

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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|--|---|---|--------|
| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 1 |
| Topic | Approval of Agenda | | |
| Requested By (ACET member) | Various ACET members | Time Allotted | 10 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | Various ACET members | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal discussion only. | |
| Recommendation (please provide ACET your recommendation requiring approval) | THAT the Algonquin College Executive Team review and revise the agenda as discussed. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | Items added to the Agenda: <ul style="list-style-type: none"> Convocation: The Executive Team discussed Spring Convocation ceremonies and confirmed that valedictorians will be included at each ceremony. Budget Analysis: J. G. Fréchette provided an overview of Algonquin College's Federal Budget press release in preparation for upcoming media interviews. Siemens Energy Centre: The Executive Team was advised that the Siemens Energy Centre launch event was rescheduled to April 22. Key stakeholders will action as appropriate. Entrepreneurship Advisory Panel: The Executive Team was advised that a representative from Terrence Matthews' organization (M. Turner) will be participating in Algonquin College's Entrepreneurship Advisory Panel. More details will come forward as they become available. CICan Winners/Leadership Institute: The Executive Team was advised of CICan Award winners; the Communications office will action as appropriate. Discussion also included Leadership Institute nomination submissions: C. Jensen will contact D. Amyot to discuss. Employee Awards: D. Wotherspoon reminded the Executive Team of the upcoming submission deadline date for the 2015/2016 Employee Awards (April 08). Team members were asked to encourage their employees to submit additional nominations. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 2 |
| Topic | Upcoming ACET Agenda Items | | |
| Requested By (ACET member) | Various ACET members | Time Allotted | 10 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | Various ACET members | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal discussion only. | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team review and revise the ACET Agenda Planner. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | ACET members revised the ACET Agenda Planner as discussed. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
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| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 3 |
| Topic | Consent Agenda Items | | |
| Requested By (ACET member) | Various ACET members | Time Allotted | 10 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | T. McDougall, Exec. Asst. to the President C. Brulé, Senior Vice President Academic J. DelDuca, Asst. to the VP International and Strategic Planning C. Frederick, Vice President Human Resources | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 3.1 March 02 Draft ACET Minutes (T. McDougall) 3.2 Policy AA18 Academic Dishonesty and Discipline (C. Brulé) 3.3 Policy AA20 Plagiarism (C. Brulé) 3.4 Policy AA30 Program Suspension (C. Brulé) <i>deferred Date TBD</i> 3.5 Policy AA37 Review of Final Grades (C. Brulé) 3.6 President's Star Award Nomination A. Hussey (J. DelDuca) 3.7 Part-Time Recognition Reception (C. Frederick) <i>(recall from Feb. 24)</i> 3.8 President's Star Award Nomination S. Jordan (J. DelDuca) | |
| Recommendation (please provide ACET your recommendation requiring approval) | THAT the Algonquin College Executive Team approve the Consent Agenda item(s). | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to: _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | Items 3.1, 3.3, 3.4, 3.5, 3.6 were approved as submitted. 3.2 Policy AA18 - Academic Dishonesty and Discipline : This item was approved pending minor revisions to information regarding a process to access an ethics integrity course. 3.7 Part-Time Recognition Reception : The Executive team discussed feedback received from part-time employees regarding a proposed part-time employee recognition reception. After reviewing what other provincial colleges have offered, this item was approved as discussed. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
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| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 4 |
| Topic | Information Only Agenda Items | | |
| Requested By (ACET member) | Various ACET members | Time Allotted | 15 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | T. McDougall, Exec. Asst. to the President C. Brulé, Senior VP Academic L. Stanbra, VP Student Services S. Anderson, Exec. Director Communications | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 4.1 BG-1-01 Responsibilities of the BoG (S. DiMarco) 4.2 Vacancy List (C. Frederick) 4.3 I/O Positions review (C. Frederick) 4.4 CTC report on Automation Projects (C. Brulé) <i>deferred date TBD</i> 4.5 Kaleidoscope Conference Update/Schedule (C. Frederick) 4.6 Alumni Engagement Plan (L. Stanbra) 4.7 BoG Elections 2016 Dates | |
| Recommendation (please provide ACET your recommendation requiring approval) | THAT the Algonquin College Executive Team receive the information as submitted. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) (items 4.1 and 4.6) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>4.4: ACET Apr 13</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | 4.1 BG-1-01 Responsibilities of the BoG : This item was removed for discussion; acronyms will be removed before being distributed. 4.2 Vacancy List : This item was received as submitted. 4.3 I/O Positions review : This item was received as submitted. 4.4 CTC report on Automation Projects : This item was deferred to a later date (ACET April 13). 4.5 Kaleidoscope Conference Update/Schedule : This item was received as submitted. 4.6 Alumni Engagement Plan : This item was removed for feedback. A suggestion to include a social media component was offered for consideration. 4.7 BoG Elections 2016 Dates : This item was received as submitted. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 5 |
| Topic | Business Arising: Data Breach Update | | |
| Requested By (ACET member) | | Time Allotted | 5 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <i>(name and title)</i> | M. Fares, VP Digital Technologies and Innovation | | |
| Attachments <i>(as read-ahead material)</i> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal discussion only. | |
