**Higher Education Quality Council of Ontario**
*An agency of the Government of Ontario*

**Conseil ontarien de la qualité de l'enseignement supérieur**
*Un organisme du gouvernement de l'Ontario*

**Appendix: Freedom of Speech Annual Report Template (2023)**

As indicated in the December 14, 2018 and September 12, 2018 memos from the Ministry of Colleges and Universities, each of Ontario's publicly-assisted colleges and universities is to prepare an annual report on the implementation of a free speech policy. Please use this template; you may append additional documents or institution-specific information as you see fit.

The institutional Freedom of Speech Annual Report will be a public document and should respect privacy obligations. Please report on events or incidents that took place between **August 1, 2022** and **July 31, 2023**.

The reports are to be posted on the institution's website and submitted to the Higher Education Quality Council of Ontario (HEQCO) by **September 1, 2023**.

Please submit your institution's annual report and the link to its location on your website to submissions@heqco.ca. Please reach out to HEQCO at the same address with any questions.

**Section A: Institutional Policy**

You may append additional documentation or institution-specific information as you see fit.

Has your institution amended its free speech policy (or policy framework) since the time of your 2022 report? If so, please explain the reason for the change and provide the link to its location on your institutional website.

> No amendments have been made to Algonquin College's Upholding Free Speech Policy (AD07) as of July 31, 2023.

Where are members of the institutional community (or guests) directed when there is a free-speech-related question or complaint about an institutional event? Please provide contact information.

The approving authority for Algonquin College's Upholding Free Speech Policy (AD07) is the Office of the Senior Vice President, Academic (Chris Janzen, janzenc@algonquncollege.com). Our policy statement is aligned with other college policies, all of which shall be read in harmony. Depending on the nature of the complaint, it may be redirected as appropriate. For employees, those policies include RE07: Academic Freedom Rights and Responsibilities and HR18: Employee Code of Conduct. For students, this policy aligns with the College's policy SA07: Student Conduct. External guests will be directed to either the Senior Vice President Academic (as noted above), or the Director of the Office of the President and Communications (Tracy McDougall, mcdougt@algonquincollege.com).

What is your institution's policy on holding events where there are security concerns? To your knowledge, were there any instances where a non-curricular event did not proceed due to security concerns or their related costs?

If there are security concerns for a specific event, discussions would take place preliminarily between the event organizer and the Director, Risk Management. The Director, Risk Management will discuss with either the Senior Vice President, Academic (Chris Janzen) if internal or, if external, the President (Claude Brulé) to determine how to proceed. If the event is organized and executed by the Algonquin Students' Association, our Vice President, Student Services (Laura Stanbra) would be engaged. Depending on the nature of the event, outreach to either our insurer and/or our legal team may also occur. The President would make a final decision and the organizer would be informed. In consultation with the Senior Leadership Team and their corresponding teams/areas/departments, there were no free speech related cost and/or free speech safety concerns related to events on campus, and to our knowledge, there were no instances where a non-curriculum event was unable to proceed due to these concerns.

**Section B: Complaints**

You may append additional documentation or institution-specific information as you see fit.

Between **August 1, 2022** and **July 31, 2023**, did any member of the institutional community (or guests) make an official complaint about free speech? If yes, please provide a general description that protects the privacy of complainants.

In consultation with the Senior Leadership Team and their corresponding teams/areas/departments, there have been no official complaints about free speech on campus.

If there has been an official complaint (or more than one):

What were the issues under consideration? Please identify any points of contention (e.g., security costs, safety, student unions and/or groups, operational requirements, etc.).

As there were no complaints, this question is not applicable.

How did the institution manage the free speech complaint(s)? Was the complaint addressed using the procedures set out in the policy? How were issues resolved?

As there were no complaints, this question is not applicable.

**Section C: Summary Data**

Please provide the following summary data for free-speech-related official complaints received by the institution:

| | |
|---|---|
| Number of official complaints received under the free speech policy relating to curricular and non-curricular events. | 0 |
| Number of official complaints reviewed that did not proceed. | 0 |
| Number of official complaints where the institution determined that the free speech policy was not followed appropriately. | 0 |
| Number of official complaints under the free speech policy that resulted in the institution applying disciplinary or other institutional measures. | 0 |
| To your knowledge, were any free speech complaints forwarded to the Ontario Ombudsman? | No |

To the best of your ability, please provide an estimate of the number of **non-curricular events** held at the institution either online or in person between **August 1, 2022 and July 31, 2023**. Non-curricular events include, for example, invited speakers, sporting events, rallies, student life/student affairs events, conferences, etc., as opposed to regular events held as part of an academic program or course.

> As provided by members of the College's Senior Leadership Team and their corresponding teams/areas/departments, approximately 526 non-curricular events were held at our institution between August 1, 2022 and July 31, 2023.

Institutional Comments (if any).

> No additional comments.