

Occupational Health & Safety System	
OHS Standards	Number: WP-07
Hazardous Waste	

**PREAMBLE:**

The Environmental Protection Act, Occupational Health & Safety Act, Transportation of Dangerous Goods Act and WHMIS regulation regulate the management of hazardous wastes. The following procedures are designed to ensure the College manages hazardous wastes in accordance with these regulations in a manner that is safe and effective for the disposal of hazardous wastes.

College departments that generate hazardous wastes from processes are responsible for the management and disposal of the waste. The Occupational Health & Safety (OHS) section supports this process through the development of effective procedures for the management and disposal of hazardous waste, consults with user departments and acts as liaison with carriers and the Ministry of Environment to ensure College compliance with all applicable federal and provincial legislation.

**REQUIREMENTS:**

Departments are responsible to maintain an inventory of hazardous materials in their area, in accordance with the WHMIS program. The storage of hazardous materials and hazardous waste in department areas is the responsibility of the department, in consultation with OHS and in accordance with the WHMIS program.

Departments that have identified hazardous waste material, according the Hazardous Waste Program, must contact OHS to make arrangements for disposal of the material. Disposal may include acceptable recycling initiatives that meet legislated requirements.

Departments are required to submit an inventory of hazardous waste material to OHS prior to the disposal of the material.

OHS will coordinate the removal and disposal of the material through consultation with appropriate carriers and will undertake the necessary documentation in accordance with Ministry of Environment (MOE) standards.

OHS is the administrator of the Hazardous Waste Information Network (HWIN) College account with the MOE. This system provides for the management of MOE manifests, generator, receiver, carrier information and site licensing requirements.

No department shall engage in the disposal of hazardous waste without the prior approval of the OHS section for the procedures and documentation related to that disposal.