

EMERGENCY PROCEDURES

Algonquin College maintains a variety of systems, measures and procedures intended to help ensure your safety on campus.

These include:

- **24 Hour Security Service**
- **Extensive electronic security applications**
- **Emergency phone system**
- **Internal emergency phone number**
- **Integrated “911” services**
- **Emergency broadcast system**
- **Policies and procedures for disaster response planning, fire safety, evacuation, bomb threats, critical violent acts, suspicious activity and a variety of other emergency circumstances that may affect the College**

Information related to these procedures is routinely distributed to staff and students through orientation programs, awareness materials and more comprehensive training efforts.

As in any community, it is important to understand that emergency preparedness starts with each and

every individual. It is essential that every member of the College community take a few moments to think about your individual plans and how you might respond in any emergency. Please contribute to the overall safety of our community by being conscientious about your own individual plans.

WHAT'S YOUR PLAN?

Do you know where the **nearest emergency phone** is in your area?

Do you know the location of all **emergency exits** in your area?

Have you read the emergency **evacuation procedures** on your floor?

Do you know you should **dial Ext. 5000** for all emergencies?

(“911” is used for all emergencies at Perth and Pembroke Campuses)

Have you **discussed with people** in your area what to do if an emergency occurs?

Have you **considered what you would do** in any emergency situation?

Have you asked if **you have** any **specific responsibilities** during an emergency?

Reference: College Directives, Disaster Response Plan – June, 2007

For more information regarding emergency procedures, please visit
www.algonquincollege.com/emergency/