

**HS 10****Smoke-Free Campus**

Classification:	Health, Safety and Security
Responsible Authority:	Director, Risk Management
Executive Sponsor:	Vice President, Finance and Administration
Approval Authority:	Algonquin College Executive Team
Date of Original Policy:	2018.10.24
Date Last Reviewed:	2019.01.01
Mandatory Review Date:	2020.01.01

**PURPOSE**

The smoke-free campus policy serves to establish the College intention to operate smoke-free campuses.

**SCOPE**

This policy applies to all Algonquin College Campuses and all included students, employees, contractors and public, including any persons or group renting or making use of College facilities.

The College recognizes the unique relationship that many Indigenous cultures have with traditional and sacred medicines such as tobacco, sweet grass, sage, and cedar. The authorized use / burning of sacred medicines in a ceremonial context is excluded.

**DEFINITIONS**

<b>Word/Term</b>	<b>Definition</b>
College Community	All students, employees, contractors and public.
Smoking	For the purpose of this policy, smoking is defined as smoking or holding lighted tobacco, cannabis or other materials intended for smoking. The definition is further extended to include the use of all types of E-cigarettes, vaping devices or any other implement or device used to emulate the act of smoking which involves the production of any airborne contaminants or substances and includes all forms of pipes, holders, instruments, etc., that are used for similar purposes.

**POLICY**

1. Smoking is prohibited at all times inside any College-owned or leased facility or vehicle.
2. Smoking is prohibited on all campuses of the College and on the grounds of any leased facilities that are within the control of the College. For reference purposes, the site plans showing the College campus boundaries are attached in Appendix 1.

3. The College demonstrates its commitment to health & wellness through the provision of access to smoking cessation assistance services through the Employee Assistance Program for employees and through Student Support Services for students.
4. As necessary, the College will ensure compliance through a range of measures including education, warnings, fines and disciplinary processes, in accordance with existing staff and student disciplinary procedures.
5. The smoking of cannabis for medical purposes will be managed in accordance with the Ontario Human Rights Commission policy statement. An employee who believes that their need to smoke cannabis for a medical purpose may pose a conflict with this policy should contact their Supervisor, who will consult Human Resources. A student who believes that their need to smoke cannabis for a medical purpose may pose a conflict with this policy should contact Security Services. Students who may require academic accommodations related to the smoking of cannabis for a medical purpose should contact the Centre for Accessible Learning. The College will explore solutions on an individual and case by case basis.

## **PROCEDURE**

## **SUPPORTING DOCUMENTATION**

Appendix 1 – Campus Boundary Maps

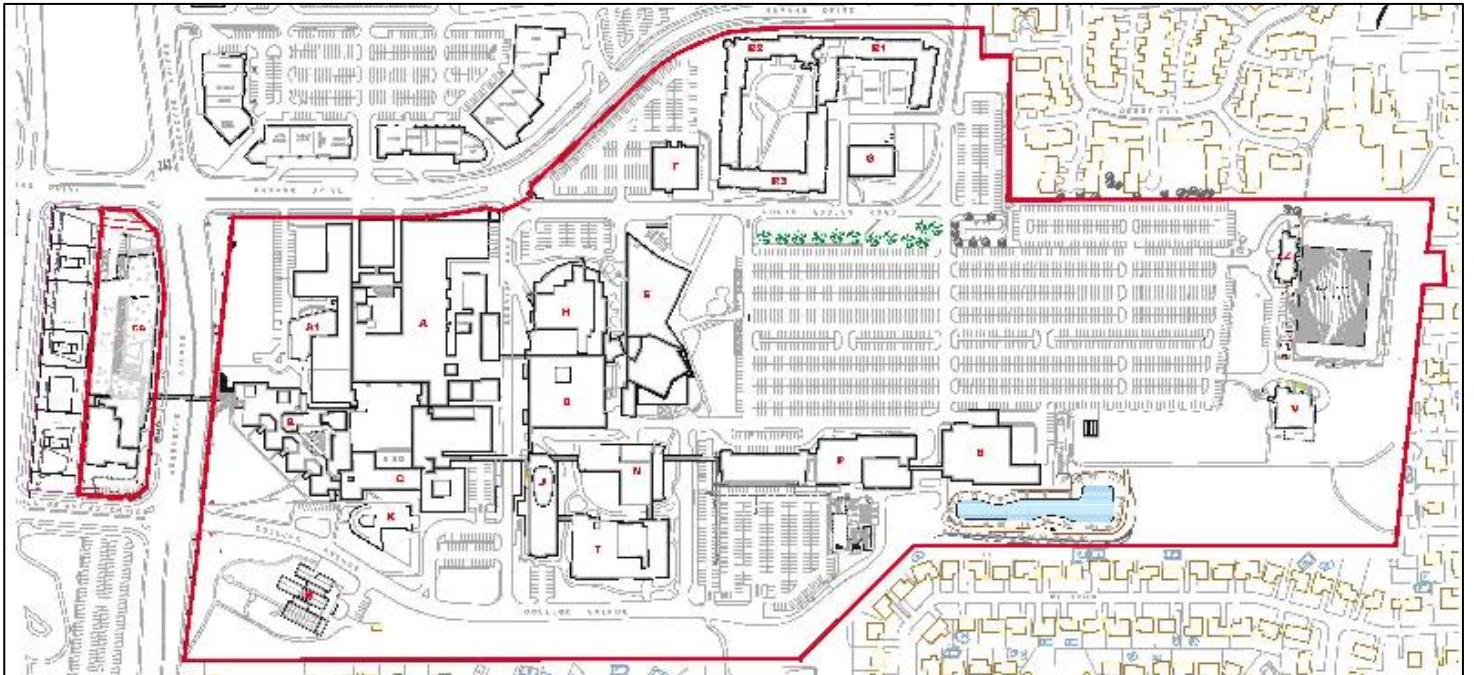
## **RELATED POLICIES**

## **RELATED MATERIALS**

Policy Statement on Cannabis and the Human Rights Code – Ontario Human Rights Commission  
<http://www.ohrc.on.ca/en/policy-statement-cannabis-and-human-rights-code>

Smoke-Free Ontario Act, 2017  
<https://www.ontario.ca/laws/statute/17s26>

# Ottawa Campus



# Perth Campus



# Pembroke Campus

