

**President's Council
Wednesday, March 20, 2013
Rosser Boardroom (C539)
9:00 a.m.**

PRESENT: K. MacDonald (Chair), G. Barker, C. Brulé, D. McNair, L. Stanbra, T. McDougall (Recorder)

REGRETS: D. Wotherspoon

GUESTS: J. Aubut, J. Bramburger, S. Carter-Rose, L. Cavanagh, D. Diakun, C. Dempsey, S. DiMarco, D. Donaldson, P. Donnelley, R. Dupuis, K. Foster, G. MacDougall, P. Mackie, J. MacNabb, D. Ouderkirk, J. Ranieri, L. Rees, M. Savard, J. Tattersall, L. Weatherdon

	KEY POINTS/ACTION REQUIRED	Follow-Up Responsibility/ Due Date
1.	<p><u>Overview of the Employment Ontario portfolio (Eastern Ontario)</u> C. Brulé was joined by D Diakun, R. Dupuis, P. Donnelley and J. Ranieri to present an Employment Ontario report and give an overview of all MTCU programs and their engagement with Algonquin. R. Dupuis discussed employment services components and other available programs in more detail. A discussion followed the presentation regarding Second Career, programming for future graduates, and tying labour mobility to post-secondary education. Mr. Dupuis were thanked for their presentation.</p>	
2.	<p><u>Follow-up Winter 2013 Enrolment Report (Recall from 13-PC-003)</u> D. Ouderkirk presented highlights from the Winter 2013 Comprehensive Enrolment Summary Report. PC members reviewed Apprenticeship, International and Collaborative Intake numbers. Discussion ensued regarding future programming considerations.</p>	
3.	<p><u>Budget Process Review and Timelines for 2014-15 Annual Budget & Business Plan w/Strategic Resource Allocation Task Group (SRATG)</u> D. McNair was joined by C. Dempsey, D. Ouderkirk, G. MacDougall, J. Tattersall, P. Mackie and L. Rees to discuss the Strategic Resource Allocation Business Plan. C. Dempsey presented a list of considerations for PC members to review and approve. PC recommended changes to the Terms of References and Budget schedule as well as other modifications to the documents as presented. These will be returned to PC for the April 10th meeting.</p>	April 10
4.	<p><u>Debrief of Budget Process Review</u> PC members discussed Budget Process Review timelines.</p>	
5.	<p><u>Pearson e-text Proposal (Recall from 13-PC-007)</u> C. Brulé was joined by G. MacDougall, L. Cavanagh, K. Foster, L. Weatherdon and J. MacNab to present a list of 42 potential programs lined up for the e-</p>	

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	text 13-14 proposal (not including GenEd). Discussion ensued with J. MacNab on where and how to include/display e-text fees (at either the program level or the course level). J. MacNab will follow up with Ministry officials to ensure Algonquin is compliant with ministry policy if we were to charge a fee at the course level. AODA compliancy was also raised as an area that needs to be addressed satisfactorily in this initiative (more information is required). The fee table and course level compliancy will be recalled to the March 27 PC meeting.	L. Stanbra Mar. 27
6.	<u>Health and Wellness</u> This item has been deferred to a later PC meeting (TBD). C. Brulé to ensure L. Stanbra's Health Services team is involved in the project.	C. Brulé
7.	<u>Program Approvals</u> 7.1 Bartending, OCC C. Brulé was joined by M. Savard, D. Ouderkirk and J. Aubut to present the Bartending program as an Ontario College Certificate. Discussion ensued regarding GenEd options. Program was approved. 7.2 Sommelier, OCC C. Brulé was joined by M. Savard, D. Ouderkirk and J. Aubut to present the Sommelier program as an Ontario College Certificate (the only one in Ontario). Program was approved.	
8.	<u>Program Approval</u> 8.1 Project Management, OCGC C. Brulé was joined by D. Donaldson, D. Ouderkirk and J. Aubut to present the Project Management program as an Ontario College Graduate Certificate. Program was approved.	
9.	<u>President's Star Award Presentations</u> Awards presented.	
10.	<ul style="list-style-type: none"> ▪ <u>Approval of Agenda</u> The following items were added: "Take a Walk in My Shoes" event in Perth (April 24) - T. McDougall Annual Leave - T. McDougall Halogen - G. Barker Leaders Series - G. Barker ▪ <u>Upcoming Agenda Items</u> Reviewed and updated. 	
11.	<u>Approval of Previous Minutes</u> The minutes of March 06, 2013 were amended and approved.	

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12.	<u>Business Arising</u>	
13.	<u>Draft Agenda for April 8 BOG Meeting</u> K. MacDonald, S. Dimarco and PC members reviewed the Draft Board of Governors Meeting Agenda. Items were clarified and amendments made.	
14.	<u>Draft Agenda for March 28 CLC Meeting</u> K. MacDonald, S. DiMarco and PC members reviewed and amended the Draft CLC agenda. S. DiMarco will distribute the revised agenda to CLC members.	S. DiMarco
15.	<u>Update from March 11 BOG Meeting</u> K. MacDonald gave an overview of the March 11 Board of Governors meeting.	
16.	<u>Automated Services Inventory (Recall from 13-PC-007)</u> Received as information .	
17.	<u>9.1 Staffing Requests</u> The following positions were approved for posting: 1. ITS – PC Technologist (Complement -2 yr assignment) 2. ACBS - Clerk, Finance Academic (extension of Support Staff I/O position) 3. PPSI – Academic Chair (Complement) 4. LTS – Educational Technologist & Academic App. Sys. Analyst (New) 5. LTS – E-learning and Academic Applications Systems Analyst (New) 6. Student Services – PT Disabilities Counsellor (Pembroke)	
18.	<u>President's Star Award Nominations</u> The nominations were approved as presented.	
19.	<u>Information Items</u> 19.1 Agenda for Minister Baird Received as information.	
20.	<u>Take a walk in my shoes</u> PC members were invited to the Perth's "Take a Walk in My Shoes" event on April 24 th . C. Brulé will coordinate with T. McDougall to ensure L. Shaw-Verhoek and S. Carter-Rose are aware that PC will be on site.	C. Brulé
21.	<u>Halogen</u> G. Barker will distribute Halogen timelines to CLC members.	G. Barker
22.	<u>Leader Series</u> G. Barker asked PC members to support a fundraiser that would complement HR's Leader Series initiative. G. Barker will arrange ticket purchase.	G. Barker
23.	<u>Harvard</u> G. Barker asked PC member if they would support a 3-day train-the-trainer program with Harvard in June ("Teaching Immunity to Change" with Bob Keegan). This request was denied.	

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24.	<p><u>Annual leave</u> T. McDougall will schedule and coordinate PC member's annual leave requests to ensure adequate summer coverage.</p>	T. McDougall

The meeting adjourned at 4:00 pm