

Healthcare Lab Safety Checklist

(Nursing, dental, PSW, paramedic, etc.)

Lab/Shop/Classroom: _____

Date: _____

Completed By: _____

Supervisor/Instructor: _____

Infection Prevention & Control:

- IPAC Procedures posted & current
- Cleaning schedules documented
- High-touch surfaces disinfected routinely
- Isolation protocols followed when applicable
- Outbreak controls in place

Sterilization & Disinfection:

- Autoclaves/sterilizers maintained
 - Maintenance logs available
- Chemical disinfectants approved
 - Properly labeled
 - Expiry dates monitored
- Instrument reprocessing area controlled

Sharps & Biohazard Waste:

- Sharps containers available
 - Clearly labeled
 - Not overflowing
- Biohazard bags clearly/properly labeled
- Waste is segregated correctly
- Transportation procedures clear
 - Being followed

Exposure & Spill Response:

- Spill kits accessible and stocked
 - Labeled and easily located
- Exposure response procedures posted
- Eye wash stations functional
 - Easily identifiable and accessible
- Post-exposure reporting procedure communicated and understood
- Spill response training documented

PPE & Barrier Protection:

- Gloves, gowns, masks available
- Eye / face protection accessible
- Fit-tested respirators available if needed
 - Fit-test logs available
- PPE donning/doffing procedures posted
 - Being followed
- Compliance monitored

Hand Hygiene Facilities:

- Sinks accessible
 - Maintained/cleaned regularly
- Soap and paper towel stocked
- Alcohol-based hand sanitizer available
- Instructional signage posted
- No blocked access

Risk-Rating Safety Checklist Form

(optional tie-in with spreadsheet tracking)

Scoring Guide:

0 – Compliant

1 – Moderate risk

2 – High Risk [immediate action required]

Section Scoring:

| Area | 0 | 1 | 2 | Score |
|--------------------------------|---|---|---|-------|
| Infection Prevention & Control | | | | |
| Sharps & Biohazard Waste | | | | |
| PPE & Barrier Protection | | | | |
| Sterilization & Disinfection | | | | |
| Exposure & Spill Response | | | | |
| Hand Hygiene Facilities | | | | |
| Clinical Equipment Safety | | | | |
| Ergonomics | | | | |
| Patient Handling | | | | |
| Training & Supervision | | | | |
| Incident & Exposure Management | | | | |

Risk Summary:

Total Score: ____ /20

| Score | Rating | Action |
|-------|----------|------------------------|
| 0-3 | Low | Maintain controls |
| 4-7 | Moderate | Correct within 30 days |
| 8-12 | High | Immediate action |
| 13+ | Critical | Stop work |

Any risk marked as a “2” in the following areas requires *immediate* action:

- Infection Control
- Sharps Management
- PPE Compliance
- Exposure Response