

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	1
Topic	Approval of Agenda		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	Three items were added to the agenda under Section 4 (Business Arising); Lean Training status update, Light Rail Transit (LRT) project update, and an overview of IT departmental changes. Please refer to the Business Arising transmittal for information.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	2
Topic	Consent Agenda Items		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 Alumni of Distinction Awards Nominees 2017 (L. Stanbra) see item #13 2.2 Star award Nomination – Janet Scharfe (J. DelDuca) 2.3 March 01 Draft ACET meeting minutes (T. McDougall) 2.4 March 16 Draft ACET meeting minutes (T. McDougall) Deferred to April 12 2.5 Apprenticeship Enhancement Fund (AEF) – Update (D. McNair, C. Brule)	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) approve the Consent Agenda items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	Clarification for item 2.5 (Apprenticeship Enhancement Fund) was provided; this item was approved to go forward to the Board of Governors. All items were approved as submitted.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	3
Topic	Information Only Agenda Items		
Requested By (ACET member)	Not applicable	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Not applicable		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 Innovation Centre Update (D. McNair, S. Anderson) 3.2 Net Tuition Project – Status Update (L. Stanbra) 3.3 Enrolment (<i>Standing Item</i>) (C. Brule, L. Stanbra) 3.4 50 th Anniversary Update (standing item) (S. Anderson) 3.5 Learning Management System Steering Committee Update (P. Devey, M. Cusson) 3.6 CISCO Collaboration Update – (D. McNair, C. Brulé)	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) receive the information items as submitted.		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	All items were received as submitted.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	4
Topic	Business Arising		
Requested By (ACET member)	Various ACET members	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting <i>(name and title)</i>	D. Wotherspoon, VP Innovation and Strategic Priorities		
Attachments <i>(as read-ahead material)</i>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation <i>(please provide ACET your recommendation requiring approval)</i>	<p>THAT the Algonquin College Executive Team (ACET) be updated on items recalled to the agenda.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>LRT: ACET Date TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <i>(completed during ACET meeting)</i>	<p>The Executive Team was provided with a status update on the Light Rail Transit project including discussions held to date. This item will be brought forward to a future Board of Governors meeting (date to be determined), and will be recalled to ACET for further review and discussion (date to be determined). Additionally, ACET was provided with an update on staffing changes implemented within the IT department. Discussion included infrastructure stability and support during exams. Finally, Lean training dates have been reviewed and reconsidered; revised dates will be forwarded.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	5
Topic	People Plan Action Plan Review and Discussion		
Requested By (ACET member)	C Frederick Vice President Human Resources	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C Frederick, Vice President Human Resources P. MacDonald, Senior Project Manager, People Strategy		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	05.1 People Plan Action Plan Review and Discussion ACET Transmittal dated March 29, 2017 270317v3 05.2 People Plan ACET presentation_final_270317 05.3 People Plan Action Plan_revised_27 March 2017	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) members endorse the draft 2017-2022 People Plan Action Plan, in terms of the actions and timing.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team reviewed and discussed the information as it was presented; feedback and suggestions were provided for consideration. An updated report will be brought forward to the April 24-25 Leadership Team Retreat for review and discussion.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	6
Topic	Innovation Entrepreneurship and Learning Centre and Institute for Indigenous Centre project update		
Requested By (ACET member)	D. McNair, V.P. Finance and Administration	Time Allotted	75 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	T. Schonewille, Director, Physical Resources L. Smith, Senior Project Manager, Colliers A. Martin, Architect, Brook McIlroy Architects R. Volk, Manager, Centre for Organizational Learning F. Karimi, Chair, Learning & Teaching Services		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	06.0 ACET Transmittal and Exec Summary IELCIIE Detailed Project Update 170329 06.1 IELCIIE Scope Ladder 170321 06.2 IELCIIE Contingency Plan 170321 06.3 IELCIIE Employee Innovation Hub 170329 06.4 IELCIIE Indigenous Design Update 170321 06.5 IELCIIE Indigenous Allowance 170321	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team: <ol style="list-style-type: none"> a) Receive an update on the IELC project contingency plan and scope ladder and approve recommended allocations. b) Receive for information and approve an additional allowance for the Indigenous design of the project. c) Receive for information and comment the latest renderings and intent of the schematic design of the single story building and Indigenous Design. d) Receive for information and approve the continuation of the development of an Employee Innovation Hub on the first floor of the IELCIIE project. e) Approve the relocation of the Café and Energy Innovation Centre. 		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Apr 26</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	All recommendations were approved as discussed. Additionally, the development of functional programming for the employee innovation hub will continue. Going forward, student involvement should be a consideration and guiding principle when reviewing implementation strategies. The next Innovation Centre Update presentation has been scheduled for April 26.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017 (recall from March 16, 2017)	Agenda Item Number (For office use only)	7
Topic	Learner Driven Space Plan Proposal		
Requested By (ACET member)	L. Stanbra, VP Student Services	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	L. Stanbra, Vice President, Student Services		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.0 Transmittal Learner Driven Space Plan 07.1 Learner Driven Space Plan v2	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) revisit, in order to confirm ACET alignment, regarding scoping elements, timeline and participants to develop a business case for a Learner Driven Service Delivery model in the C building.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team reviewed the Learner Driven Space Plan Proposal, specifically scope, key elements and participants to develop a business case. Next steps were discussed. Separate discussions with the Communications and Academic Offices will occur.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	8
Topic	Innovation Campaign Plan and Case for Support Draft 2		
