

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (For office use only)	1.0
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	5 min.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	Approved as presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (pull from agenda)	2.0
Topic	President's Star Awards/Letters of Acknowledgement		
Requested By (ACET member)	ACET	Time Allotted	5 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input checked="" type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted		
Recommendation	<p>THAT the Algonquin College Executive Team (ACET) provide feedback on the Letters of Recognition that have been submitted. This process temporarily replaces the President's Star Award nomination and presentation process.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>A letter of Acknowledgement for Carolyn Lepage was approved and will be finalized and sent to the recipient by the President.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (For office use only)	3.0
Topic	Upcoming ACET Agendas, Calendar Review & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	30 min.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 ACET planner review 3.2 Calendar review 3.3 Consent agenda items: 3.3.1 Proposed Changes to Tuition Deposit Due Dates for Winter and Spring (starting in 2021) (K. Pearson) 3.3.1.1 Appendix A – ACET Proposed Change to Tuition Deposit Due Dates for Domestic Winter and Spring Applicants 3.3.2 AA26 Course Outlines & Course Section Information (M. Cusson) 3.3.2.1 AA26_Course Outlines and Course Section Information_clean 3.3.2.2 AA26_Course Outlines and Course Section_track changes 3.3.3 AA27 General Education Courses (M. Cusson) 3.3.3.1 AA27-General Education_clean 3.3.3.2 AA27-General Education_track changes 3.3.4 AA28 Essential Employability Skills (M. Cusson) 3.3.4.1 AA28-Essential Employability Skills_clean 3.3.4.2 AA28-Essential Employability Skills_track changes 3.3.5 AA38 Program Quality Assurance (M. Cusson) 3.3.5.1 AA38-Program Quality Assurance_clean 3.3.5.2 AA38 Program Quality Assurance_track changes 3.3.6 DRAFT ACET Minutes – June 24, 2020 (M. Wilson) 3.3.7 IT06 – Deployment of Computing Devices (L. Pollock) 3.3.7.1 Appendix A – 2020-06-30 – IT06 Deployment of Computing devices Track Changes 3.3.7.2 Appendix B – 2020-06-30 – IT06 Deployment of Computing Devices CLEAN	
Recommendation	THAT the Algonquin College Executive Team (ACET) Review upcoming ACET Agendas, Calendars and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved all consent agenda items. Adjustments were made to the ACET Planner based on the Executive Team discussion.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (pull from agenda)	4.0
Topic	Business Arising		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	0 min.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted		
Recommendation	<p style="color: blue;">THAT the Algonquin College Executive Team (ACET) bring forward previous agenda items for further review and/or discussion.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	There was no Business Arising.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (pull from agenda)	5.0
Topic	Discussion: Standing College Committee/Major Project Listing Review		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	15 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other:	<i>5.0 Exec sponsors list june 2020</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) discuss the Standing College Committee/Major Project Listing and confirm the appropriate Executive Sponsor for the Committees/Major Projects.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	Adjustments were made to the Standing College Committee/Major Project Listing spreadsheet based on the Executive Team discussion, with further updates to be made offline as required. The spreadsheet will be updated offline and completed by June 10, 2020.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	June 30, 2020	Agenda Item Number (pull from agenda)	6.0
Topic	Discussion: Reorg discussion continued from 24 June 2020		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	30 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>6.0 Follow-up Chart as of Feb 19 2020</i>	
Recommendation	<p>THAT the Algonquin College Executive Team (ACET) to continue the Reorg discussion from the June 24 ACET Meeting to provide updates and timelines of work to be completed.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team discussed updates by area and provided deadline targets for work completion. Further refinements and adjustments will be made offline.</p>		