PC member)	C. Brulé	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	E. Hollebhone, Chair, CTC/Director, Marketing & Recruitment A. Pridham, Chair, CTC – Academic, Chair, ICT M. Gawargy, Director, ITsS		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	04.0 PC Transmittal Summary CTC Report for Sept 2 2015 PC-Final 04.1 Web Advisory Group 2014-15 Year End Report	
Recommendation (please provide PC your recommendation requiring approval)	THAT President’s Council receive the College Technology Committee Report as presented.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>To be determined</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>D. McNair, C. Brulé</u> (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	E. Hollebhone provided an overview of items discussed at CTC meetings. Discussion highlights included: BlackBoard and etext availability (daily reports to be provided), recruitment of a CTC-C Chair, automated grade entry completion, CTC priorities, digital signage (D. McNair to request an update for PC) and technologies PC would like CTC to explore (e-documentation, e-workflow, CRM/strategic enterprise solution, and archiving). Recommendations for the Office 365 rollout will be provided to PC at a later date.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	5
Topic	Program Proposal: Customer Experience Management, OCGC (Online Delivery)		
Requested By (PC member)	Claude Brulé, SVPA	Time Allotted	15 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Sandra Larwill, A/Dean, Centre for Continuing and Online Learning Patricia Lychak, Academic Manager, Online Learning Jo-Ann Aubut, Dean, Academic Development Mark Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	05.0 PC - Customer Experience Mgmt OCGC - PC Transmittal - September 02 2015 05.1 PC Customer Experience Mgmt OCGC - Cash Flow - September 02, 2015	
Recommendation (please provide PC your recommendation requiring approval)	<p>THAT President's Council approve the program proposal to go to ASAC for the following action:</p> <p>That the Academic and Student Affairs Committee of the Board of Governors approve the Customer Experience Management, Ontario College Graduate Certificate program effective Spring 2016 and seek validation of the program title and outcomes from the Credential Validation Service and approval for funding from the Ministry of Training, Colleges and Universities.</p>		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC approved the program proposal by consensus. This item will be brought forward to the Academic and Student Affairs Committee for recommended approval to the October 13 Board of Governors meeting.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	6
Topic	1 st Quarter Financial Report 2015-2016		
Requested By (PC member)	D. McNair	Time Allotted	30 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	C. Dempsey, Director of Finance D. McNair, VP Finance & Administration		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	06.1.0 BOG Transmittal for PC-1st Quarter Financial Report 2015-16 v5 06.1.1 1st Quarter Financial Report 2015-16 06.1.2 APPENDIX A - Q1 Report 15-16 Aug 19 06.1.3 APPENDIX B - Annual Budget and Quarterly Financial Projections Compliance Scorecard 06.1.4 APPENDIX C - Contingency Funds Report - June 30 2015	
Recommendation <i>(please provide PC your recommendation requiring approval)</i>	THAT President's Council approve the information provided for presentation at the October 13, 2015 Board of Governors meeting.		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during PC meeting)</i>	The Q1 Financial report was approved for presentation to the October 13, 2015 Board of Governors.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	2015-09-02	Agenda Item Number <small>(For office use only)</small>	7
Topic	Entrepreneurship Working Group Update		
Requested By (PC member)	Cheryl Jensen	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	Mark Hoddenbagh, Executive Director Andrew Foti, Executive-in-Residence		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.0 PC Transmittal and Exec_EWG Update_2015-09-02	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	That President's Council receive this report as presented.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	M. Hoddenbagh provided PC members with an update on the Entrepreneurship Working Group (EWG). Discussion highlights included working space, an overview of the EWG 2015/2016 overall plan, the Innovation Centre and the Gazelles site visit. PC requested future reports to include budget information as well as information articulating "outcomes".		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	8
Topic	Draft 2016/2017 Business Plan		
Requested By (PC member)	C. Jensen	Time Allotted	150 min
PC Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	S. DiMarco, EA to the President and Board of Governors		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	09.0 Transmittal draft 2016-17 Business Plan 09.1 03 version (Aug 31) 2016-17 Draft Business Plan	
Recommendation (please provide PC your recommendation requiring approval)	THAT President's Council review and discuss the draft 2016/2017 Business Plan in preparation for the October 22 CLC Retreat.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>September 11, 2015</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members offered comments and feedback; S. DiMarco will distribute an updated version of the 2016/2017 Business Plan to PC. Another in-depth review will be scheduled for September 15.		

