

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	1
<b>Topic</b>	Approval of Agenda		
<b>Requested By (ACET member)</b>	Various ACET members	<b>Time Allotted</b>	10 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various ACET members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team review and revise the agenda as discussed.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The agenda was revised as discussed.		

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<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	2
<b>Topic</b>	Upcoming ACET Agenda Items		
<b>Requested By (ACET member)</b>	Various ACET members	<b>Time Allotted</b>	10 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Various ACET members		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team review and revise the ACET Agenda Planner.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	ACET member reviewed and revised the upcoming agenda planner as discussed.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number</b> <small>(For office use only)</small>	3
<b>Topic</b>	Consent Agenda Items		
<b>Requested By (ACET member)</b>	Various ACET members	<b>Time Allotted</b>	10 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b> <small>(name and title)</small>	T. McDougall, EA to the President C. Brulé, Senior VP, Academic J. DelDuca, EA to VP, International and Strategic Priorities		
<b>Attachments</b> <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 <a href="#">Draft May 25 ACET Meeting Minutes</a> (T. McDougall) 3.2 <a href="#">Policy AA30 review</a> (C. Brulé) 3.3 <a href="#">President's Star Award - B. Roebuck</a> (J. DelDuca)	
<b>Recommendation</b> <small>(please provide ACET your recommendation requiring approval)</small>	<b>THAT</b> the Algonquin College Executive Team approve the Consent Agenda item(s).		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <small>(completed during ACET meeting)</small>	3.1 <a href="#">Draft May 25 ACET Meeting Minutes</a> : This item was approved as submitted. 3.2 <a href="#">Policy AA30 review</a> : This item was approved as submitted. 3.3 <a href="#">President's Star Award - B. Roebuck</a> : This item was approved as submitted.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	4
<b>Topic</b>	Information Only Agenda Items		
<b>Requested By (ACET member)</b>	Not applicable	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	Not applicable		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	4.1 <a href="#">Vacancy List</a> (C. Frederick) 4.2 <a href="#">I/O Positions Review</a> (C. Frederick) 4.3 <a href="#">Excess Vacation</a> (C. Frederick) recall from April 27 4.4 <a href="#">Key Events</a> (S. Anderson)	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team receive the information as submitted.		
<b>ACET Decision</b>	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	4.1 <a href="#">Vacancy List</a> : This item was received as submitted. 4.2 <a href="#">I/O Positions Review</a> : This item was received as submitted. 4.3 <a href="#">Excess Vacation</a> : This item was clarified and received as submitted. 4.4 <a href="#">Key Events</a> : This item was removed for discussion; additions were provided.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	Agenda Item Number (For office use only)	5
<b>Topic</b>	Business Arising		
<b>Requested By (ACET member)</b>	Not Applicable	<b>Time Allotted</b>	5 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting</b> <i>(name and title)</i>	Not Applicable		
<b>Attachments</b> <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Not Applicable	
<b>Recommendation</b> <i>(please provide ACET your recommendation requiring approval)</i>	Not Applicable.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation</b> <i>(completed during ACET meeting)</i>	This item was not discussed as there were no "Business Arising" items brought forward.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	6
<b>Topic</b>	Enrolment Update		
<b>Requested By (ACET member)</b>	L. Stanbra	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	E. Hollebhone, Director, Marketing A. Kalil, Manager, Recruitment K. Pearson, Registrar		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	06.0 ACET Recruitment and Marketing Report 6 June 2016 06.1 ACET 8 June 2016 Enrolment Update - Marketing and Recruitment.pptx 06.2 Distinct Direct Applications and Confirmations by School as of June 7 2016 06.3 fall 2016 programs - progress toward target.xlsx	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team receive a report on recruitment and marketing activities for fall 2016 enrolment.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team was provided with an overview of enrolment for the Fall 2016 semester, a review of the activities that were completed this past academic year, as well as upcoming initiatives for the Fall. A full list of programs and their progress toward projected enrolment will be provided, as well as an "Accept/Decline" survey. Discussion highlights included dialogue as to why there is a decrease in enrolments, activities/actions to consider, data mining and outreach to leaders in the system.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	7
<b>Topic</b>	PSI-SIF Update		
<b>Requested By (ACET member)</b>	M. Fares, VP DTI S. Anderson, ED Communications	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	M. Fares, VP, Digital Technologies & Innovation S. Anderson, Executive Director of Communications, Marketing and External Relations T. Schonewille, Director, Physical Resources P. Austen, Manager, Strategic Giving and Donor Relations R. Taylor, Consultant		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	07.0 PSI-SIF ACET Transmittal.docx 07.1 Innovation Entrepreneurship and Learning Centre - ACET Presentation June 8, 2016 (1)	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team review and endorse the proposed governance structure for the Innovation, Entrepreneurship and Learning Centre and Institute for Indigenous Entrepreneurship.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Jun 29</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team was provided with a status update on the SIF funding project. Discussion highlights included working group participants, governance, departmental relocation, library placement, steering committee membership (and the need for both an aboriginal and a student presence), site plan update, decanting strategies, funding and communication. This item will be brought to ACET on a weekly basis as a standing item. The June 29<sup>th</sup> meeting discussion will focus primarily on proposing frequency and framework for decision-making.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	8
<b>Topic</b>	Healthy Living Education – Preparation for June 27		
<b>Requested By (ACET member)</b>	C. Brulé SVP Academic	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	P. Gardner, Business Administrator, Ancillary Services B. Foulds, Dean, Faculty of Health, Public Safety and Community Studies		
<b>Attachments (as read-ahead material)</b>	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	08.0 ACET Transmittal and Exec Summary .June8 08.1 HLE PresentationJune8,2016.pptx	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team review the proposed scenario approach to meeting with community partners including meeting agenda and format.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team were provided with a proposed HLE scenario for their review and consideration. Discussion highlights included: recognition to include robust consultation, proposed themes, external support and feedback, funding, input from the Board of Governors and internal staff, the use of the term “AC Hub”, space, the June 27 meeting with CEOs engaged in the health community, and risk appetite statements. This item will be brought forward to the Audit and Risk Management Committee for review and then to the Board of Governors in the Fall. This item will also be brought to the Leadership Team for socializing after the Board of Governors has had an opportunity to review.</p>		



## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	9
<b>Topic</b>	College Risk Appetite Statements		
<b>Requested By (ACET member)</b>	D. McNair, VP Finance & Admin.	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Bonang Director Risk Management P. Leland Coordinator Risk Management		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	09.0 2016-05-02 ACET Transmittal Risk Appetite Statements V6.docx 09.1 2016-06-01 Value Drivers to Appetite Conceptual V7.docx	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team contribute to the development of the draft risk appetite statements in order to finalize a draft for subsequent presentation to the Audit & Risk Management Committee.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ARM (date TBD), BoG Sep 2016, ACLT (Nov 2016)</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	The Executive Team members were presented with the draft risk appetite statements for review and discussion. Clarification and suggestions followed. This item will come to the Audit and Risk Management Committee (ARM) for review followed by the Board (September 2016). Amendments will be incorporated as discussed. This item will be brought to the Leadership Team for their information (November 2016).		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	10
<b>Topic</b>	Strategic Investment Priorities – Project Charter and Process		
<b>Requested By (ACET member)</b>	D. McNair, VP Finance & Admin.	<b>Time Allotted</b>	30 mins
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Janzen, Chair, College Budget Committee C. Dempsey, Director, Finance & Administrative Services		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	10.0 Transmittal - SIP Charter Review 10.1 Appendix A - Project Charter 10.2 Appendix B - Draft Project Submission, Evaluation and Reporting Process 10.3 Appendix C - BP-1.08-Strategic-Investment-Priorities	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<b>THAT</b> the Algonquin College Executive Team accepts the Project Charter and Business Process for Strategic Investment Priorities.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team were presented with an overview of what the College Budget Committee has been reviewing in order to change the SIP evaluation process and the subsequent tracking of projects (as a pilot, projects that are in excess of \$250K will be required to complete the entire charter, while those amounting to less than \$250K will only be required to complete the first three pages of the Charter). Discussion highlights included incorporating a feedback loop to those who submit SIP requests, a requirement to use the project charter for any new projects in 2016/17 (in order to test the process;), accountability, steering committees, reporting, performance plans and scorecards. Feedback and suggestions were provided, including a request for more detailed budget information. Minor amendments will be incorporated.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	11
<b>Topic</b>	Executive Sponsor of Committees Review		
<b>Requested By (ACET member)</b>	L. Stanbra, VP Student Services	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	M. Fares, VP Digital Technologies and Innovation		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	11.0 Transmittal – AC Committee Structure Review (2016-06-08).docx 11.1 AC Committee Structure Review – DRAFT (2016-06-08).xlsx	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p><b>THAT</b> the Algonquin College Executive Team discuss how and when to conduct a review of College committees and membership.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Aug 17</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p>The Executive Team discussed the current status of the College’s numerous committees/subcommittees, as well as their purpose, their structure and their membership. M. Fares will oversee a “Committee Review” over the summer months and will bring his findings forward to the August 17 ACET meeting for further review. The Innovation and Entrepreneurship President’s Panel was also briefly discussed.</p>		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	12
<b>Topic</b>	Review Re-Org (gaps)		
<b>Requested By (ACET member)</b>	ACET	<b>Time Allotted</b>	30 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	ACET		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>			
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	Due to time constraints, this item was not discussed.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	June 08, 2016	<b>Agenda Item Number (For office use only)</b>	13
<b>Topic</b>	Employee Engagement Update		
<b>Requested By (ACET member)</b>	C. Frederick, VP Human Resources	<b>Time Allotted</b>	15 min
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting (name and title)</b>	C. Frederick, VP Human Resources		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	13.0 2016 ACET Template Transmittal and Exec summary Template Jan 2016 Mid-year Employee Engagement Update for June 08 2016 13.1 Themed Employee Engagement Departmental Report V2.1.pdf	
<b>Recommendation (please provide ACET your recommendation requiring approval)</b>	<p style="color: blue;">THAT the Algonquin College Executive Team consider outstanding goals in their Area and assess the feasibility of completion before the next survey scheduled in January 2017.</p>		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Amended Recommendation (completed during ACET meeting)</b>	<p style="color: blue;">The Executive Team were provided with a mid-year update on progress to date on Employee Engagement Initiatives in departments across the college. Seventeen departments provided updates and all are on track with progress made in each one.</p>		