

## Autobody & Auto Mechanics Shop Safety Checklist

**Lab/Shop/Classroom:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Completed By:** \_\_\_\_\_

**Supervisor/Instructor:** \_\_\_\_\_

### Vehicle Lifting & Support:

- Hoist/Lift inspected and certified
- Inspection logs maintained and available
- Lift arms positioned correctly
- Safety locks operable
  - Engaged when required
- Jack stands operable
  - In use when required
- Wheel chocks available
  - In use when required
- Operator training logs available for review

### Flammable Materials & Fire Prevention:

- Flammables stored according to manufacturer's specifications
- Quantities not exceeding minimum required
- No sources of ignition in areas with paints and solvents
- Welding/hot work controls in place
- Fire extinguishers are accessible, operable, and tagged
- Oil/solvent rags and cleaning materials stored in fire-resistant containers

### Paint, Solvents, & Other Respiratory Hazards:

- Spray booth operational
  - Inspection logs available
- Ventilation systems functional
- Filters maintained per schedule
  - Maintenance logs available
- Approved respirators available
  - Maintained and useable
- Fit-testing training is current and documented
- Isocyanate controls in place
- Designated area for paint mixing

### Welding, Cutting, & Hot Work:

- Proper screens/curtains installed
- Cylinders secured upright
- Regulators and hoses in good condition
- Flashback arrestors installed
- Fire watch procedures are accessible and followed
- PPE available and in use



## Risk-Rating Safety Checklist Form

(optional tie-in with spreadsheet tracking)

### Scoring Guide:

0 – Compliant

1 – Moderate risk

2 – High Risk [immediate action required]

### Section Scoring:

| Area                          | 0 | 1 | 2 | Score |
|-------------------------------|---|---|---|-------|
| Vehicle Lifts & Support       |   |   |   |       |
| Paint, Solvents & Respiratory |   |   |   |       |
| Fire & Flammable Materials    |   |   |   |       |
| Welding & Hot Work            |   |   |   |       |
| Compressed Air Systems        |   |   |   |       |
| Power Tools & Equipment       |   |   |   |       |
| Exhaust, Dust, Ventilation    |   |   |   |       |
| Chemical & Environmental      |   |   |   |       |
| Supervision & PPE             |   |   |   |       |

### Risk Summary:

**Total Score:** \_\_\_\_\_ /20

| Score | Rating   | Action                 |
|-------|----------|------------------------|
| 0-3   | Low      | Maintain controls      |
| 4-7   | Moderate | Correct within 30 days |
| 8-12  | High     | Immediate action       |
| 13+   | Critical | Stop work              |

Any risk marked as a “2” in the following areas requires *immediate* action:

- Vehicle lifts
- Paint/respiratory
- Fire safety
- Welding