

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	1
Topic	Approval of Agenda		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<u>Additions to the ACET agenda included:</u> <u>System redesign:</u> The Executive Team was updated on a proposed system redesign suggestion that will be presented to the Ministry. Feedback should be forwarded to J. G. Fr�chet�te.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	2
Topic	Consent Agenda Items		
Requested By (ACET member)	Various ACET members	Time Allotted	10 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	Various ACET members		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	2.1 Proposal for the Mental Health Workers Grant – L. Stanbra 2.2 Visual Identity Standards – S. Anderson 2.3 Program Title Modification: 1102X Spa Management – C. Brulé 2.4 Program Title Modification: 6785X Carpentry and Renovation Technician – C. Brulé 2.5 Program Co-op Modification: 0010X Mechanical Engineering Technology – C. Brulé 2.6 DRAFT June 07 ACET Minutes (T. McDougall) 2.7 HR15 Return to Work with Modified Duties (C. Frederick)	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) approve the Consent Agenda items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>2.1 L. Stanbra to action</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	2.1 Proposal for the Mental Health Workers Grant – This item was removed for further discussion. L. Stanbra will confirm who has been consulted; final approval will be sought via email once information has been confirmed. 2.2 Visual Identity Standards – approved as amended in terms of an update to the usage of the Coat of Arms. 2.3 Program Title Modification: 1102X Spa Management – approved as submitted 2.4 Program Title Modification: 6785X Carpentry and Renovation Technician – approved with amendments and clarification regarding the delivery model. 2.5 Program Co-op Modification: 0010X Mechanical Engineering Technology – approved as submitted 2.6 DRAFT June 07 ACET Minutes – deferred to August 23 ACET meeting 2.7 HR15 Return to Work with Modified Duties - approved as submitted.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	3
Topic	Information Only Agenda Items		
Requested By (ACET member)	Not applicable	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	Not applicable		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 Enrolment (<i>standing item</i>) – M. Leduc, K. Pearson 3.2 INNOVATION CENTRE Update – D. McNair, S. Anderson 3.3 I/O Position Report – C. Frederick 3.4 Vacancy & Complement Reports – C. Frederick 3.5 ACET Update on Cisco Collaboration Opportunities – D. McNair 3.6 50 th Anniversary Update (<i>standing item</i>) – S. Anderson 3.7 Workday Update – C. Frederick 3.8 2017-2018 Corporate Insurance Summary – in camer – D. McNair 3.9 All Admin Survey Results - T. McDougall 3.10 DRAFT Board Governor Orientation Part 1 session (agenda, updates and timelines) – V. Tiqui Sanford 3.11 Learning Management System Update – M. Cusson, P. Devey	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) receive the information items as submitted.		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred _____ (Date) <input checked="" type="checkbox"/> Report Back By <u>C. Frederick (Project Charter)</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	All items were approved as submitted, with the following exceptions: 3.5 <u>ACET Update on Cisco Collaboration Opportunities</u> : This item was removed and will be reviewed for next steps. 3.7 <u>Workday Update</u> : The Executive Team was provided with a status update on the Workday project. A follow-up meeting will be scheduled later in the week. The Project Charter will be forwarded to the President for her review.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	4.1
Topic	Business Arising: Part-time Compensation (C. Frederick)		
Requested By (ACET member)	C. Jensen, President	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Frederick, VP Human Resources		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	04.1.0 ACET Transmittal and Exec Summary Part time Administrative Total Compensation June 28 2017_final	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) review proposed scenarios and approve a proposal for enhancing total compensation for Part-time Administrative Staff.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input checked="" type="checkbox"/> Report Back By <u> C. Frederick </u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Executive Team approved enhancements to Part-time Administrative Staff compensation as discussed. C. Frederick will ensure that a communications roll out plan will be drafted and shared.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	5.0
Topic	Procurement Procedure and Directive AD12 – Travel Expense		
Requested By (ACET member)	D. McNair, Vice President Finance and Administration	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)			
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	05.0 ACET Transmittal Procurement Procedure and Directive AD12 - Travel and Expense 05.1 AD12 Policy_final clean 05.2 AD12 Policy_final w markup	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) approve the proposed revisions to AD12 Travel, Meals and Hospitality Policy		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Aug 23</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	This item was deferred to the August 23, 2017 ACET meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	6
Topic	Net Tuition - Student View and Marketing Recommendations		
