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| **<COURSE TITLE >** |

**<School Name>**

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| **Professor’s Name:** |  | **Course Number:** |  |
| **Email:** |  | **Course Section:** |  |
| **Phone:** |  | **Academic Year:** |  |
| **Office:** |  |  **Term:** |  |
| **Out of Class Consultation:** |  | **Academic Level:** |  |

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| **Section Specific Learning Resources** |

Include the following statements/list resources as appropriate:

* The textbooks for this course are the same as those listed in the approved course outline available on Blackboard.
* List resources that are specific to this section:
	+ Textbooks
	+ Websites
	+ Audio/Video files
	+ Equipment or tools
	+ Etc.
* Other related materials will be provided to the student as required.

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| **Learning Schedule** |

Essential:

* Week number (dates if known)
* Topics or subjects to be covered each week
* Learning activities and learning resources
* Evaluation – what, when and weight (%)
* Key dates and deadlines
* Link between CLR’s and evaluation tools must be identified

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| **Other Important Information** |

Examples of other information that may be included:

* Classroom policies specific to the course
* Assignment guides/rubrics
* Schedule of due dates
* How late assignments are handled