

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (For office use only)	1.0
Topic	Approval of Agenda		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	5 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO, Algonquin College		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) review and revise the agenda as discussed.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____(ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	Approved with the addition of one In Camera item and an update on the November 21, 2022 Audit and Risk Management (ARM) committee meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (For office use only)	3.0
Topic	Upcoming ACET Agendas & Consent Items		
Requested By (ACET member)	ACET	Time Allotted	10 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	ACET		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<u>Planner Review & Consent Items</u> 3.1 ACET planner review 3.2 Consent agenda items 3.2.1 Draft ACET Minutes – November 16, 2022 (M. Wilson) 3.2.2 IN CAMERA Draft ACET Minutes- November 8, 2022 Stand-alone Budget Meeting (G. Perry) 3.2.3 IN CAMERA Draft ACET Minutes- November 9, 2022 Stand-alone Budget Meeting (G. Perry) 3.2.4 IN CAMERA Draft ACET Minutes- November 16, 2022 Stand-alone Budget Meeting (G. Perry)	
Recommendation	THAT the Algonquin College Executive Team (ACET) review upcoming ACET Agendas and approve Consent Items.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team reviewed the upcoming ACET planner with additional updates to take place offline.</p> <p>Items 3.2.1 Draft ACET Minutes – November 16, 2022, 3.2.2 IN CAMERA Draft ACET Minutes – November 8, 2022 Stand-alone Budget Meeting (G. Perry), 3.2.3 IN CAMERA Draft ACET Minutes – November 9, 2022 Stand-alone Budget Meeting (G. Perry) and 3.2.4 IN CAMERA Draft ACET Minutes – November 16, 2022 Stand-alone Budget Meeting (G. Perry) were approved as presented.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (pull from agenda)	4.0
Topic	Monthly Strategy and Planning Update		
Requested By (ACET member)	M. Savenkoff, Vice President, Advancement and Strategy	Time Allotted	20 mins.
ACET Action Requested	<input type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input checked="" type="checkbox"/> Information		
Staff Presenting	S. Gonsalves, Director, Strategy and Planning		
Attachments (as read-ahead material)	<input checked="" type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – Strategy and Planning update – Nov 23-2022 Status Update – Nov 2022.pptx</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) receive the latest status update from the Office of Strategy and Planning.		
ACET Decision	<input type="checkbox"/> Received for Information <input checked="" type="checkbox"/> Approved as above recommendation <input type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team received the latest status update from the Office of Strategy and Planning as presented.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 22, 2022	Agenda Item Number (pull from agenda)	5.0
Topic	Draft ACLT meeting Agenda - December 15, 2022		
Requested By (ACET member)	L. Stanbra, Vice President, Student Services	Time Allotted	20 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	L. Stanbra, Vice President, Student Services G. Rodriguez Pis, Executive Assistant to the Senior Vice President, Academic & Truth, Reconciliation and Indigenization		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – DRAFT ACLT Agenda for Meeting of Dec 15 2022</i> <i>Draft Agenda for AC Leadership Team Meeting on Dec 15, 2022</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) discuss and finalize the agenda for the ACLT meeting on December 15, 2022.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team discussed the ACLT Meeting agenda for December 15, 2022. Feedback was also provided on the proposed discussion and review of the December 15, 2022 ACLT Meeting agenda at tomorrow's (November 24, 2022) ACLT Meeting.</p> <p>A recommendation was made to update the ACLT agenda regarding the use of the term "presentation". This recommendation is based on the October 13, 2022 ACET discussion that 10 minutes should be allotted for the presentation and the remainder of the time should allow for interactive discussion. L. Stanbra, Vice President, Student Services and G. Rodriguez-Pis , Executive Assistant to the Senior Vice President, Academic & Truth, Reconciliation and Indigenization will update accordingly offline.</p>		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (For office use only)	7.0
Topic	Audit and Risk Management (ARM) Committee Meeting Update – November 21, 2022		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	15 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO, Algonquin College D. McNair, Vice President, Finance and Administration		
Attachments	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input type="checkbox"/> Other: Information to be posted	<i>Verbal discussion only.</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) receive an update following the November 21, 2022 Audit and Risk Management (ARM) Committee meeting.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Report Back By _____ (ACET Responsible) <input type="checkbox"/> Other (Specify) _____		
Target	The Executive Team received an update on the action items arising from the November 21, 2022 Audit and Risk Management (ARM) Committee meeting.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (pull from agenda)	9.0
Topic	ACET Effectiveness Check-in		
Requested By (ACET member)	C. Brulé, President & CEO	Time Allotted	0 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	C. Brulé, President & CEO		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other: Information to be posted	<i>ACET Transmittal – ACET Effectiveness Check-in Link: Appendix A – 2022-23 ACET Effectiveness Survey Results / Recommendations / Countermeasures</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) provide feedback on ACET meeting effectiveness live at the November 23, 2022 ACET meeting.		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	President Brulé asked the Executive Team to send him feedback on the November 23, 2022 ACET meeting effectiveness via email.		

AC EXECUTIVE TEAM AGENDA ITEM REQUEST and MINUTES SHEET

Date of Meeting	November 23, 2022	Agenda Item Number (pull from agenda)	10.0
Topic	Public College-Private Partnerships (PCPP) Request for Approval for New Program Delivery		
Requested By (ACET member)	C. Janzen, Senior Vice President, Academic	Time Allotted	30 mins.
ACET Action Requested	<input checked="" type="checkbox"/> Approval (Discussion) <input type="checkbox"/> Approval (Consent Agenda Item) <input type="checkbox"/> Information		
Staff Presenting	E. Mulvey, Acting Associate Vice President, Global, Online and Corporate Learning C. Miller, Manager, Private College Partnerships		
Attachments (as read-ahead material)	<input type="checkbox"/> PowerPoint <input type="checkbox"/> Timeline <input type="checkbox"/> Budget <input checked="" type="checkbox"/> Other:	<i>ACET Transmittal – 2022-11-23 – Public College-Private Partnerships (PCPP) Request for Approval for New Program Delivery</i> <i>PCPP 1b Initial Scoping Report</i> <i>Environmental Scan – Web Development and Internet Applications</i>	
Recommendation	THAT the Algonquin College Executive Team (ACET) approve the Web Development and Internet Applications Program for delivery by the Public College-Private Partnerships (PCPP).		
ACET Decision	<input type="checkbox"/> Received for Information <input type="checkbox"/> Approved as above recommendation <input checked="" type="checkbox"/> Approved as amended (see below) <input type="checkbox"/> Referred to _____ (Group or Person) <input type="checkbox"/> Other (Specify) _____		
Target	<p>The Executive Team Sub Group approved the program proposal as per the presented recommendation.</p> <p>In an effort for continued improvement it was agreed that on a go forward basis, program approvals related to Public College-Private Partnership (PCPP) would be presented at the ACET Sub Group for PCPP meetings instead of at the respective end of the regular ACET meeting.</p>		