Requested By (ACET member)	L. Stanbra, Vice President Student Services	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	K. Stanton, Senior Manager, Enrolment and Student Financial Support K. Pearson, Registrar		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other:	06.0 TRANSMITTAL - Net Tuition Update and Recommendations - June 28 2017 06.1 Appendix 1 - Net Tuition - Details of Recommendations 06.2 Appendix 2 - BACKGROUND INFO ONLY - Net Tuition Registrar's Action Plan 06.3 Appendix 3 - BACKGROUND INFO ONLY Net Tuition - Research for Recommendations	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) receives the Net Tuition Project Update and Registrar's Office Action Plan as information, and approves the following three recommendations:</p> <ol style="list-style-type: none"> 1. Launch an Entrance Bursary and Scholarship Program for 2018-2019 2. Waive the \$500 Tuition Deposit for OSAP-approved students commencing fall 2018. 3. Support the preparation of a Strategic Investment Priority proposal to resource the implementation of a Client Relationship Management System in the Registrar's Office (including Financial Aid and Student Awards) 		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	<p>The Algonquin College Executive Team (ACET) approved the three recommendations as outlined below:</p> <ol style="list-style-type: none"> 1. Approval was provided for Algonquin College to launch an Entrance Bursary and Scholarship Program for 2018-2019, however, further clarity will be brought back to ACET for information regarding the split between the allocation of funds between new and returning students. 2. Approval was provided to waive the \$500 Tuition Deposit for OSAP-approved students commencing fall 2018. 3. Approval was provided to support the preparation of a Strategic Investment Priority proposal to resource the implementation of a Client Relationship Management System in the Registrar's Office (including Financial Aid and Student Awards) pending this recommendation is tied into the overall entire Salesforce strategy. 		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	7
Topic	2016-2017 Strategic Investment Priorities Carry Forward Requests		
Requested By (ACET member)	D. McNair, Vice President Finance and Administration	Time Allotted	30 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	D. McNair, Vice President Finance and Administration		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	07.0 ACET Transmittal and Exec Summary Template_SIP Carryforward Requests.doc07.00x 07.1 Appendix A Budget Principle 1.06_ Internally Restricted Funds 07.2 Appendix B Carry Forward Requests 2016_2017 to 2017_2018	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) accepts and approves the 2016-2017 Strategic Investment Priorities Carry Forward Requests.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team was provided with a summary of the Strategic Investment Priorities projects undertaken in 2016-2017 and approved a request to carry forward unspent funds to the 2017-2018 fiscal year to complete the projects identified in their discussions. The following adjustments were made to the proposed carry forward values and approved by the Executive Team: Area 0: Cost Centre 389F - \$9,638 Approved, Cost Centre 344S - \$78,181 Approved. Area 3: Cost Centre 315A – Additional \$100k Approved.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	8
Topic	AC Data Residency		
Requested By (ACET member)	D. Wotherspoon, VP Innovation and Strategy	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	D. Wotherspoon, Vice President, Innovation and Strategy C. Delmage, Senior Manager - Information Security and Data Privacy		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	08.0 Transmittal and Exec Summary_AC Data Residency_28 June 2017 08.1 AC Data Residency_ 28 June 2017	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) provide feedback on the AC Data Residency presentation and recommendations.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input checked="" type="checkbox"/> Referred to <u>Union, ARM, All Admin</u> (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team was provided with an overview of the College's current data residency situation and approved the suggested recommendation as discussed and submitted. This item will come forward to other stakeholders for discussion as well as the October 17 All Admin meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	9
Topic	Innovation Centre (IELC IIE) Update: Interior Finishes, Indigenous Commons, Indigenous Courtyard, and Employee Innovation Hub		
Requested By (ACET member)	D. McNair, V.P. Finance and Administration	Time Allotted	90 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	D. McNair, V.P. Finance and Administration S. Anderson, E.D. Communications, Marketing and Ext. Relations L. Smith, Colliers Project Manager Z. Jurewica Consultant A. Mantin, Consultant P. Rouble Associate Director - Facilities Planning and Sustainability, Physical Resources K. Greeley Supervisor, ITS Client Care Group, Information Technology Services M. Cusson, Dean, Academic Development, Academic Development R. Volk, Manager, Centre for Organizational Learning P. Devey, Dean, Centre for Continuing and Online Learning		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint (3) <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Colour and Material Palettes	09.0 ACET Transmittal - Innovation Centre 170628 09.1 IELC IIE, ACET, 2017 06 28 - BMI Algonquin IELC-IIE _Commons + 2nd floor REV01 09.2 IELC IIE, ACET, 2017 06 28_BMI Algonquin IELC-IIE Courtyard Concept 09.3 IELC-IIE-EmployeeInnovationHub-2017-06-21a-ACET-Brief 09.3.1 IELC-Employee Innovation Hub-2017-06-20-FunctionalDiagram	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) receive the following presentations on the status of the Innovation Centre (also IELCIIE) and Indigenous Courtyard projects and provide approval: <ol style="list-style-type: none"> 1. Interior Finishes / Colour Palette 2. Indigenous Commons / Infill - 90% Design & Finishes 3. Indigenous Courtyard – Concept Design Renderings 4. Employee Innovation Hub Update (Activity Profile / Functional Program & Schematic Space Block Diagrams) 		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team was informed of current and upcoming activities, challenges, and key deliverables and decisions with respect to the Innovation Entrepreneurship and Learning Centre and Institute for Indigenous Centre (IELCIIE) project. The recommendations were approved as discussed (note, Recommendation #1 was		

amended to include purple in the palette). Further updates will be brought forward as appropriate.