| Recommendation <i>(please provide ACET your recommendation requiring approval)</i> | THAT the Algonquin College Executive Team receive an update regarding the March 2016 Test Centre Data Breach. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <i>(completed during ACET meeting)</i> | M. Fares will forward a detailed "Data Breach Follow-Up Report" to the Executive Team for their information. An update letter to the Privacy Commissioner will be sent the last week of March. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
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| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 6 |
| Topic | SIP Project Charter Template Review | | |
| Requested By (ACET member) | D. McNair | Time Allotted | 30 min |
| PC Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | M. Hoddenbagh, Executive Director, Partnerships & Applied Research C. Dempsey, Director, Finance and Administrative Services | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 06.0 ACET Transmittal re SIP Charter - Mar 23-16 06.1 Strategic Investment Priorities - Project Charter and Process Review | |
| Recommendation (please provide ACET your recommendation requiring approval) | <p>THAT the Algonquin College Executive Team be updated regarding the progress to date from College Budget Committee (CBC) on the Strategic Investment Priorities process and Project Charter review.</p> | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to <u>S. DiMarco</u> (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET May 25</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | <p>The Presentation of this item was deferred to the May 25 ACET meeting. It was noted that when Project Charters are implemented, they will be linked to the Leadership Team work plans/meetings, and the lean process. A more robust discussion about the Beyond Heroes book (and the lean process) will be included at the May ACLT Retreat.</p> | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
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| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 7 |
| Topic | HR Strategy Audit Report | | |
| Requested By (ACET member) | C. Frederick, | Time Allotted | 30 min |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | C. Frederick, Vice President, Human Resources Kathy Bedard, Lindsay Armstrong, Tim McConnell (McConnell HRC Inc.) | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 07.0 2016 ACET HR Strategy Audit Report dated March 23, 2016 Final 07.1 Algonquin College - HR Strategy Audit Executive Summary (March 14 2016) presented to ACET March 23, 2016 (3) | |
| Recommendation (please provide ACET your recommendation requiring approval) | THAT the Algonquin College Executive Team receives the Auditor's Report and approves recommended Management Responses. | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Mar 30</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | Consultants from McConnell HRC reviewed results of the HR Strategy Audit, and proposed Management Responses in preparation for the Board of Governors Audit Risk Management Committee meeting on May 16, 2016. Proposed recommendations, feedback and next steps were discussed. A supplemental high level finding report will be forwarded to members of the Algonquin College Executive Team. This item, including a scorecard will be recalled to the March 30 ACET meeting. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 8 |
| Topic | Project Fusion Update | | |
| Requested By (ACET member) | M. Fares | Time Allotted | 30 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | J. Bryan, Project Manager, Project Fusion | | |
| Attachments <small>(as read-ahead material)</small> | <input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | 08.0 ACET Transmittal and Exec Summary Project Fusion March 23 2016Final 08.1 Project Fusion Policy Forward Agenda Final March 24, 2016 Final 08.2 Project Fusion Q1 Dashboard Report March 31 2016 Final | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team be provided with an update on Project Fusion. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Mar 30</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | J. Bryan provided a Project Fusion update to members of the Algonquin College Executive Team. The update informed members on upcoming stakeholder participation, a summary of the current risks being tracked via a dashboard, as well as the forward policy approval agenda for the Algonquin College Leadership Team. Suggestions and feedback were provided for consideration. This item will be recalled to the March 30 ACET meeting for final review and feedback. Once finalized, this item will be included in the April 11 Board of Governors meeting package. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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|--|---|---|--------|
| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 9 |
| Topic | Employee Relations focused performance goal | | |
| Requested By (ACET member) | C. Frederick | Time Allotted | 15 min |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | D. McCutcheon, Director, Labour Relations | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 9.0 Employer Relations performance goal | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team approved the proposed wording for the Employee Relations performance goal for 2016/17. | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | The Executive Team reviewed proposed wording in reference to goals that will be included in Management's 2016 performance contracts. Suggestions and feedback were offered for consideration. Discussion highlights also included training dates and cohorts. Amendments will be made and brought forward to the March 24 Leadership team meeting for review. This item was approved as amended. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--|---|---|----|
| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 10 |
| Topic | Internationalization of Policies | | |
| Requested By (ACET member) | | Time Allotted | NA |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | NOT APPLICABLE | |
| Recommendation (please provide ACET your recommendation requiring approval) | | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | This item was deferred. Date to be determined. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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|--|--|---|--------|
| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 11 |
| Topic | Reorganization Communication Rollout | | |