Requested By (ACET member)	L. Stanbra, Vice-President Student Services	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	A. Desjardins, Executive Director, Algonquin College Foundation P. Austen, Manager, Strategic Giving and Donor Relations		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	08.0 FinalTransmittal Innovation Centre March 23-v3 08.1 Campaign Plan	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) approve the Innovation Campaign Plan presented in the attached document, provide feedback, and direct the Foundation Team to implement the proposed direction as outlined in the plan to raise the \$2M goal for the Innovation Centre by Spring 2018.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team approved the Innovation Campaign Plan as presented. Feedback was provided. The Foundation Team was directed to implement the proposed direction as outlined in the plan to raise the \$2M goal for the Innovation Centre by Spring 2018.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	9
Topic	Celebrating Student Success: "Immunity Warriors: Invasion of the Alien Zombies"		
Requested By (ACET member)	C. Brulé, Senior Vice President, Academic	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	K. Holmes, Project Manager, Applied Research Illustrated by: Kari Ball, Graphic Design Illustrated and Written by: Stephanie Paiement, Graphic Design Illustrated and Written by: Dom Richichi, Graphic Design Build by: Jason Eduardo Mata, Interactive Multimedia and Design		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	09.0 ACET Celebrating Student Success, Mar 29, 2017	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) receives the presentation as a practice run for the April 10, 2017 Board of Governors presentation.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	Students from the Graphic Design, and Interactive Multimedia and Design programs presented their "Immunity Warriors" information to the Executive Team in preparation of the April 10 Board of Governors meeting. Feedback and comments were provided.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	10
Topic	2017-2020 Strategic Mandate Agreement		
Requested By (ACET member)	C. Brulé, Senior Vice President Academic	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	J. Fréchette, Associate Director of Government and Stakeholder Relations		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	10.0 ACET Transmittal and Exec Summary SMA2 March 29 10.1 SMA 2 Ministry Visit Notes	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) debrief the March 27 Strategic Mandate Agreement (SMA) meeting scheduled with Brian Tamblyn and Kayla VanWyck, as well as be provided with an update on progress made to date on completing the SMA template.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACLT Apr 24</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team discussed meeting observations, and shared thoughts and comments. An update on progress made to date in advance of the April 07 SMA submission deadline was provided. This item will be added to the April 24-25 Leadership Team Retreat agenda.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2017	Agenda Item Number (For office use only)	11
Topic	Alumni of Distinction Awards Nominees 2017		
Requested By (ACET member)	L. Stanbra, VP, Student Services	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	A. Desjardins, Executive Director, Algonquin College Foundation G. Thompson, Manager, Major Gifts and Alumni Relations		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	11.0 FinalTransmittal-Alumni of Distinction Awards Recipients v21 11.1 Appendix A - Alumni of Distinction Recipients 2017- V 3.0	
Recommendation (please provide ACET your recommendation requiring approval)	THAT The Algonquin College Executive Team (ACET) approve the proposed nominations to be submitted as Algonquin College Alumni of Distinction Award Recipients and Premier's Awards Nominees for 2017.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Apr 12</u> (Date) <input type="checkbox"/> Report Back By _____ (PC Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team reviewed and discussed the recommended nominations. This item requires further discussion and will return to ACET for approval.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29 th , 2017	Agenda Item Number (For office use only)	13
Topic	Update on Development of AC's Customer Relationship Management (CRM) Strategy		
Requested By (ACET member)	D. Wotherspoon, VP Innovation and Strategy	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	D. Wotherspoon, Vice President, Innovation and Strategy A. McDonell, Chair, CRM Steering Committee		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	13.0 ACET REVISED Transmittal 170328 CRM Update v5	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) provide feedback on efforts underway to develop an Algonquin College Customer Relationship Strategy.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET May 24</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team was provided with an overview of the on-going efforts to develop an Algonquin College Customer Relationship Management (CRM) Strategy. Feedback was provided and next steps were discussed. This item will return to ACET on May 24 for an update.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2016	Agenda Item Number (For office use only)	14
Topic	Executive and Leadership Team Retreats		
Requested By (ACET member)	C. Jensen, President	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	Verbal Discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) review agenda items for the Executive and Leadership Team Retreats (April 04-05, and April 24-25).</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team reviewed Retreat Agendas; comments and feedback were provided for consideration. Amendments will be made; a revised agenda will be made available.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2016	Agenda Item Number (For office use only)	15
Topic	CICan Conference Presentation		
Requested By (ACET member)	C. Jensen, President	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	J. G. Fréchette, Associate Director Government Relations and External Stakeholders		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	15.0 CICan Presentation Transmittal 15.1 RE_ CICan 2017 Conference - Invitation to Participate	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) be updated on Algonquin's participation in a CICan conference presentation with President Tom Thompson (Olds College).		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	D. Wotherspoon will contact Olds College to determine the President's level of participation in a joint CICan presentation.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	March 29, 2016	Agenda Item Number (For office use only)	16
Topic	Listening Tour 2.0 Update		
Requested By (ACET member)	C. Jensen, President	Time Allotted	15 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	16.0 Listening Tour Transmittal 16.1 Listening Tour Summary for ACET	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) be provided with an overview on the status of the President’s Listening Tour 2.0.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team discussed and clarified the information as submitted. Discussion followed regarding emerging themes and future opportunities. Any additional comments can be forwarded for consideration.</p>		