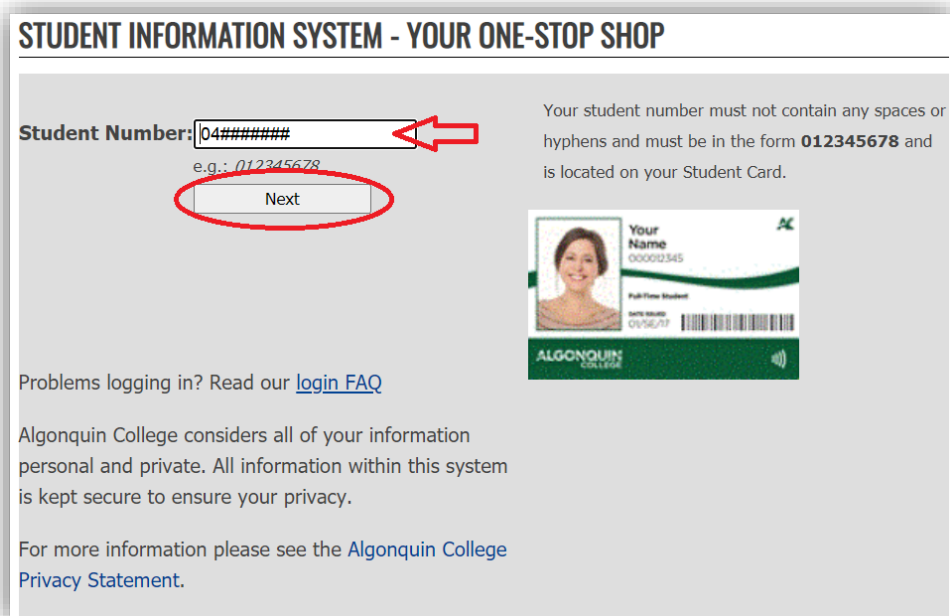


**Resetting Your ACSIS Password**


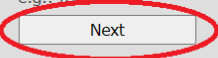
Reset your password for the Algonquin College Student Information System, otherwise known as [AC SIS](#).

**STEP 1**


Go to [AC SIS](#), enter your student number and click *Next*



**STUDENT INFORMATION SYSTEM - YOUR ONE-STOP SHOP**

Student Number:    
e.g.: 012345678  


Your student number must not contain any spaces or hyphens and must be in the form **012345678** and is located on your Student Card.



Problems logging in? Read our [login FAQ](#)

Algonquin College considers all of your information personal and private. All information within this system is kept secure to ensure your privacy.

For more information please see the [Algonquin College Privacy Statement](#).

**STEP 2**

Click *Forgot your Password*.

## STUDENT INFORMATION SYSTEM - YOUR ONE-STOP SHOP

Welcome back. Use the password you set, or use the forgot password option below.  
(Note: Remember your password is not your birthday since you changed it.)

Student Number: 04#####

e.g.: 012345678

Password:

[Forgot your Password?](#)

Login

Your student number must not contain any spaces or hyphens and must be in the form **012345678** and is located on your Student Card.



Problems logging in? Read our [login FAQ](#)

Algonquin College considers all of your information personal and private. All information within this system is kept secure to ensure your privacy.

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## STEP 3

Enter your student number again, and click *Next >>*.

## RESET PIN

By using this feature you have the ability to reset your Password to the default (your birthdate).

Please enter your Student Number below to begin the process of resetting your Password

Student Number: 04#####

[Next >>](#)



## STEP 4


The first time you logged into ACSIS, you selected a security question and provided an answer.

You will now be provided with the security question that you chose when you first logged into ACSIS. Enter the answer and click *Continue >>*.


*Note: Answers to security questions are case-sensitive – the answer must be an exact match to the answer you entered when you originally logged into ACSIS.*

### RESET PIN

Please answer the security verification question you choose when you first logged on to ACSIS. This security question must be answered correctly to reset your password.

Secret Question: **Your first pet's name ?**  **Your Security Question**

**Your first pet's name ?**  Continue >>

 **Type your answer here. Note that it is case-sensitive**

If you cannot remember your answer to the security question, please contact the [Registrar's Office](#) for assistance.

## STEP 5

The following message will pop up. Click *OK*.

acsis.algonquincollege.com says

Are you sure you wish to reset your password?

OK Cancel

## STEP 6

You will then see a message confirming that your password has been reset. Click on *login* to return to the [AC SIS](#) login page.

**RESET PIN**

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Your Password has been successfully reset to your birthday in the following format **dd-mmm-yyyy (e.g. 12-mar-1980)**. This change is effective immediately.

Please return to [login](#).

If you continue to experience difficulty logging in, please contact the Registrar's Office at (613) 727-0002 or 1-800-565-4723 for assistance. You will be required to prove your identity.

Your password has been successfully reset to your date of birth.

You can now log into ACSIS as if this were your first time. (See our *AC SIS How-To Guides* for help.)