| Requested By (ACET member) | ACET members | Time Allotted | 45 min |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | ACET members | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal discussion only. | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | <p>THAT the Algonquin College Executive Team review and discuss the communique that will be distributed to the Algonquin community.</p> | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Mar 30</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | <p>The Executive Team discussed proposed staffing updates to the Digital Technologies and Innovation portfolio, as well as details to be included in a communication roll out. This item will return to the March 30 ACET meeting for final discussion before a communiqué is released to the Algonquin community.</p> | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--|---|---|--------|
| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 12 |
| Topic | April 05-06 Draft ACET Retreat Agenda | | |
| Requested By (ACET member) | C. Jensen | Time Allotted | 15 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | Algonquin College Executive Team | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 13.0 Draft ACET Retreat Agenda 13.1 Agenda 16-PC-007 April 05 2016 | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team review and discuss the April 05-06 draft ACET Retreat Agenda. | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | The Executive Tem reviewed the draft April 05-06 Retreat agenda. Revisions will be made as discussed. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--|---|---|--------|
| Date of Meeting | March 23, 2016 | <small>Agenda Item Number (For office use only)</small> | 13 |
| Topic | Performance Management Schedule | | |
| Requested By (ACET member) | L. Stanbra | Time Allotted | 15 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | Algonquin College Executive Team | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 14.0 Administration Performance Management Schedule | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team review and discuss the Performance Management schedule for Administrators. | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | The Executive Team reviewed the Performance Management Schedule timelines and confirmed when the President is to approve performance contracts (first week of April). | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--|---|---|--------|
| Date of Meeting | March 23, 2106 | Agenda Item Number (For office use only) | 14 |
| Topic | Algonquin College's Draft Input to the Development of the Province's Postsecondary International Education Strategy | | |
| Requested By (ACET member) | C. Jensen | Time Allotted | 15 min |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting (name and title) | D. Wotherspoon VP, International and Strategic Planning | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 14.0 ACET Transmittal 160323 MTCU International Education Strategy 14.1 MTCU International Education Strategy for Ontario Discussion Paper 14.2 Colleges Ontario Response to MTCU International Policy 14.3 Algonquin College Draft Respond to MTCU International Education Strategy | |
| Recommendation (please provide ACET your recommendation requiring approval) | <p>THAT the Algonquin College Executive Team approves and/or provides feedback to the college's approach and plan to solicit feedback in support of MTCU's request for input in to the development of a Postsecondary International Education Strategy for Ontario.</p> <p>THAT the Algonquin College Executive Team provides feedback into the initial, bullet form draft of Algonquin College's response.</p> | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Mar 30</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | <p>The Executive Team was asked to review the Colleges Ontario report, and provide comments and feedback in advance of the deadline submission (April 04). The report will also be shared with other stakeholders groups for their input, including the International and Leadership teams. This item will be recalled to the March 30 ACET meeting for finalization.</p> | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

| | | | |
|--|--|--|--------|
| Date of Meeting | March 23, 2016 | Agenda Item Number <small>(For office use only)</small> | 15 |
| Topic | Board Retreat Debrief | | |
| Requested By (ACET member) | C. Jensen | Time Allotted | 15 min |
| ACET Action Requested | <input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information | | |
| Staff Presenting <small>(name and title)</small> | S. DiMarco, Exec. Admin. to the President and Board of Governors | | |
| Attachments <small>(as read-ahead material)</small> | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted | 15.0 March 23 ACET Transmittal BOG Retreat Debrief 15.1 BOG Retreat Evaluation Survey results | |
| Recommendation <small>(please provide ACET your recommendation requiring approval)</small> | THAT the Algonquin College Executive Team review and discuss the Board Retreat Evaluation Survey results. | | |
| ACET Decision | <input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation <small>(completed during ACET meeting)</small> | The Executive Team reviewed the Board Retreat survey summary. Discussion highlights included the desire to have generative discussions, suggestions for future discussions and the use of a facilitator/guest speaker at the September Board retreat. | | |

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

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|--|---|---|--------|
| Date of Meeting | March 23, 2016 | Agenda Item Number (For office use only) | 16 |
| Topic | Calendar Roundtable | | |
| Requested By (ACET member) | C. Jensen | Time Allotted | 15 min |
| ACET Action Requested | <input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information | | |
| Staff Presenting (name and title) | Algonquin College Executive Team | | |
| Attachments (as read-ahead material) | <input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted | Verbal discussion only. | |
| Recommendation (please provide ACET your recommendation requiring approval) | <p>THAT the Algonquin College Executive Team review calendars and inform ACET members as to the events in which they are participating.</p> | | |
| ACET Decision | <input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____ | | |
| Amended Recommendation (completed during ACET meeting) | Due to time constraints, this item was not discussed. | | |