

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (For office use only)	1.0
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	5 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO, Algonquin College		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The agenda was approved as amended with the addition of an In Camera update regarding Academic bargaining.</p> <p>President Brulé acknowledged receipt of a nomination for a President's Star award.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (For office use only)	3.0
Topic	Upcoming ACET Agendas & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<u>Planner Review & Consent Items</u> 3.1 ACET planner review 3.2 Consent agenda items 3.2.1 Draft ACET Minutes – November 10, 2021 (M. Wilson) 3.2.2 Draft ACET Minutes – November 17, 2021 (M. Wilson) 3.2.3 Draft ACET Minutes – November 17, 2021 Stand-alone Budget Meeting (G. Perry) 3.2.4 FTA Positions (2), ACCE (C. Hahn) 3.2.5 FTA Position (1), Business Development (P. Devey) 3.2.6 2021-22 Operating Plan Update (D. McNair)	
Recommendation	THAT the Algonquin College Executive Team (ACET) review upcoming ACET Agendas and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team reviewed the upcoming ACET planner with additional updates to take place offline.</p> <p>The following agenda items were removed for discussion:</p> <ul style="list-style-type: none"> • 3.2.2 Draft ACET Minutes – November 17, 2021 (M. Wilson) – approved with one minor edit. • 3.2.3 Draft ACET Minutes – November 17, 2021 (Stand-alone Budget Meeting) (G. Perry) – approved • 3.2.6 2021-22 Operating Plan Update (D. McNair) was approved with comment being addressed. <p>Items 3.2.1 Draft ACET Minutes – November 10, 2021 (M. Wilson), 3.2.4 FTA Positions (2), ACCE (C. Hahn) and 3.2.5 FTA Position (2), Business Development (P. Devey) were approved as presented.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (pull from agenda)	4.0
Topic	Three-Campus Mural Locations – Options Analysis		
Requested By (ACET member)	D. McCutcheon, Vice President, Human Resources	Time Allotted	10 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	D. Soltis, Director, People & Culture S. Gauen, Inclusion & Diversity Specialist K. Jones, Dean, Pembroke Campus		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal Three-Campus Mural Locations – Options Analysis</i> <i>Algonquin College Inclusion & Diversity Circle Project</i> <i>Belonging Project Location Process</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) select and endorse the recommended location on each campus for the three murals.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive team endorsed the recommended location of the following two murals: <ul style="list-style-type: none"> • Ottawa Campus– A-D Link • Perth Campus – Washroom The Executive Team selected the Pembroke Campus patio as the endorsed location for the Pembroke Campus mural. D. McCutcheon, Vice President, Human Resources will communicate this decision back to the team.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (pull from agenda)	5.0
Topic	ACCE New Full-time Program Support Officer position		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	10 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	Christopher Janzen, Senior Vice President, Academic Christopher Hahn, Dean, Algonquin Centre for Construction Excellence (ACCE) & Perth Campus		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – ACCE – FT PSO Position</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) approve the hire of a new FT Support Staff position for ACCE.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team approved the hire of a new full-time Support Staff position (Program Support Officer, ACCE) with additions to the recommendation.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (pull from agenda)	6.0
Topic	ACLT Meeting Agenda – December 16, 2021		
Requested By (ACET member)	R. McLester, Vice President, Truth, Reconciliation & Indigenization	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	R. McLester, Vice President, Truth, Reconciliation & Indigenization		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – ACLT Meeting Agenda – December 16, 2021</i> <i>ACLT Meeting Agenda – December 16, 2021</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) approve the ACLT Meeting Agenda for December 16, 2021.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>Updates will be made to the ACLT meeting agenda based on Executive Team discussion. R. McLester, Vice President, Truth, Reconciliation and Indigenization, T. McDougall, Director, President’s Office and Communication and L. Stanbra, Vice President, Student Services will work offline in order to build in a holiday social.</p> <p>Confirmation was provided that any updates with regard to the Integrated College Development Plan (ICDP) – Transitional Return to Campus and the College-wide Service Delivery Plan PowerPoint presentation would be discussed at the Leadership Team COVID-19 meetings as required.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 24, 2021	Agenda Item Number (pull from agenda)	7.0
Topic	Centralized Strategic and Business Planning Function		
Requested By (ACET member)	M. Savenkoff, Vice President, Advancement	Time Allotted	30 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	Mark Savenkoff, Vice President, Advancement		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – Centralized Strategic and Business Planning Function Appendix A – Director, Strategy and Planning Job Fact Sheet</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) receive an update on the work completed to date on the Centralized Strategic and Business Planning Function.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team received an update on the work completed to date on the Centralized Strategic and Business Planning Function.</p> <p>The Executive Team will send M. Savenkoff, Vice President, Advancement any additional required comments and/or edits via email.</p>		