PRESIDENT’S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	9
Topic	Discussion with Linda Franklin: “What aren’t we talking about that we should be talking about”.		
Requested By (PC member)	C. Jensen	Time Allotted	120 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)			
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documents available	
Recommendation (please provide PC your recommendation requiring approval)	THAT President’s Council have a discussion to assist L. Franklin in her preparation for the September COP Retreat.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	PC members engaged in a discussion with L. Franklin and provided topics for consideration and/or discussion at the September 2015 Committee Of Presidents (COP) Retreat.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number (For office use only)	10
Topic	Conversion of Temporary I/O Positions to Full-time Positions for Partnership and Applied Research		
Requested By (PC member)	C. Brulé	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	M. Hoddenbagh, Exec. Dir., Partnerships & Applied Research		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	11.0 Aug 19 PC Transmittal_PAR I-O Conversion to FT_2015-08-19 11.1 IO Position Log August 2015 11.2 Aug 19 PAR I-O to FT Conversion - Analysis and Justification_2015-08-17 11.3 Aug 19 PC - July 1, 2015 - UCC - Active IO Report 11.4 PC Transmittal 150830 - IELTS Administrator 11.5 Memo 150830 Rationale for conversion of IELTS Administrator	
Recommendation (please provide PC your recommendation requiring approval)	<p>That PC approve the conversion of the following positions from Temporary I/O's to Full-time Support Staff positions:</p> <p>Project Coordinator (Partnerships and Applied Research) Intake and Referral Consultants (2) (Experienced Worker Centre) WSIB Student Success Specialist (Experienced Worker Centre) Administrative Assistant (Workforce and Personal Development)</p>		
PC Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>PC Oct 07</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during PC meeting)	<p>PC members reviewed the list of active I/O positions. Due to time constraints, the only positions discussed and approved for conversion to full-time were: TI0013 (Activity Coordinator-Mamidosewin Centre); TI0023 (Aboriginal Student Support Specialist); the IELTS Administrator and the positions described as above in the recommendation. The remainder of the I/O list with deadlines expiring within the coming months will be recalled to PC on October 07.</p>		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	<small>Agenda Item Number (For office use only)</small>	11
Topic	Xmas Closure for the 2016-2017 Academic Calendar (recall from May 13)		
Requested By (PC member)	Claude Brule	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	PC members		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	12.1 Excerpt from May 13 12.2 Proposed Academic Calendar 2016- 2017	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	That PC discuss and approve dates for Christmas Closure during the 2016/2017 Academic year.		
PC Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>C. Jensen and C. Frederick</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	C. Jensen and C. Frederick will meet to review and discuss.		

PRESIDENT'S COUNCIL AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	September 02, 2015	Agenda Item Number <small>(For office use only)</small>	12
Topic	<u>Additional Agenda items:</u> 12. September 30 Employee Engagement Town Hall 13. Certification drive		
Requested By (PC member)	C. Frederick C. Jensen	Time Allotted	30 min
PC Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	PC members		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	No documentation available.	
Recommendation <small>(please provide PC your recommendation requiring approval)</small>	THAT PC discuss any new agenda items brought forward by the executive team.		
PC Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during PC meeting)</small>	12. The Tiger Team will provide PC with an update (scheduled for September 16). The category of the event will change from Town Hall to Open Forum. 13. Communication re the certification drive will be forthcoming from C. Frederick.		