

Carpentry Shop Safety Checklist

Lab/Shop/Classroom: _____

Date: _____

Completed By: _____

Supervisor/Instructor: _____

Table Saws & Kickback Controls:

- Riving knives/splitters installed
- Anti-kickback devices in place
- Push sticks/blocks available
 - In use when required
- Fencing aligned and secured
- No freehand cutting observed in designated areas
- Operator training logs available for review

Blade Guards & Safety Devices:

- Guards installed and functional
- Emergency stops accessible
- Interlocks not rigged/bypassed
- Guards adjusted to task

Dust Collection & Air Quality:

- Central dust system is operational
- Local extraction is connected
- Filters are maintained
- No visible dust accumulation
- Respiratory PPE available

Band Saws, Jointers, Planers:

- Blade tension/tracking correct
- Guard height adjusted
- Cutterhead guards in place
- Infeed/outfeed tables aligned
- Lockout/tag out for maintenance in place

Hand & Portable Power Tools:

- CSA approved
- Guards in place
- Cords in good condition, no damage
- Defective tools are tagged out and removed from service
- Proper storage

Noise & Hearing Protection:

- Hearing protection available
- Posted noise hazard signage
- Compliance monitoring records available for review
- High-noise equipment labeled/identified

Material Storage & Handling:

- Lumber is stacked safely
- Racking is secure
- No overloading
- Mechanical lift aids available
 - Maintenance records available
- Manual handling training/procedure available

Housekeeping & Scrap Control:

- Sawdust reasonably managed
- Waste bins accessible
 - Not obstructed or overflowing
- No trip hazards observed
- Fire risks controlled

Risk-Rating Safety Checklist Form

(optional tie-in with spreadsheet tracking)

Scoring Guide:

0 – Compliant

1 – Moderate risk

2 – High Risk [immediate action required]

Section Scoring:

Area	0	1	2	Score
Table Saws & Kickback Controls				
Blade Guards & Safety Devices				
Dust Collection & Air Quality				
Band Saws, Jointers, Planers				
Hand & Portable Power Tools				
Noise & Hearing Protection				
Material Storage & Handling				
Housekeeping & Scrap Control				
Supervision & PPE				

Risk Summary:

Total Score: ____/20

Score	Rating	Action
0-3	Low	Maintain controls
4-7	Moderate	Correct within 30 days
8-12	High	Immediate action
13+	Critical	Stop work

Any risk marked as a “2” in the following areas requires *immediate* action:

- Table Saws/Kickbacks
- Blade Guarding
- Dust Control
- Supervision