

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

<b>Date of Meeting</b>	October 14, 2020	<b>Agenda Item Number (For office use only)</b>	1.0
<b>Topic</b>	Approval of Agenda		
<b>Requested By (ACET member)</b>	C. Brulé, President & CEO	<b>Time Allotted</b>	5 min.
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b>	C. Brulé, President & CEO		
<b>Attachments</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
<b>Recommendation</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Report Back By _____(ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Target</b>	Agenda approved with one In Camera addition.		

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<b>Date of Meeting</b>	October 14, 2020	<b>Agenda Item Number (For office use only)</b>	3.0
<b>Topic</b>	Upcoming ACET Agendas, Calendar Review & Consent Items		
<b>Requested By (ACET member)</b>	ACET	<b>Time Allotted</b>	20 min.
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
<b>Staff Presenting</b>	ACET		
<b>Attachments</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	3.1 ACET planner review 3.2 Calendar review 3.3 Consent agenda items 3.3.01 AA04 Admissions Policy (K. Pearson) 3.3.02 AA07 International Admissions Policy (K. Pearson) 3.3.03 SA03 Student Complaint Policy (B. Bridgstock) 3.3.04 AA03 Program Council (M. Cusson, C. Janzen) 3.3.05 Draft In Camera ACET Minutes – September 30, 2020 (M. Wilson) 3.3.06 2019-20 RCM Final Area Reports (D. McNair) 3.3.07 PM01 Property Projects (D. McNair) 3.3.08 AC02 Client Service Standards for Persons with Disabilities (D. McCutcheon) 3.3.09 AC03 AODA Integrated Accessibility Standards Regulation (D. McCutcheon) 3.3.10 AC04 Notification of Service Disruption for People with Disabilities (D. McCutcheon) 3.3.11 AC05 Use of Authorized Animals on Campus (D. McCutcheon) 3.3.12 HR13 Vacation (D. McCutcheon) 3.3.13 HR23 Sick Leave (D. McCutcheon) 3.3.14 HR19 Response to the Death of an Employee or Immediate Family Member (D. McCutcheon) 3.3.15 HR20 Non-Bargaining Unit Job Evaluation – Administrative Staff (D. McCutcheon) 3.3.16 HR07 Hiring Process (D. McCutcheon)	
<b>Recommendation</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) Review upcoming ACET Agendas, Calendars and approve Consent Items.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
<b>Target</b>	<p>The Executive Team reviewed the upcoming ACET planner and calendar with updates made live at the meeting and additional updates to take place offline. All consent agenda items were approved as presented.</p> <p>The Executive Team also discussed the submission and communication process for revised policies.</p>		

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<b>Date of Meeting</b>	October 14, 2020	<b>Agenda Item Number (pull from agenda)</b>	4.0
<b>Topic</b>	Business Arising		
<b>Requested By (ACET member)</b>	C. Brulé, President & CEO	<b>Time Allotted</b>	0 min.
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b>	ACET		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
<b>Recommendation</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) bring forward previous agenda items for further review and/or discussion.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
<b>Target</b>	There was no business arising.		

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<b>Date of Meeting</b>	October 14, 2020	<b>Agenda Item Number (pull from agenda)</b>	5.0
<b>Topic</b>	College Technology Committee Refresh & Update		
<b>Requested By (ACET member)</b>	D. McCutcheon , Vice-President, Human Resources	<b>Time Allotted</b>	30 min.
<b>ACET Action Requested</b>	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
<b>Staff Presenting</b>	B. Brownlee, Director, Campus Services L. Pollock, Chief Digital Officer		
<b>Attachments (as read-ahead material)</b>	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: PowerPoint	<i>05.0 ACET Transmittal – 2020.01.14 - CTC Fall Update            05.1 2020 Fall Update – CTC 2019-2020</i>	
<b>Recommendation</b>	<b>THAT</b> the Algonquin College Executive Team (ACET) approve changes to the committee representation for the Algonquin College Technology Committee.		
<b>ACET Decision</b>	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
<b>Target</b>	The Executive team approved the requested changes to the committee representation for the Algonquin College Technology Committee. Confirmation was provided that updates will be provided on a quarterly basis.		

## AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	October 14, 2020	Agenda Item Number (pull from agenda)	6.0
Topic	Orient Education Services (Kuwait) - Current Partnership Update		
Requested By (ACET member)	D. McNair, Vice President, Finance and Administration	Time Allotted	15 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	E Mulvey, Director, International Education Centre Imad Al-Sukkari, Manager, Project and Partnerships		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>06.0 ACET Transmittal – 2020-10-14 – Kuwait Orient Education Services – Current Partnership Update</i> <i>06.1 Appendix A – 2020-20-14 - Kuwait OEC - Current Partnership Update Presentation</i>	
Recommendation	<b>THAT</b> the Algonquin College Executive Team (ACET) accepts this report for information.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved <b>as amended</b> (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team accepted the Algonquin College OES Partnership in Kuwait update for information.		