

Woodroffe Joint Occupational Health & Safety Committee

Minutes of Meeting – April 27th, 2022

In Attendance:

Roch Lafond (Co-Chair)	Management Rep.	Parking, Lockers, Coin-Ops, and Card Services
Mike Benkie (Resource)	OHS	Manager, Occupational Health and Safety
Haneen Elshaer (Resource)	OHS/Recorder	Safety Officer, Occupational Health and Safety
Tim Rissler	Worker Rep.	Construction Trades and Building Systems
Derek Symes	Worker Rep.	Maintenance Mechanic, Technical Services
Judy Flieler	Worker Rep.	Professor, Nursing Faculty
Ralph Gethings	Management Rep.	Compliance Supervisor, Facilities Management
Sandra McCormick	Management Rep.	Chair, Wellness Research & Innovation
Tara Ettinger	Worker Rep.	Professor, School of Hospitality & Tourism

Regrets:

1. Approval of Agenda

The agenda was approved by S. McCormick and T. Rissler with no additions.

2. Approval of Draft Minutes of Wednesday March 30th (Zoom)

The minutes were approved by T. Rissler and J. Flieler.

3.0 Business Arising

3.1 Training

The Safety Manager, Occupational Health and Safety stated that on campus training sessions will take place once more people are on campus. CPR/ First Aid Training is priority.

Action: M. Benkie

3.2 Regular Discussion of Inspection Reports

- A concern regarding findings in E building (office E345) were discussed as they were first documented in December and are now in a worse condition.
- New inspection form – Members questioned the possibility of receiving a receipt for submitted items.

Action: M. Benkie

3.3 Accident/Incident Reports

Reports sent via email.

Action: H. Elshaer

3.4 Covid - 19/ Students not adhering to Covid-19 protocols

The Safety Manager, Occupational Health and Safety stated that waste water levels have decreased, however Covid-19 cases are still high. No major safety concerns for the spring semester.

It was also stated that the mandatory mask rules have been extended with no timeline.

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J. Flieler mentioned that faculty members are part of other regulatory bodies and there may be a possibility of the college's mandatory mask timeline not aligning. M. Benkie stated that if that occurs, a review will be conducted.

Members questioned whether the college's vaccine rates are based on the number of people who have been on campus or if they also include the overall number of people working/studying from home as well. Also, since vaccine passports are no longer required, will the campus still be safe.

The Safety Manager, Occupational Health and Safety stated that he is working with 24 other colleges in Ontario and based on our safety measures, we are doing very well.

There are a few cases where people aren't comfortable returning to campus for legitime reasons. If you have members with serious concerns, they may contact HR for accommodation purposes.

Action: M. Benkie

3.5 Ottawa Fire

No update

Action: -

3.6 MOL charges - ACCE Electrical Incident

No update.

Action: -

3.7 Vaccination policy

The policy will be revoked as of May 1st.

Action: -

3.8 Daisy Chained Bars

The Manager, Occupational Health and safety to send a copy of the memo with the adjustment to all committee members for review. A quote is also still required for the bookmarks.

Worker Rep, Maintenance Mechanic, Technical Services suggested adding a QR code that leads to the website directed to the memo to make the process simple and more efficient

Action: M. Benkie

The next Woodroffe Joint Occupational Health and Safety meeting is scheduled on June 1st, 2022.

CO-CHAIR SIGNATURE: _____

DATE: _____

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DATE: _____