

Release of Information

Algonquin College will not release confidential student information to parents, guardians or other third parties without the express permission of the student.

Students may give consent by accepting the terms/conditions through their Algonquin College Student Information System (ACSIS) account.

Upon logging into ACSIS enter your Algonquin College student number:

Algonquin College Student Info

acsistst.algonquincollege.com/www/home/Default.aspx

Algonquin College

ACSIS

STUDENT INFORMATION SYSTEM - YOUR ONE-STOP SHOP

Student Number:

Your student number must not contain any spaces or hyphens and must be in the form 012345678 and is located on your Student Card.

Next

Problems logging in? Read our [login FAQ](#).

Algonquin College considers all of your information personal and private. All information within this system is kept secure to ensure your privacy.

For more information please see the [Algonquin College Privacy Statement](#).

SYSTEM NOTES

From December 8 to January 5, go to the Add/Drop/Transfer function on ACSIS to register in your general education elective for Winter 2015 if required.

Are you enrolled in a Bring Your Own Device (BYOD) Program?

Here's what you GET!

Adobe, lynda.com and more... click for details

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Contact Algonquin | Privacy Policy

ACSIS Home, Student Support Services, Student Success Centre, Prospective Students, Current Students, Alumni Association

Enter password:

Algonquin College Student Info

acsistst.algonquincollege.com/www/home/Default.aspx

Algonquin College

ACSIS

STUDENT INFORMATION SYSTEM - YOUR ONE-STOP SHOP

Welcome back. Use the password you set, or use the forgot password option below. (Note: Remember your password is not your birthday since you changed it.)

Student Number:

Password:

[Forgot your Password?](#)

Next

Problems logging in? Read our [login FAQ](#).

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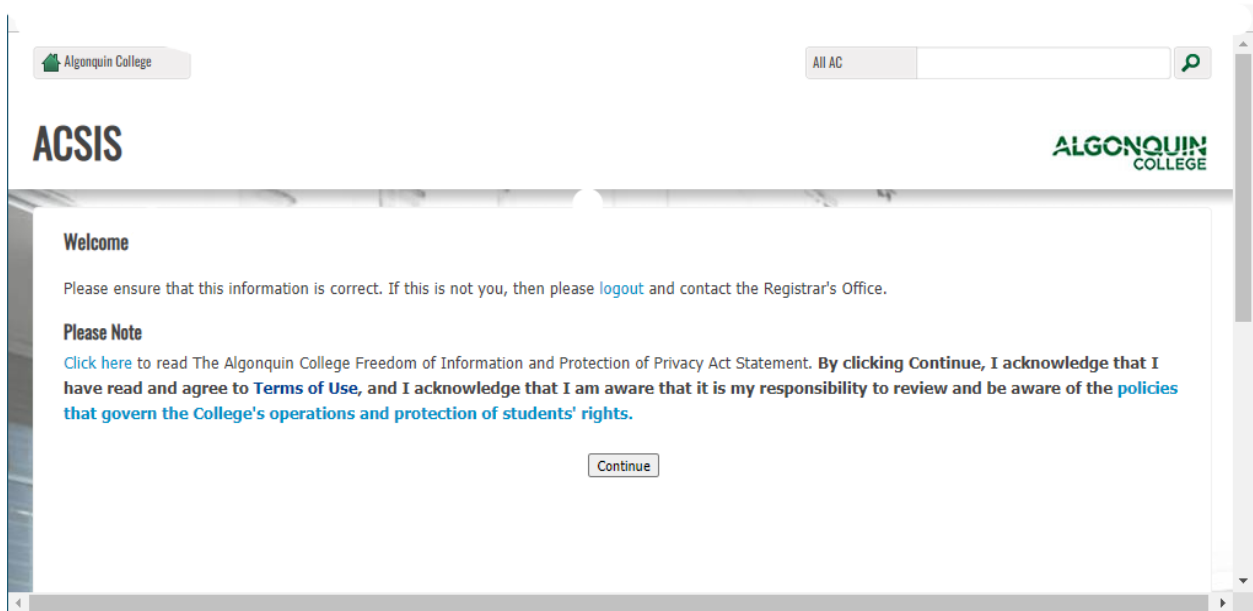
Adobe, lynda.com and more... click for details

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ACSIS Home, Student Support Services, Student Success Centre, Prospective Students, Current Students, Alumni Association

You may view our Algonquin College of Freedom Information and Protection of Privacy Act Statement on the college website as well as the Policy AD02: Freedom of Information and Protection of Privacy, then press continue:



Under the “Account” heading click onto “Release of Student Information”:

Algonquin College Student Information System (ACSIS) homepage. The page displays a navigation menu on the left and a main content area. The 'Release of Student Information' link is highlighted with a red circle. The main content includes a welcome message, a list of services available for printing, and a note for international students.

