

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	1
<b>Topic</b>	Approval of Agenda		
<b>Requested By (ACET member)</b>	Various ACET members	<b>Time Allotted</b>	10 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various ACET members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The agenda was approved as submitted.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number</b> (For office use only)	2
<b>Topic</b>	Consent Agenda Items		
<b>Requested By (ACET member)</b>	Various ACET members	<b>Time Allotted</b>	10 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>	Various ACET members		
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 <a href="#">Draft ACLT agenda – February 23, 2017</a> (S. DiMarco) 2.2 <a href="#">Policy AD-21 – Whistle-Blowing Policy</a> (D. McNair)	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>	<b>THAT</b> the Algonquin College Executive Team (ACET) approve the Consent Agenda items.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	2.1 <a href="#">Draft ACLT agenda – February 23, 2017</a> : This item as removed for further discussion. Generative discussion will be integrated into the meeting agenda. Revisions will be incorporated and a revised document will be distributed. 2.2 <a href="#">Policy AD-21 – Whistle-Blowing Policy</a> (D. McNair). This item was approved with minor edits noted on the SharePoint site.		

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<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	3
<b>Topic</b>	Information Only Agenda Items		
<b>Requested By (ACET member)</b>	Not applicable	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Not applicable		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 <a href="#">I/O Position Report (C. Frederick)</a> 3.2 <a href="#">Vacancy &amp; Complement Reports (C. Frederick)</a> 3.3 <a href="#">Talent Dashboard as @ December 31, 2016 (C. Frederick)</a> 3.4 <a href="#">Algonquin College Foundation Events (L. Stanbra)</a> 3.5 <a href="#">ACET Draft Minutes January 11, 2017 (T. McDougall)</a> 3.6 <a href="#">ACET Draft Minutes January 16, 2017 (T. McDougall)</a> 3.7 <a href="#">Key Message Opportunity Calendar - February 2017 (S. Anderson)</a>	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) receive the information items as submitted.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	All Information items were received as submitted. Item 3.3: The Talent Dashboard will be revised to include minor edits (grievances, workforce complement/part-time headcount information). This information will be provided to the Audit and Risk Management (ARM) Committee prior to being presented to the Board of Governors in April. The Executive Team is to provide any additional feedback to HR by February 17.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	Agenda Item Number (For office use only)	4
<b>Topic</b>	Business Arising		
<b>Requested By (ACET member)</b>		<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>			
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>	<b>THAT</b> the Algonquin College Executive Team (ACET) be updated on items recalled to the agenda.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	No "Business Arising" items were brought forward at this time.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	Agenda Item Number (For office use only)	5
<b>Topic</b>	Brand Refresh		
<b>Requested By (ACET member)</b>	S. Anderson, ED Communication, Marketing and External Relations	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>	S. Anderson, ED Communication, Marketing and External Relations		
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Not applicable.	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>			
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	This item was removed from the agenda and will be deferred to a future ACET meeting (date to be determined).		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	Agenda Item Number (For office use only)	6
<b>Topic</b>	Initial SIS Investment Framework		
<b>Requested By (ACET member)</b>	L. Stanbra, VP Student Services	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>	L. Stanbra, VP Student Services		
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Not applicable.	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>			
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Feb 15</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	This item was removed from the agenda and deferred to the February 15 ACET meeting.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	7
<b>Topic</b>	CBC Update - 2017-2018 Budget Directions Compliance Schedule		
<b>Requested By (ACET member)</b>	D. McNair, VP, Finance and Administration	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Janzen, Chair, College Budget Committee G. Perry, Acting Director, Finance and Administrative Services		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.0 ACET Transmittal Budget Directions Checklist 07.1.1 APPENDIX A - 2017-2018 Budget Compliance Schedule	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) accepts the 2017-18 Budget Directions Compliance Schedule as presented.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team was provided with information summarizing the achievement of targets set in the Budget Directions Compliance Schedule for the 2017-2018 budgeting process. Suggested edits will be incorporated in to the next presentation of this information.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 2, 2017	<b>Agenda Item Number (For office use only)</b>	8
<b>Topic</b>	Enrolment Update – Winter 2017 Date of Equal Consideration (Admissions) Update		
<b>Requested By (ACET member)</b>	C. Brulé, SVP, Academic L. Stanbra, VP Student Services	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	M. Leduc, Executive Director, Academic Operations and Planning K. Pearson, Registrar		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint (to be presented live) <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	08.0 ACET 2 February 2017 - W2017 Enrol Update and Date of Equal Consideration Report (Fall Applications)	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) accept the Winter 2017 Enrolment Update report and Admissions February 1 <sup>st</sup> Date of Equal Consideration report as information.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Feb 15</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team was provided with an update on the status of enrolment for Winter 2017, as well as a “Date of Equal Consideration Report” that provided the Executive Team with an update on the status of applications as of February 1, 2017 for Fall 2017. C. Brulé will review space limitations for waitlisted programs.		



## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	9
<b>Topic</b>	IELC/IIE Project Update – 50% Design Documents – Base Building		
<b>Requested By (ACET member)</b>	D. McNair, V.P. Finance and Administration	<b>Time Allotted</b>	60 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	T. Schonewille, Director, Physical Resources P. Rouble, Associate Director, Planning and Sustainability A. Mantin, Brook McIlroy Architects S. Lowe, Architect, Diamond Schmitt Architects Z. Jurewicz, Cuhaci Architects		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	09.0 ACET Transmittal and Exec Summary IELCIIE 50percentDD 170202	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team(ACET): a) Receive an update on the Indigenous design of the IELCIIE project b) Receive a 50% Design Development review of the base building (library tower) of the IELCIIE project. c) Receive for information and comment the proposed interior layout (test fits) of the base building of the IELCIIE project.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Feb 15</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>D. McNair, S. Anderson</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team was informed of progress on the design of the Innovation Entrepreneurship and Learning Centre and Institute for Indigenous Centre project (IELC/IIE), including: Indigenous design, base building (50% design development) and, interior layouts / test fits of base building. Comments and feedback were provided for consideration towards the next iteration of the design. Further updates will be provided at the next Executive Team meeting (February 15) as an information item.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 2, 2017	<b>Agenda Item Number (For office use only)</b>	10
<b>Topic</b>	IELC/IIIE Related Project – C Building Front Entrance		
<b>Requested By (ACET member)</b>	D. McNair, V.P. Finance and Administration	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	D. McNair, V.P. Finance and Administration T. Schonewille, Director, Physical Resources		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	10.0 - ACET Transmittal Building C Front Entrance SIP Project Request 170202 10.1 C Building Main Entrance Accessibility Review	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team (ACET) receives for information further details of the 17/18 SIP project request for the renewal of the exterior of the main entrance to the C building, focussing on building code and accessibility compliance issues associated with it.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	This item was removed from the agenda and will be recalled to a later ACET meeting (date to be determined).		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	11
<b>Topic</b>	<b>Celebrating Student Success: Occupational Therapist Assistant/Physiotherapy Assistant (OTA/PTA) Students presenting Fine Motor Clinic delivered with Ausome Ottawa</b>		
<b>Requested By (ACET member)</b>	C. Brulé, SVP, Academic	<b>Time Allotted</b>	20 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting <span style="color: red;">(name and title)</span></b>	T. Tosh, Professor/Coordinator, OTA/PTA T. Dusseldorp, 2 <sup>nd</sup> year OTA/PTA student T. Arbuckle, 2 <sup>nd</sup> year OTA/PTA student S. Mondoux, 2 <sup>nd</sup> year OTA/PTA student S. Barclay, 2 <sup>nd</sup> year OTA/PTA student		
<b>Attachments <span style="color: red;">(as read-ahead material)</span></b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	11.0 ACET Celebrating Student Success, Feb 2, 2017 11.0 OTA PTA Autism Program, February 2, 2017	
<b>Recommendation <span style="color: red;">(please provide ACET your recommendation requiring approval)</span></b>	<b>THAT</b> the Algonquin College Executive Team (ACET) receives the presentation as a practice run for the February 13, 2017 Board of Governors presentation.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <span style="color: red;">as amended</span> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation <span style="color: red;">(completed during ACET meeting)</span></b>	The Executive Team was provided an overview of the Student Success presentation for the February 13 Board of Governors meeting. This particular presentation highlighted student achievements through a seven-week clinical placement for children on the autism spectrum.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 2, 2017	<b>Agenda Item Number (For office use only)</b>	12
<b>Topic</b>	2017-18 Business Plan BOG Presentation		
<b>Requested By (ACET member)</b>	D. Wotherspoon, VP, Innovation and Strategy	<b>Time Allotted</b>	<#> min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	D. Wotherspoon, VP Innovation and Strategy		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	12.0 Transmittal BOG Business Plan Presentation 12.1 2017-18 Draft AC Business Plan v16 12.2 BOG Business Plan Presentation	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team (ACET) review and approve the 2017-18 Business Plan Board of Governors PowerPoint presentation.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team reviewed the proposed 2017-18 Business Plan PowerPoint presentation for the February 13 Board of Governors meeting, and confirmed each members' responsibility for the presentation.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number</b> (For office use only)	13
