

Woodroffe Joint Occupational Health & Safety Committee

Minutes of Meeting – June 1st, 2022

In Attendance:

Roch Lafond (Co-Chair)	Management Rep.	Parking, Lockers, Coin-Ops, and Card Services
Haneen Elshaer (Resource)	OHS/Recorder	Safety Officer, Occupational Health and Safety
Tim Rissler	Worker Rep.	Construction Trades and Building Systems
Derek Symes	Worker Rep.	Maintenance Mechanic, Technical Services
Ralph Gethings	Management Rep.	Compliance Supervisor, Facilities Management
Tara Ettinger	Worker Rep.	Professor, School of Hospitality & Tourism
Ken Hill	Worker Rep.	Professor, Construction Trades and Building Systems

Regrets:

Mike Benkie (Resource)	OHS	Manager, Occupational Health and Safety
Sandra McCormick	Management Rep.	Chair, Wellness Research & Innovation
Judy Flieler	Worker Rep.	Professor, Nursing Faculty

1. Approval of Agenda

The agenda was approved by D. Symes and R. Lafond with no additions.

2. Approval of Draft Minutes of Wednesday April 27th (Zoom)

The minutes were approved by R. Lafond and T. Ettinger.

3.0 Business Arising

3.1 Training

The Safety Officer, Occupational Health and Safety stated that CPR/First Aid training is priority and an on-campus training session will be scheduled in the fall.

Action: M. Benkie

3.2 Regular Discussion of Inspection Reports

- A concern regarding two emergency phones in lot 8 covered with plastic trash bags and paper signage stating out of order.
- New inspection form – Members questioned the possibility of receiving a receipt for submitted items.

Action: H. Elshaer

3.3 Accident/Incident Reports

Reports sent via email.

Action: H. Elshaer

3.4 Covid - 19/ Students not adhering to Covid-19 protocols

No concerns.

As of June 1st, mandatory masking requirements will be lifted from mandatory to optional. However, programs that have a regulatory body must follow their requirements.

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Action: M. Benkie

3.5 Ottawa Fire
No update

Action: -

3.6 MOL charges - ACCE Electrical Incident
No update.

Action: -

3.7 Vaccination policy
Members voted to remove this item from the agenda.

Action: -

3.8 Daisy Chained Bars
The Manager, Occupational Health and safety sent a copy of the memo with the adjustment to all committee members. Once reviewed, a QR code can be created by P. Eng.
A quote is also still required for the bookmarks.

Action: M. Benkie

The next Woodroffe Joint Occupational Health and Safety meeting TBD.

CO-CHAIR SIGNATURE: _____ DATE: _____

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