

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	1
Topic	Approval of Agenda		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>19: ACET Aug 31</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The ACET agenda was revised as follows: <u>Item 3.4 (United Way):</u> This Consent Agenda item was removed from the agenda. <u>Item 11 (Partnerships Staffing Proposal):</u> This presentation was cancelled. <u>Item 19 (Partnerships/Sponsorships):</u> The Executive Team discussed a proposed suggestion that the President lead the Partnerships/Sponsorships portfolio for the next year. A list of current partnerships will be circulated to ACET for their review; comments and feedback should be directed to the President. This file will become a standing item on the 2016/2017 ACET agenda planner.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	2
Topic	Upcoming ACET Agenda Items		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team review and revise the ACET Agenda Planner.</p>		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>ACET member reviewed and revised the upcoming agenda planner as discussed.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	3
Topic	Consent Agenda Items		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>			
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 August 17 ACET Minutes (T. McDougall) <i>Deferred to August 31</i> 3.2 HR17 Partial Tuition Fee Reimbursement for Dependents of Full-time Employees (presented to ACLT on June 23) (C. Frederick) 3.3 AODA Multiyear Plan 2016-2021 (Final) (C. Frederick) 3.4 United Way (D. Wotherspoon)	
Recommendation <i>(please provide ACET your recommendation requiring approval)</i>	THAT the Algonquin College Executive Team approve the Consent Agenda item(s).		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during ACET meeting)</i>	3.1 August 17 ACET Minutes (T. McDougall): This item was deferred to August 31. 3.2 HR17 Partial Tuition Fee Reimbursement for Dependents of Full-time Employees (presented to ACLT on June 23) (C. Frederick): This item was approved with clarification and minor edits. 3.3 AODA Multiyear Plan 2016-2021 (Final) (C. Frederick): This item was approved with minor edits. 3.4 United Way (D. Wotherspoon): This item was removed from the agenda.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	4
Topic	Information Only Agenda Items		
Requested By (ACET member)	Not applicable	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Not applicable		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	4.1 Vacancy and Complement Reports (C. Frederick) 4.2 I/O Position Report (C. Frederick) 4.3 Perth Campus Donor Appreciation Event (L. Stanbra) 4.4 Update – Internally Restricted Net Assets (D. McNair)	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team receive the information as submitted.		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred 4.1, 4.2: ACET Aug 31 _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	4.1 Vacancy and Complement Reports (C. Frederick): This item will be updated and amended to reflect the April reorganization for the August 31 ACET meeting. 4.2 I/O Position Report (C. Frederick): This item will be updated and amended for the August 31 ACET meeting. 4.3 Perth Campus Donor Appreciation Event (L. Stanbra): ACET members were asked to review the event invitation list and provide additional suggestions for consideration (as soon as possible). 4.4 Update – Internally Restricted Net Assets (D. McNair): This item was received as submitted.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	5
Topic	<u>Business Arising:</u> 5.1 Faculty Marketing Officer Team Transfer 5.2 Akwesasne Trip		
Requested By (ACET member)	C. Jensen, President C. Brulé, SVP Academic	Time Allotted	5 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	C. Brulé, SVP Academic R. McLester, ED and Special Advisor to the President on Aboriginal Initiatives		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation <i>(please provide ACET your recommendation requiring approval)</i>	THAT the Algonquin College Executive Team (ACET) be provided with an update on the Faculty Marketing Officer Team Transfer announcement to the Deans and Directors, as well as overall thoughts on the Algonquin College delegation trip to Akwesasne and their visit with Chief Jacobs.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during ACET meeting)</i>	ACET members accepted the updates as discussed.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	6
Topic	Students' Association 2016-17 Priorities		
Requested By (ACET member)	L. Stanbra, VP Student Services	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	E. Evseev, President Students' Association C. Dygos, Vice President Students' Association		
Attachments <i>(as read-ahead material)</i>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	06.1 SA BOD Priorities 2016-17	
Recommendation <i>(please provide ACET your recommendation requiring approval)</i>	THAT the Algonquin College Executive Team (ACET) be provided with an overview of the Students' Association Board of Directors yearly priorities.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Aug 31</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>L. Stanbra</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during ACET meeting)</i>	ACET members accepted the Student's Association's 2016-2017 Priorities report as presented. This item will be recalled to the August 31 ACET meeting under "Business Arising". L. Stanbra will propose the assignment of Executive Sponsors for each of the SA's priorities.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	7