<b>Topic</b>	December COP Meeting Debrief		
<b>Requested By (ACET member)</b>	C. Jensen, President	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>	C. Jensen, President		
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	13.0 Email from C. Jensen to ACET re. Dec 21'16 meeting notes with S. Levy 13.1 Notes from the meeting with Deputy Sheldon Levy December 2016	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>	<p><b>THAT</b> the Algonquin College Executive Team (ACET) be updated on discussions held at the December 21 Committee of President's (COP) meeting.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	<p>The Executive Team was briefed on the December 21 Committee of President's (COP) meeting with Deputy Minister Sheldon Levy. Discussion was specifically focused on Private Career Colleges (PCCs), the involvement of certain Colleges, and the potential system impact.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	14
<b>Topic</b>	CICan Leadership Development Training		
<b>Requested By (ACET member)</b>	C. Frederick, VP, Human Resources	<b>Time Allotted</b>	20 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Frederick, VP, Human Resources		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	14. 2017 CiCan Leadership Development for discussion at ACET on February 2 2017_v2	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) determine nominations for 2017 CIGAN leadership institute programs.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Feb 15</u> (Date) <input checked="" type="checkbox"/> Report Back By <u>ACET</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team discussed the 2017 CIGAN leadership institute programs for Deans, Directors and Campus Principals (formerly VP NELI), and Managers (Formerly LDI – Leadership Development Institute for potential Deans and Directors). ACET members are to bring their recommendations to the next ACET meeting (Feb 15) for discussion and approval.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02, 2017	<b>Agenda Item Number (For office use only)</b>	15
<b>Topic</b>	Sponsorship / Partnership Update		
<b>Requested By (ACET member)</b>	C. Jensen, President	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	T. McDougall, EA to the President		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	15.0 Transmittal Partnerships and Sponsorships 15.1 Partnership with WE 15.2 Amazon 10 Day Sample Itinerary - Algonquin College	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p style="color: blue;"><b>THAT</b> the Algonquin College Executive Team (ACET) review and discuss upcoming and ongoing sponsorship requests and partnership opportunities.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p style="color: blue;">The Executive Team was provided with an update on current and upcoming partnerships and sponsorships. Discussion included key strategic opportunities, including the WE organization, and A3 thinking in terms of the committee and a future governance framework.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02 , 2017	<b>Agenda Item Number (For office use only)</b>	16
<b>Topic</b>	Calendar Roundtable		
<b>Requested By (ACET member)</b>	C. Jensen, President	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various ACET Members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	16.0 Calendar Roundtable Transmittal	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team review calendars and inform ACET members as to the events in which they are participating.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team shared calendar information as appropriate.		



## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	February 02 , 2017	<b>Agenda Item Number (For office use only)</b>	17
<b>Topic</b>	Committee Of Presidents (COP) Funding Formula Discussion follow-up		
<b>Requested By (ACET member)</b>	C. Jensen, President	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various ACET Members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	17.1 COP Briefing Deck (Colleges)_Final_vJan 27 - SPPD suggestions 17.2 RE Draft Funding Formula Technical Manuals	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) discuss the Funding Formula proposed by the Ministry of Advanced Education and Skills Development (MAESD).		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team discussed the Corridor Funding Formula that the Ministry of Advanced Education and Skills Development (MAESD) is proposing, strategies for optimizing Algonquin's position over the next three years (before the funding formula is activated), and development of our upcoming Strategic Mandate Agreement (SMA).		