

# Woodroffe Joint Occupational Health & Safety Committee

## Minutes of Meeting – March 30, 2022

### In Attendance:

Roch Lafond (Co-Chair)	Management Rep.	Parking, Lockers, Coin-Ops, and Card Services
Mike Benkie (Resource)	OHS	Manager, Occupational Health and Safety
Haneen Elshaer (Resource)	OHS/Recorder	Safety Officer, Occupational Health and Safety
Tim Rissler	Worker Rep.	Construction Trades and Building Systems
Derek Symes	Worker Rep.	Maintenance Mechanic, Technical Services
Judy Flieler	Worker Rep.	Professor, Nursing Faculty
Ralph Gethings	Management Rep.	Compliance Supervisor, Facilities Management
Sandra McCormick	Management Rep.	Chair, Wellness Research & Innovation
John Cochrane	Worker Rep.	Professor, Architecture, Construction & Civil

### Regrets

#### 1. Approval of Agenda

The agenda was approved by S. McCormick and J. Flieler with no additions.

#### 2. Approval of Draft Minutes of Wednesday February 16<sup>th</sup> (Zoom)

The minutes were approved by D. Symes and S. McCormick.

#### 3.0 Business Arising

##### 3.1 Training

The Safety Manager, Occupational Health and Safety stated that he is currently working with Human Resources to switch the OHS awareness and WHMIS training courses to the HRIS system. But because Algonquin College does not own the content, it's a difficult process. Currently we use YOW for employee and student training.

No confirmed date for CPR/First Aid training as the number of employees returning to campus this spring/summer is unclear. ACET is meeting tomorrow to discuss the rising cases and come up with a concrete decision on what the spring/summer semester will look like.

**Action: M. Benkie**

##### 3.2 Regular Discussion of Inspection Reports

- The Safety Officer, Occupational Health and Safety demonstrated the new inspection form with the changes requested. A bar code to access the form will be sent to all members via email.
- A concern regarding inspection items not being addressed in the last year was brought up. It was also mentioned that orders have not been coming through to facilities management. H. Elshaer to follow up.

**Action: H. Elshaer**

##### 3.3 Accident/Incident Reports

Reports sent via email.

**Action: H. Elshaer**

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### 3.4 Covid - 19/ Students not adhering to Covid-19 protocols

The Safety Manager, Occupational Health and Safety stated that cases have been rising and a decision from ACET will be made by the end of the week regarding the spring/summer semester. A comparison between Ontario colleges and Algonquin College was also presented to show what they are currently doing with restrictions as the numbers in residence have increased significantly after reading week.

It was mentioned that a group requested to film a short video in the spring/summer semester with no masks. The Safety Manager, Occupational Health and Safety stated that he gave them permission as long as it's only for a few minutes and while maintaining physical distancing. This could change depending on ACET's decision.

**Action: M. Benkie**

### 3.5 Ottawa Fire

No update

**Action: -**

### 3.6 MOL charges - ACCE Electrical Incident

No update.

**Action: -**

### 3.7 Vaccination policy

No update. More information will be available by the end of the week.

**Action: -**

### 3.8 Daisy Chained Bars

The Manager, Occupational Health and safety confirmed that the memo was sent to committee members and feedback has been received. Adjustments will be made and the form will be sent again.

The Worker Rep, Construction Trades and Building Systems asked if it's possible to get a quote on bookmarks for inspections. The Manager, Occupational Health and safety stated that purchasing bookmarks is possible depending on budget and suggested getting a quote from printing.

**Action: M. Benkie**

**The next Woodroffe Joint Occupational Health and Safety meeting is scheduled April 27<sup>th</sup>, 2022**

**CO-CHAIR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

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