

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (For office use only)	1
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Brulé, President & CEO		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	Verbal discussion only.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team approved the agenda with the following amendments:</p> <ol style="list-style-type: none"> 1. President's Star Award – no award presented due to President's absence. 2. Item 7: Presentation: Public Private Partnership Recommendations (in Camera) – Presentation moved to 4:30 pm. 3. Item 8: Presentation: President's Listening Tour Preliminary Feedback – Moved to the November 20-21 Executive Team Retreat as a discussion item. 		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (For office use only)	2
Topic	President's Star Award		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	C. Brulé, President & CEO		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information posted	No read-ahead items submitted.	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) present the President's Star Award.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _(ACET Responsible) <input checked="" type="checkbox"/> Other (Specify) _____		
Target	No award presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (For office use only)	3
Topic	Upcoming ACET Agendas, Calendar Review & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	20 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting (name and title)	ACET		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.3 ACET –College Response to Ombudsman Report 2018-19 3.3.1Memo – College Response to Ombudsman’s Annual Report 2018-19 v2 3.3.2 Office of the Ombudsman	
Recommendation (please provide ACET your recommendation requiring approval)	THAT the Algonquin College Executive Team (ACET) Review upcoming ACET Agendas, Calendars and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____(ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team reviewed the upcoming ACET Agendas, Calendars and Consent Items:</p> <p>3.1 Upcoming ACET Agendas – Reviewed for updates. No Action Items.</p> <p>3.2 Calendar Review – Reviewed as a round table discussion.</p> <p>3.3 College Response to Ombudsman’s Annual Report – Item removed for further discussion.</p> <p>3.4 Identification of nominees for honorary diplomas and degrees – Round table discussion. No action items at this time.</p> <p>3.5 CALL Conference – Round table discussion regarding Conference attendance. No action items at this time.</p> <p>3.6 ACLT Business Plan – Round table discussion about reporting timelines. No action items at this time.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (For office use only)	4
Topic	Business Arising		
Requested By (ACET member)	ACET	Time Allotted	10 min
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (name and title)	ACET		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	No Read Ahead Material Submitted	
Recommendation (please provide ACET your recommendation requiring approval)	<p>THAT the Algonquin College Executive Team (ACET) bring forward previous agenda items for further review and/or discussion.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back _____ (as info item) <input checked="" type="checkbox"/> Other (Specify) _____		
Target	No Business Arising items submitted.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (pull from agenda)	5
Topic	Second Quarter 2019-2020 Strategic Investment Priorities Report		
Requested By (ACET member)	D. McNair, Vice President, Finance & Administration	Time Allotted	15 min
ACET Action Requested (Please check one)	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (Name and title)	A. McDonnell, Acting Chair, College Budget Committee G. Perry, Director, Finance and Administrative Services		
Attachments (as read-ahead material) (Please check one)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	5.1 2019-11-13 – Second Quarter 2019-2020 Strategic Investment Priorities Report 5.1.1 Appendix A – Second Quarter 2019-2020 SIP Requests Summary	
Recommendation (please provide ACET your recommendation)	THAT the Algonquin College Executive Team (ACET) approves the Second Quarter 2019-2020 Strategic Investment Priorities in-year project adjustments valued at \$1,182,949. These changes will commit an additional \$67,701 in 2020-2021 as a multi-year project.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved the Strategic Investment Priorities project adjustments. The Finance Department will communicate the decision to the Algonquin College Leadership Team via email by end of day.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 13, 2019	Agenda Item Number (pull from agenda)	6
Topic	Learner Driven Implementation Plan Update		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	45 min
ACET Action Requested (Please check one)	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting (Name and title)	L. Stanbra, VP Student Services C. Janzen, Acting SVP Academic P. Devey, Acting VP Innovation & Strategy		
Attachments (as read-ahead material) (Please check one)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	06.1 LDP Implementation Plan (Front end from Ascribe) 6.2 Flexible Scheduling and Timetable BoG Report Draft Nov 11 6.3 MCDC BoG Report_v2 and MCDC BoG Report_v3 6.4 UDL Working Group Implementation Plan – for Nov 13 ACET	
Recommendation (please provide ACET your recommendation)	THAT the Algonquin College Executive Team (ACET) provide feedback on all final drafts from Working Groups as well as the first draft of the “front end” of the implementation plan as written by Ascribe.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team provided initial feedback as requested for Ascribe. Ascribe will meet with R. McLester to discuss the Indigenization portion of the plan by end of day. The Executive Team will complete updates and feedback for Ascribe by November 14 th .		