![ALGONQUIN COLLEGE logo]

Registrar's Office
& Financial Aid

Using the Academic Planner

Declare into your part-time program of study using the ACSIS Academic Planner. Track your progression, register for courses and apply to graduate all in one tool.

STEP 1

Log in to ACSIS using your student number.

STEP 2

Select *Academic Planner* under *Part-time.*

STEP 3

If you are not already declared into a program, review the list of eligible programs and select **Declare**.

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Declare your program

Did you know that you've completed 1 course in 6000X Accounting (4 Year(s) to Complete) 2023/2024 Version?

Program of Study	All Active Courses	All Completed Courses

▼ Declare into a program

Code ⬍	Program Name ⬍	Campus ⬍	Delivery	Completed ⬍	Declare
0214E	Business - Marketing (4 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
0216A	Business Admin - Accounting (8 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
0216E	Business Administration (8 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
0216M	Business Admin - Human Resources (8 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
0216X	Business Administration (Core) (8 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
1457X	Business Fundamentals (3 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare
6000X	Accounting (4 Year(s) to Complete) 2023/2024 Version	--	Part-time Online	1	Declare

If you select the wrong program or change your mind, you can always **Undeclare**.

Program of Study	All Active Courses	All Completed Courses

▼ 1824X - Trades Leadership

Version: 2023/2024
Duration: 2 Years to complete

Course ⬍	Description ⬍	Term ⬍	Grade ⬍	Notify
MGT2381	Human Resources Management		Add to cart	☐
BUS2010	Emerging Trends and Innovation in the Trades		Add to cart	☐
MGT5164	Introduction to Project Management	2020W	A+	☐
LDS2010	Leadership in Organizations		📞 🏫	☐
MGT2040	Change Management		📞 🏫	☐
MGT2050	Ethical and Legal Issues in the Trades		Add to cart	☐

This is not an official Algonquin College Transcript. To obtain a student copy transcript, select **View Program Progression/Transcripts** located on the left side of the Main Menu. To send an official transcript to a third party, please submit your request here.

Ready to graduate? Submit an Application to Graduate .

Undeclare

STEP 4

Track your progression. View your **final grades**, **active courses**, and select **Add to Cart** to register for upcoming terms.

Program of Study	All Active Courses	All Completed Courses

▼ 0430X - Early Childhood Education

Version: 2023/2024
Duration: 6 Years to complete

Course	Description	Term	Grade	Notify
Series: 01				
ENL1813S	Communications I		Add to cart	☐
FAM1000	Observation Skills		Add to cart	☐
FAM1236	Introduction to Curriculum		Active	☐
FAM1241	Health and Wellness for Children	2023F	A-	☐
FAM1242	Foundations of Early Childhood Education		Active	☐
FAM1243	Child Development		Add to cart	☐
FAM1015	Preparation for Placement		🔲 📶	☐
Series: 02				
ENL2027	Communication II for ECE		Add to cart	☐
FAM0029	Music and Movement Experiences for Children		Add to cart	☐
FAM1003	Psychology of Learning		Add to cart	☐

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Ready to graduate? Submit an Application to Graduate .

STEP 5

When all requirements are completed, review your progress and select Application to Graduate.