Agree to the “Confidentiality of Student Records Policy”:

REGISTRAR'S OFFICE
AUTHORIZATION FOR RELEASE OF STUDENT INFORMATION

Algonquin College abides by the Confidentiality of Student Records policy, which protects the privacy of personal information held on student records. This policy is supported by the Freedom of Information and Protection of Privacy Act, which came into effect January 1, 1989.

In compliance with the Freedom of Information and Protection of Privacy Act, Algonquin College cannot release student information without the written authorization of the student. Completion of this form authorizes the release of information as specified by you.

I am aware that this authorization is valid for a period of time commencing today and terminating one year after my graduation or after discontinuance of studies at the College. I will inform the Registrar's Office in writing should I decide to withdraw my consent at an earlier date.

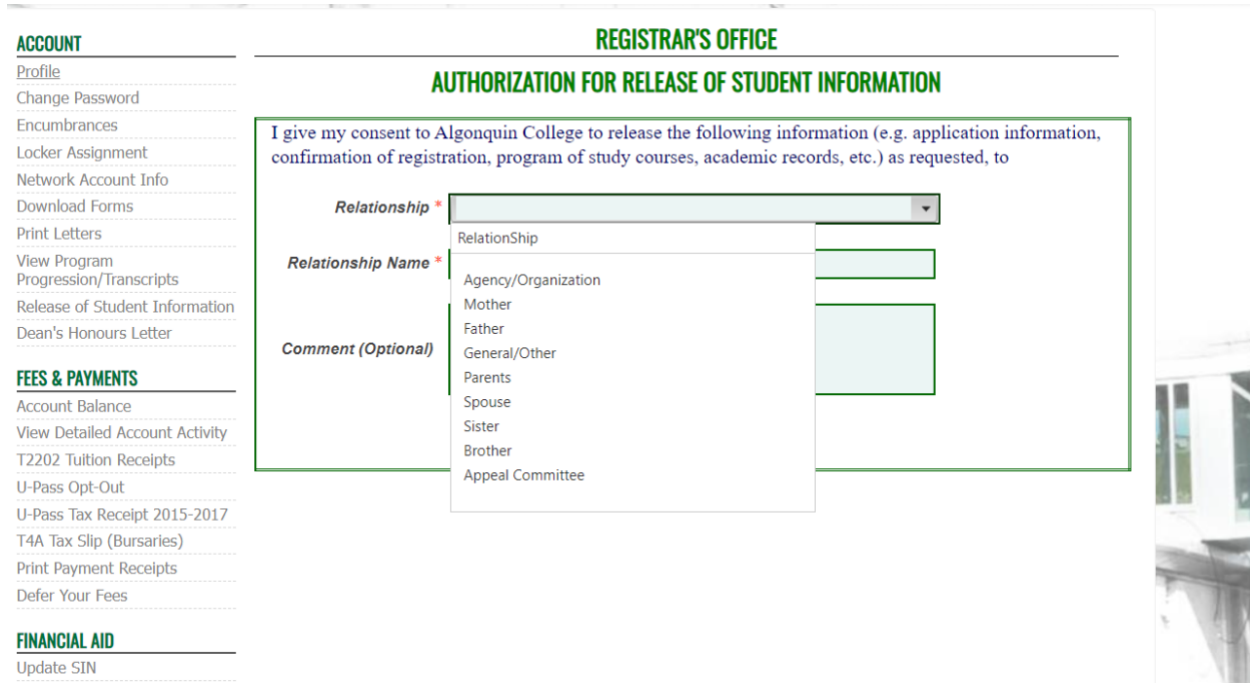
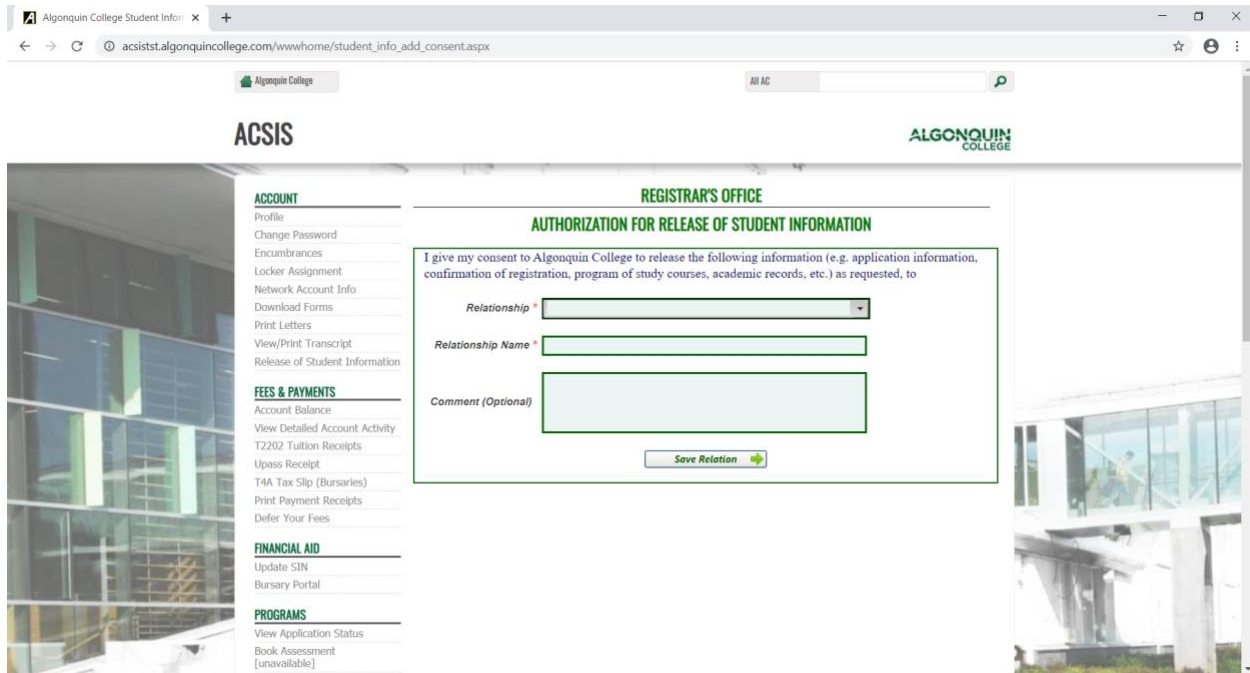
To formalize compliance with the Freedom of Information and Protection of Privacy Act, Algonquin College requires that you read the statement below. The information gathered through this document is collected under the legal authorization of the Ontario Colleges of Applied Arts and Technology Act, 2002, S.O. 2002, Chapter 8, Schedule F, Section 6.

