

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number (For office use only)	1.0
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	5 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO, Algonquin College		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The agenda was approved as presented.</p> <p>President Brulé asked the Executive Team to consider additional potential Letters of Acknowledgement.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number (For office use only)	3.0
Topic	Upcoming ACET Agendas & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<u><i>Planner Review & Consent Items</i></u> 3.1 ACET planner review 3.2 Consent agenda items 3.2.1 Draft ACET Minutes – December 15, 2021 (I. Buglar) 3.2.2 Draft ACET Minutes – December 13, 2021 – Finance Stand Alone Meeting (G. Perry) 3.2.3 Draft ACET Minutes – December 16, 2021 – Business Plan Stand Alone Meeting (M. Savenkoff) 3.2.4 Draft ACET Minutes – December 17, 2021 – Business Plan & Finance Stand Alone Meeting (M. Savenkoff) 3.2.5 Policy Update – AD11 Student Activity Fees (K. Pearson)	
Recommendation	THAT the Algonquin College Executive Team (ACET) review upcoming ACET Agendas and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team reviewed the upcoming ACET planner with additional updates to take place offline.</p> <p>The following agenda item was removed for discussion:</p> <ul style="list-style-type: none"> • Draft ACET Minutes – December 15, 2021 (I. Buglar) <p>Draft ACET Minutes – December 13, 2021 – Finance Stand Alone Meeting, Draft ACET Minutes – December 16, 2021 – Business Plan Stand Alone Meeting (M. Savenkoff), Draft ACET Minutes – December 17, 2021 – Business Plan & Finance Stand Alone Meeting (M. Savenkoff) and Policy Update: AD11 Student Activity Fees (K. Pearson) were approved as presented.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number (pull from agenda)	4.0
Topic	ACET Effectiveness Check-in Results		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – ACET Effectiveness Check-in Survey Results</i> <i>Appendix A - ACET Effectiveness Survey Results</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) discuss the results from the ACET effectiveness survey for the period representing October 28, 2021 to December 15, 2021.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team discussed the results from the ACET effectiveness survey for the period representing October 28, 2021 to December 15, 2021.</p> <p>Countermeasures have been identified to address suggested feedback on what needs to be improved upon. The Executive Team will continue to Plan, Do, Study and Adjust (PDSA).</p> <p>D. McCutcheon, Vice President, Human Resources also asked that consideration be made when a meeting room should be muted once returning to a hybrid mode.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number (pull from agenda)	5.0
Topic	ACLT Meeting Agenda – January 27, 2022		
Requested By (ACET member)	R. McLester, Vice President, Truth, Reconciliation & Indigenization	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	R. McLester, Vice President, Truth, Reconciliation & Indigenization		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – ACLT Meeting agenda – January 27, 2022</i> <i>ACLT Meeting Agenda – January 27, 2022.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) complete and approve the ACLT Meeting Agenda for January 27, 2022.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	Updates will be made to the ACLT meeting agenda based on Executive Team discussion.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number	6.0
Topic	Program Proposal: Cloud Development and Operations Ontario College Graduate Certificate		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	E. Marois, Dean, School of Advanced Technology J. Dallas, Information and Communications Technology – Security, Systems and Networking M. Cusson, Dean, Academic Development M. Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – Cloud Development and Operations, OCGC</i> <i>ASAC Transmittal – Cloud DevOps OCGC Jan 25, 2022</i> <i>Appendix A – Program of Study</i> <i>Appendix B – Cash Flow</i> <i>Appendix C – PAC Membership</i> <i>Appendix D – Coop Letter of Support</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to the Academic and Student Affairs Committee for the following action: THAT Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Cloud Development and Operations, Ontario College Graduate Certificate, effective Fall 2023.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team received the Cloud Development and Operations, Ontario College Graduate Certificate proposal and endorsed its presentation to the Academic and Student Affairs Committee with one minor addition to the transmittal.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	December 21, 2021	Agenda Item Number	7.0
Topic	Program Proposal: Computer Programming and Analysis Ontario College Advanced Diploma (OCAD)		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	E. Marois, Dean, School of Advanced Technology S. Brancatelli, Chair, Information & Communications Technology – Applications & Programming M. Cusson, Dean, Academic Development M. Leduc, Executive Director, Academic Operations & Planning		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – Computer Programming and Analysis, OCAD</i> <i>ASAC Transmittal – Computer Programming & Analysis, OCAD</i> <i>Appendix A – Program of Study</i> <i>Appendix B – Cash Flow</i> <i>Appendix C – PAC Membership</i> <i>Appendix D – Coop Letter of Support</i>	
Recommendation	<p>THAT the Algonquin College Executive Team (ACET) approve the program proposal to go to the Academic and Student Affairs Committee for the following action:</p> <p>THAT Academic and Student Affairs Committee recommends to the Board of Governors the approval of the Computer Programming and Analysis, Ontario College Advanced Diploma, effective Fall 2023.</p>		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team received the Computer Programming and Analysis, Ontario College Advanced Diploma proposal and endorsed its presentation to the Academic and Student Affairs Committee with one minor addition to the transmittal.</p>		