

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number (For office use only)	1.0
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	5 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO, Algonquin College		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	Approved as presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number (For office use only)	3.0
Topic	Upcoming ACET Agendas, Calendar Review & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<u>Calendar Review & Consent Items</u> <i>3.1 ACET planner review</i> <i>3.2 Calendar review</i> <i>3.3 Consent agenda items</i> <i>3.3.1 Draft ACET Minutes – February 17, 2021 (M. Wilson)</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) Review upcoming ACET Agendas, Calendars and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team reviewed the upcoming ACET planner with additional updates to take place offline. The Executive Team also reviewed calendar. The consent agenda item was approved as presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number (pull from agenda)	4.0
Topic	Business Arising		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	10 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted		
Recommendation	THAT the Algonquin College Executive Team (ACET) bring forward previous agenda items for further review and/or discussion.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	No business arising.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number (pull from agenda)	5.0
Topic	2021 Spring Board Retreat Agenda Review (March 27, 2021)		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	15 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	Keltie Jones, Dean, Algonquin College In the Ottawa Valley (Pembroke), Academic Services V. Tiqui-Sanford, Executive Assistant, Board of Governors Jessica Traynor, Executive Assistant, Advancement		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal March 27, 2021 BOG Retreat Agenda Review</i> <i>20201 Spring Board Retreat Agenda March 27, 2021 – Development of Strategic Plan</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review the DRAFT 2021 Spring Board Retreat Agenda for March 27, 2021.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>Updates were made to the March 27, 2021 Spring Board Retreat agenda based on Executive Team discussion.</p> <p>A 2021 Spring Board Retreat dry-run with Deloitte has been scheduled for March 24, 2021. Logistics in preparation for this meeting will be confirmed offline with support from Deloitte.</p> <p>The Executive Team also discussed the “Becoming Again – A Conversation with the AC Community” event that was held on February 23, 2021. Feedback from this event will be taken into consideration for the Spring Board Retreat. M. Savenkoff will also share additional details offline.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number (pull from agenda)	6.0
Topic	2021-22 College Operating Plan Initiatives PROPOSED HYBRID – Intake and Assessment Process		
Requested By (ACET member)	C. Brule, President & CEO	Time Allotted	30 min.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	D. McNair, Vice President, Finance and Administration L. Stanbra, Vice President, Student Services R. McLester, Vice President, Truth, Reconciliation & Indigenization		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – 2021-02-23 – 2021-22 College Operating Plan Initiatives – Proposed Hybrid Process Appendix A: 2021-22 College Operating Plan Initiatives Presentation</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review, provide feedback and endorse the hybrid intake and assessment process for 21/22 Operating Plan initiatives.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team approved the proposed hybrid intake and assessment process for the 2021-22 Operating plan initiatives with minor adjustments.</p> <p>The Executive Team was asked to review the “essential” definition offline and to provide D. McNair with their feedback in advance to the February 25, 2021 Leadership Team meeting.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number	7.0
Topic	Program Proposal: Brand Management, Ontario College Graduate Certificate		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	25 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	Robyn Heaton, Dean, Faculty of Arts, Media and Design Dan Pihlainen, Chair, Media Studies Maggie Cusson, Dean, Academic Development Mark Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	ACET Transmittal – Brand Management, OCGC (2 year) ASAC Transmittal Brand Management, OCGC (2 year) Appendix A: Program of Study, Brand Mgmt, OCGC (2 year) Appendix B: Cash Flow, Brand Mgmt , OCGC (2 year) Appendix C: PAC Membership – Brand Mgmt, OCGC (2 year)	
Recommendation	THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to the Academic and Student Affairs Committee for the following action: THAT Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Brand Management, Ontario College Graduate Certificate (two year) program, effective Winter 2022.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved the program proposal as per the presented recommendation.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number	9.0
Topic	Program Proposal: Strategic Global Business Management Ontario College Graduate Certificate (2 years)		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	25 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	Julie Beauchamp, Dean, School of Business Kerry Surman, Chair, Marketing Management Studies Maggie Cusson, Dean, Academic Development Mark Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – Strategic Global Business Management, OCGC (2 year)</i> <i>ASAC Transmittal – SGBM – OCGC (2 year)</i> <i>Appendix A: POS – SGBM, OCGC (2 year)</i> <i>Appendix B: Cash Flow – SCBM, OCGC (2 year)</i> <i>Appendix C: PAC Membership – SGBM, OCGC (2 year)</i>	
Recommendation	<p>THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to the Academic and Student Affairs Committee for the following action:</p> <p>THAT Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Strategic Global Business Management, Ontario College Graduate Certificate program, effective Fall 2021.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved the program proposal as per the presented recommendation with one minor adjustment to the Academic and Student Affairs Committee (ASAC) transmittal.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	February 24, 2021	Agenda Item Number 10.0	10.0
Topic	Program Proposal: Supply Chain Management – Global Ontario College Graduate Certificate		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	25 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	Julie Beauchamp, Dean, School of Business Kerry Surman, Chair, Marketing Management Studies Maggie Cusson, Dean, Academic Development Mark Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – SCM – Global, Feb 24, 2021</i> <i>ASAC Transmittal – SCM, Global, OCGC</i> <i>Appendix A: Program of Study – SCM-Global, OCGC</i> <i>Appendix B: Cash Flow – SCM-Global, OCGC</i> <i>Appendix C: PAC Membership – SCM-Global, OCGC</i> <i>Appendix D: Coop Letter of Support – SCM-Global, OCGC</i>	
Recommendation	<p>THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to the Academic and Student Affairs Committee for the following action:</p> <p>THAT Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Supply Chain Management – Global, Ontario College Graduate Certificate program, effective Winter 2022.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved the program proposal as per the presented recommendation.		