The information is used for educational, administrative and statistical purposes of the College and/or ministries and agencies of the Government of Ontario and the Government of Canada. Administrative purposes may include the disclosure to or on behalf of the Students' Association of Algonquin College for the purposes of the activities of the Association or to establish qualifications for benefits such as drug plan cards, OC Transpo passes, Alumni Association or for the Key Performance Indicators Survey.

The College publishes the names of students who graduate and/or achieve academic excellence. For questions related to this policy, please contact the Registrar, 1385 Woodroffe Avenue, Ottawa, ON, K2G 1V8 or (613) 727-4723.

Under the Privacy Act, individuals can request access to their own, individual information held on federal banks, including those held by Statistics Canada. Students who do not wish to have their information used may ask Statistics Canada to remove their identification and contact information from the national database.

The next screen will prompt you to choose the individuals whom you wish to give consent to:



Enter first and last name and comments (optional):

ACCOUNT

- Profile
- Change Password
- Encumbrances
- Locker Assignment
- Network Account Info
- Download Forms
- Print Letters
- View Program Progression/Transcripts
- Release of Student Information
- Dean's Honours Letter

FEES & PAYMENTS

- Account Balance
- View Detailed Account Activity
- T2202 Tuition Receipts
- U-Pass Opt-Out
- U-Pass Tax Receipt 2015-2017
- T4A Tax Slip (Bursaries)
- Print Payment Receipts
- Defer Your Fees

FINANCIAL AID

- Update SIN

REGISTRAR'S OFFICE

AUTHORIZATION FOR RELEASE OF STUDENT INFORMATION

I give my consent to Algonquin College to release the following information (e.g. application information, confirmation of registration, program of study courses, academic records, etc.) as requested, to

Relationship *

Relationship Name *

Comment (Optional)

[Save Relation](#)

At any given time, students have the ability to add more names to the list or remove their consents.

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REGISTRAR'S OFFICE

AUTHORIZATION FOR RELEASE OF STUDENT INFORMATION

Release Date Started on	Relationship	Relationship_Name	Comment	
10-Nov-2022	Mother	XXXX XXXXXX		

[← Exit Screen](#)
[Add Another Relation →](#)