Topic	Program Proposal: Accounting and Financial Practice, Ontario College Graduate Certificate		
Requested By (ACET member)	C. Brulé, SVP Academic	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	D. Donaldson, Dean, School of Business M. Grammatikakis, Chair, Financial, Office and Legal Studies M. Cusson, Dean, Academic Development M. Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.1 ACET Transmittal - Acctg and Fin Practice, OCGC - Aug 24, 2016 07.2 ACET - Accounting and Financial Practice OCGC - Aug. 24, 2016 07.3 ACET - Cash Flow - Accounting and Financial Practice, OCGC, Aug 24, 2016	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to Academic and Student Affairs Committee (ASAC) for the following action:</p> <p>THAT the Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Accounting and Financial Practice, Ontario College Graduate Certificate program effective Fall 2017.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>ASAC Sep 15</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team approved the Accounting and Financial Practice, Ontario College Graduate Certificate program proposal as submitted. This information will be presented at the September 15, 2016 Academic and Student Affairs Committee (ASAC) meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	8
Topic	Program Proposal: Building Automation System Operations, Ontario College Graduate Certificate		
Requested By (ACET member)	C. Brulé, SVP Academic	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Janzen, Dean, Faculty of Technology and Trades E. Marois, Chair, Architecture, Civil, Electrical & Building Science M. Cusson, Dean, Academic Development M. Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	08.1 ACET Transmittal - Bldg Auto Syst Operator, OCGC - Aug 24, 2016 08.2 ACET - Building Automation System Operator, OCGC - Aug 24 2016 08.3 ACET - Cash Flow - Bldg Auto Sys Oper, OCGC - Aug 24, 2016	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to Academic and Student Affairs Committee (ASAC) for the following action:</p> <p>THAT the Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Building Automation System Operations, Ontario College Graduate Certificate program effective Winter 2018.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>ASAC Sep 15</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team approved the Building Automation System Operations, Ontario College Graduate Certificate program proposal as discussed/submitted. This information will be presented at the September 15, 2016 Academic and Student Affairs Committee (ASAC) meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	9
Topic	First Quarter 2016/17 Strategic Investment Priorities Projects Review		
Requested By (ACET member)	D. McNair, VP Finance & Admin	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Dempsey, Director, Finance and Administrative Services C. Janzen, Chair, College Budget Committee		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	09.1 ACET Transmittal - First Quarter 2016-17 SIP Review_v2 09.2 Appendix A_Summary of Strategic Investment Priorities Decreases and Deferrals_Q1_201617 09.3 Appendix B_Detailed Strategic Investment Priorities Decreases and Deferrals (002)	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team accept and approve the 2016/17 Q1 Projections for Strategic Investment Priorities.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u> D. McNair </u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	Executive Team members reviewed the “First Quarter 2016/17 Strategic Investment Priorities Projects Review” report, specifically those initiatives with reductions over \$100K. Feedback and comments followed. Amendments will be incorporated and a revised document will be forwarded and uploaded to the ACET SharePoint folder.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	10
Topic	Fall 2016 Enrolment Update		
Requested By (ACET member)	C. Brulé, SVP, Academic L. Stanbra, VP, Student Services	Time Allotted	25 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	M, Leduc, Executive Director, Academic Operations and Planning K. Pearson, Registrar		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	10.1 ACET 24 August 2016 Enrolment Update Final	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team accepts this report as information.		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team was provided with a report that included August 23 enrolment data. A high level status update, as well as a review of historical trends were discussed. Comments followed, including a reminder of the potential future impact on the College's Enrolment Growth Grant. This item will be recalled to the August 31 ACET meeting (as a standing agenda item).		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	11
Topic	Partnership Staffing Proposal		