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	10
Topic	Review of the Water Strategy and Ottawa Campus Rain Water / Storm Water Management Plan		
Requested By (ACET member)	D. McNair, VP Finance and Administration	Time Allotted	60 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	P. Rouble, Associate Director, Facilities Planning and Development S. Dehler, Sustainability Coordinator		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	10.0 ACET Transmittal - WaterStrategyReview-2017-06-28a 10.1 WaterStrategy-RW-SWMPan-OttawaCampus-Overview2017-06-28a-ACET-Brief 10.2 Water Strategy Final Draft_2017-06-16	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) reviews the Water Strategy and approves it for use to inform the Integrated College Development Planning (ICDP) related to infrastructure.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>ACET Date TBD</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team provide their approval for the planning, and vision of the storm water management plan to inform the Integrated College Development Plan (ICDP), however this item will need to return to ACET for a focussed discussion on safety and compliance (recreationally and programmatically). Further community consultation is required.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	11.0
Topic	Major Physical Resources Projects – Summer 2017		
Requested By (ACET member)	D. McNair, V.P. Finance and Administration	Time Allotted	55 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	S. McDermott, Manager, Facilities Development M. Levesque, Manager, Facilities Operations & Maintenance P. Rouble, Associate Director, Facilities Planning and Sustainability		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	11.0 ACET Transmittal - Major Physical Resources Projects Summary 170623 11.1 ACET Presentation Major Physical Resources Projects 170628	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) receives for information an update on the major Physical Resources projects that will be carried out in 2017.		
ACET Decision	<input checked="" type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team received the information as submitted/presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 28, 2017	Agenda Item Number (For office use only)	12.0
Topic	Hiring Policy		
Requested By (ACET member)	C. Frederick, VP Human Resources	Time Allotted	30 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Powers, Acting Manager Organizational Effectiveness		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	12.1 Revised Policy HR07 – Hiring Process (with markup) 12. Revised Policy HR07 – Hiring Process	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) review and approve revised policy HR07.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By <u>C. Frederick by June 30</u> (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	The Executive Team approved recommended changes and the implementation of new practices and principles, reflected in HR07 Hiring Process, replacing HR07, HR08 and HR09. Amendments will be incorporated as discussed. One additional version of the revised policy will be circulated for final approval and then circulated to the general Algonquin community by June 30.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 07, 2017	Agenda Item Number (For office use only)	13
Topic	Sponsorship / Partnership Update		
Requested By (ACET member)	C. Jensen, President	Time Allotted	15 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Jensen, President		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	13.0 Transmittal for Sponsorships	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) review and discuss upcoming and ongoing sponsorship requests and partnership opportunities.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Deferred to _____ (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation (completed during ACET meeting)	Due to time constraints, this item was not discussed.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 07 , 2017	<small>Agenda Item Number (For office use only)</small>	14
Topic	Calendar Roundtable		
Requested By (ACET member)	C. Jensen, President	Time Allotted	15 min
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting <small>(name and title)</small>	Various ACET Members		
Attachments <small>(as read-ahead material)</small>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	14.0 Calendar Roundtable Transmittal	
Recommendation <small>(please provide ACET your recommendation requiring approval)</small>	<p>THAT the Algonquin College Executive Team (ACET) review calendars and inform ACET members as to the events in which they are participating.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input checked="" type="checkbox"/> Deferred to <u>Alumni Evening: Next Roll out Meeting</u> (Date) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Amended Recommendation <small>(completed during ACET meeting)</small>	<p>The Executive shared calendar updates as appropriate. A discussion occurred regarding timing for the September 27 Alumni Gala evening however, this event will remain as scheduled.</p>		