

## Data Elements for the RCM Model

Explanation – To be used only for populating RCM Model to produce journal entries necessary.

Timing & Purpose – Part of Annual Budget Process.

Data Element Required	Definition	Where it comes from (Department)	Who it Comes from Today (Position or Software)	When it's available
Revenues & Expenses per Department	Budgeted revenues and expenses for the upcoming fiscal year.	Finance	B.U.S.	After Close of B.U.S. (December)
Breakdown of Physical Resources Budgeted Costs	Physical Resources budget split into 8 departments (Facilities Planning, Building Services, etc.). These 8 departments are then split into 2 groups, General Overhead and Woodroffe Specific.	Finance	B.U.S. (Under Physical Resources – Unit Level)	After Close of B.U.S. (December)
Full-Time Weighted Funding Units	Full-time WFU's assigned to each program for the budgeted fiscal year. Will have to add "Summary by Academic Department" page.	Academic Operations & Planning	Cristy Richards, Manager, Academic Operations & Planning	Close of EMS/Genesis (in line with Budget timing schedule)
Part-Time Weighted Funding Units	Part-Time WFU's assigned to each program or class for the previous academic year. Will have to add "Summary by Academic Department" page.	Registrar's Office (Curriculum and Reporting)	Krista Marsden, Coordinator – Curriculum and Reporting in Registrar's Office. Analysis completed by Rick Racine, Business Analyst, CCOL	Once MTCU report is received – October annually
Assignable Square Footage per Department or School	Report showing all assignable and non-assignable space, by department. Use only assignable sq. footage for RCM model.	Physical Resources	Janet Sauriol, Facilities Planner, Physical Resources	December 1 <sup>st</sup>
Percent of Utilization for Open Classroom Space	Breakdown of open and dedicated classroom space for each program. Will have to add "Summary by Academic Department" page for all open space.	Academic Operations & Planning	Cristy Richards, Manager, Academic Operations & Planning	May 31 <sup>st</sup>
GPOG Grant	The revenue from the General Purpose Operating Grant received from the MTCU based on 3-year average, 2-year slip.	Finance	Grant Perry, Manager, Financial Services (BUS – Area 8) (Cost Centre – 760B)	Estimated using technical paper for Entry in BUS (December) Actual amounts received in April, updated in Q1 tracking by September
Growth Grant	The revenue from the Growth Envelope Grant received from the MTCU based on 2-year average, 2-year slip.	Finance	Grant Perry, Manager, Financial Services (BUS – Area 8) (Cost Centre – 760B)	Estimated using technical paper for Entry in BUS (December) Actual amounts received in April, updated in Q1 tracking by September