Requested By (ACET member)	L. Stanbra, VP Student Services	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	A. Desjardins, Executive Director, Algonquin College Foundation		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	11.1 Transmittal_Partnership Staffing Proposal 11.2 Appendix A - AC Foundation -Proposed Revised Organization Chart July 2016 11.3 Appendix B - Existing AC Foundation Org July 2016 11.4 Appendix C - New Funding to Support Proposed Partnership Structure 11.5 Appendix D - Job Descriptions	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team approve the proposed revised organizational structure for the Algonquin College Foundation that brings the partnership portfolio under the direction of the Foundation office.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>This item was removed from the August 24 ACET Agenda.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	12
Topic	ACET Presentations for the September 19 Board Retreat		
Requested By (ACET member)	C. Brule, SVP Academic D. McNair, VP Finance & Admin.	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	B. Foulds, Dean, Faculty of Health Public Safety and Community Studies P. Gardner, Business Administrator, Ancillary Services R. Taylor, Consultant G. Langill Consultant		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	12.1 ACET Transmittal - 24 Aug 2016 mtg - HLE Presentation to BoG Retreat - Update - cb edits	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team support the September 19 Board of Governors Retreat presentations.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team reviewed presentations scheduled for the September 19 Board Retreat. Topics included the HLE Initiative New Approach presentation, the Flexible and Agile Program and Training presentation, and the 2017-2022 Strategic Plan Implementation Metrics presentation. Comments and feedback were provided. Amendments will be incorporated as discussed.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	13
Topic	3 rd Party Delivering College Programs Leading to ON College Credentials		
Requested By (ACET member)	C. Jensen, President	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) discuss the Ministry's position on ISP approvals.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	See agenda item # 17.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	14
Topic	AC Leadership Team April 24-25, 2017 Retreat		
Requested By (ACET member)	C. Jensen, President	Time Allotted	5 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	S. DiMarco, Exec. Admin. to the Board and President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	14.0 Transmittal ACLT April, 2017 Retreat	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team discusses the AC Leadership Team (ACLT) Business Planning Retreat location and logistics, scheduled on April 24, 25, 2017.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>Executive Team members discussed possible locations for the April 24-25, 2017 ACLT Retreat meeting. ACET discussed the purpose of the meeting and if an overnight stay was required. It was determined that an overnight stay is preferred, therefore, ACET was asked to forward suggested locations to the Board Office for consideration. Once a location has been confirmed, meeting participants will be notified.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	15
Topic	President's Breakfast		
Requested By (ACET member)	S. Anderson, ED, Communications	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	S. Anderson, ED Communications		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	15.0 ACET Transmittal - President's Breakfast	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) receives this information as submitted.</p>		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team reviewed the August 25, 2016 President's Breakfast Agenda. Clarification was provided. This information was received as submitted.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	16
Topic	September 09, HLE Breakfast Review		
Requested By (ACET member)	S. Anderson, ED Communications	Time Allotted	15 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	S. Anderson, ED Communications, Marketing and External Relations		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	16.0 ACET Transmittal - September 09 HLE Breakfast Review	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team receives this information as submitted.</p>		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Aug 31</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>S. Anderson</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team members were provided with an overview and status update for the September 09 HLE Speaker Series breakfast. The keynote speaker for this sold out event is Dr. Michael Gagné who will speak about the Truth and Reconciliation Commission (TRC), and what that means for indigenous people. Additionally, if there is to be an announcement/MOU signing regarding the creation of pathways for indigenous learners with Nipissing University, this item will be recalled to the August 31 ACET meeting for further review.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	August 24, 2016	Agenda Item Number (For office use only)	17
Topic	ISP Approvals		
Requested By (ACET member)	C. Jensen, President	Time Allotted	15 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	17.0 ISP Approvals	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team discuss the July 12 email from Linda Franklin.</p>		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>President Jensen briefed the Executive Team on correspondence received from Colleges Ontario and MTCU. Members were reminded about the Ministry's involvement regarding partnership opportunities and trends that would see a third party delivering college programs that lead to an Ontario College Credential.</p>		